

**TOWN OF ACTON  
CONSERVATION COMMISSION  
Minutes  
January 3, 2018  
7:30 PM  
TOWN HALL - 472 MAIN STREET  
ROOM 9**

**COMMISSIONERS PRESENT:** Terry Maitland, William Froberg, Jim Colman, Tim McKinnon, Paula Goodwin

**RECORDING SECRETARY:** Submitted by Bettina Dabney Abe

**VISITORS:** Deborah Hess, Larry Williams, Austin Sharpe, Scott Hayes, Glen Kaufmann

**7:30 Notice of Intent:** 2 Taylor Road Arboretum: continued to January 17. No action

**7:45 Notice of Intent:** 100 Hayward Road

*Applicant Deborah Hess for a project at 100 Hayward Road (town atlas plate F-2, parcel 27). The project includes the construction of an addition to the existing dwelling, replacement of the sewage disposal system, utilities and driveway improvement and associated grading and landscaping. Work will occur within 100 feet of wetlands.*

Scott Hayes of Foresite Engineering presented the proposed work for 100 Hayward Road. Mr. Glenn Kaufman is the proposed builder of an addition to a single-family home located on the corner of Charter Road and Hayward Road, next to the high school.

There is a wet area to the east of the proposed work area which Scott said has been flagged and surveyed. The existing paved driveway is to be cut back. There will be a net zero change in impervious pavement. The dwelling will be larger. The existing garage will remain the same, but the overall footprint will expand. There is a new septic design. As temporary mitigation during construction to protect the resource area, a barrier will be installed along the driveway. There will also be an infiltration trench built along the driveway for permanent mitigation. The driveway will be regraded. The trench will capture any sediment from grading work. Several large trees have to be removed and new landscape plantings will be installed. There are no substantial grade changes proposed. Grading ends at the edge of the 100' buffer. The driveway is in poor condition and the applicants want to improve runoff.

The Commission raised questions about the apparent discrepancy between the submitted plans and the actual existing driveway layout. Mr. McKinnon asked if driveway was being added. Mr. Hayes responded that they would be adding some to the turnaround area but shaving some along the edge of the driveway. Mr. McKinnon asked if the proposed driveway was any closer to wetlands. Mr. Colman noted that the driveway curved much more than represented by the submitted plan. He also questioned why the turnaround area was being expanded since there was already a natural and currently used turnaround closer to the entrance off of Hayward Road. (Mr. McKinnon shared a satellite image of the site with the Commission, using his "ipad,")

Mr. Froberg raised two issues: 1. the drawing does not accurately show the topographic features of the site, and 2. work is being proposed inside the 50 foot buffer which does not meet the requirement of no changes any closer to resource area than existing like-structures.

Mr. Hayes offered to modify the drawing but Mr. Colman asked why he could not simply repave the existing driveway? Mr. Hayes responded that they were doing that, but Mr. Colman pointed out that the plan indicates the new driveway has been straightened while the existing driveway goes around several obstructions. Repaving the existing driveway wouldn't change the access to the garage so why the changed route? Citing a possible error in his data, Mr. Hayes agreed to recheck the data and update the plan accordingly. Mr. McKinnon noted that the Commission did not want any pavement closer to wetland than already existed. Mr. Hayes said there would be sufficient room to maneuver cars without getting closer than the existing pavement.

Mr. McKinnon asked for the dimensions of the trench. Mr. Hayes responded that it was two feet by two feet, an improvement over existing conditions and following BMPs. He further pointed out that, as a drainage dependent structure, there was no setback requirement. Mr. Maitland concurred.

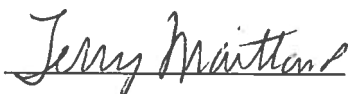
Mr. Colman then pointed out that there was an existing bank 6 or 7 feet higher than the wetland next to the entrance of the driveway that should not be disturbed. Mr. Hayes agreed that topographical map did not show this hill. Mr. Colman asked if some of the commissioners could accompany him when he went out to resurvey the site and Mr. Hayes agreed.

Mr. Froberg noted that the Commission was open to improvements to the driveway as long as it maintained the current route and was no closer to the resource area.

The hearing was continued to January 17. Mr. Hayes would send an email invitation to the Commissioners to join him when he went to resurvey the site, hopefully in time for January 17. Should he be unable to accomplish the resurveying in time due to unfavorable weather conditions, the hearing would continue to February 7. He would attempt to schedule a survey crew on the following Friday.

The Hearing was continued to January 17 at 7:30 PM.

**Meeting adjourned at 8:55 PM**



Terry Maitland

Chairperson

**CONSERVATION COMMISSION  
AGENDA  
January 3, 2018  
7:30 PM  
ACTON TOWN HALL  
472 MAIN STREET  
Room 9 (*note room change*)**

**7:20 Notice of Intent:** 2 Taylor Road, Arboretum (*continued*)

**7:45 Notice of Intent:** 100 Hayward Road

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**Certificate of Compliance**

Quail Ridge DEP File #85-986

24 Liberty Street, DEP File #85-609 & #85-627

**Minutes:**

December 20: reviewed by AG

Acton Massachusetts

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