



ACTON POLICE DEPARTMENT

DEPARTMENT MANUAL; P&P: Administration		
POLICY & PROCEDURE # 4.15	DATE OF ISSUE: 05/15/13	EFFECTIVE DATE: 05/15/13
SUBJECT: ICE CREAM TRUCK PERMITTING	ISSUING AUTHORITY: Chief Frank Widmayer III	
REFERENCE(S): Massachusetts Police Accreditation Commission # None	<input checked="" type="checkbox"/> NEW <input type="checkbox"/> AMENDS <input type="checkbox"/> RESCINDS	

I. Purpose

The Acton police department will issue permits to Ice Cream Truck Vendors and/or Operators wishing to sell, display, or offer to sell ice cream or any other prepackaged food product. The permit is to be conspicuously displayed and clearly visible on the windshield of the ice cream truck. Each and every person wishing to sell ice cream will need their own permit.

II. Procedure

- A. Each and every person who will be engaging in ice cream truck vending as defined by 520 CMR 15.02 in the town of Acton shall apply for a permit at the police station. They will complete a uniform application that is approved by the state, submit fingerprints, and provide two current photographs of the applicant.
- B. Initial permits will expire on January 1st and applicants will complete another uniform application approved by the state, supply fingerprints, and provide two current photographs. They will also be required to pay a \$100 temporary fee that is required by the department to conduct the requisite background.
- C. The police department shall conduct an investigation in the criminal history of the applicant including checks of both state and national criminal history records as authorized by M.G.L. c 6 Sec 172B1/2 to determine eligibility and ensure the identity is true and accurate. No permit will be issued to any person who is a sex offender as defined by M.G.L. c. 6, sec 178C.
- D. Violations of 520 CMR 15.03 (1) and (2) will incur administrative fees of \$500.00 for each violation. Each day a person is in violation may be considered a separate violation. The department will follow the assessment of fines and hearings procedure as set forth in 520CMR 15.06.

ICE CREAM TRUCK PERMITTING INFORMATION

History: Special Order No. 2013-2