



**GREEN ADVISORY BOARD**

**MINUTES**

**NOVEMBER 6, 2017**

**6:30 PM**

**ACTON MEMORIAL LIBRARY - MEETING ROOM  
486 MAIN STREET**

**MEMBERS PRESENT:** Eric Hudson, Dennis Loria, Cameron Cousins, Mary Smith, Steve Lowe

**ASSOCIATE MEMBER:** Mona Chandra

**RECORDING SECRETARY:** Kim Gorman

**MUNICIPAL PROPERTIES SUPERINTENDENT:** Andrea Ristine

**ACTON SELECTMEN:** Not Present

**REGIONAL SCHOOL ENERGY ADVISOR:** Not Present

**VISITORS:** Dan Gainsboro, Town of Concord Energy Future Task Force (EFTF) Member & Concord Municipal Light Plant Board Member; Brian Foulds, Town of Concord (EFTF) Member; Mark Sandeen, Sustainable Lexington; Debra Simes, Green Acton; Cammy Peterson, Metropolitan Area Planning Council (MAPC) and Pat Brennan, Acton Resident.

Link to documents numbered on this agenda:

<http://doc.acton-ma.gov/dsweb/View/Collection-9471>

6:35 Mr. Hudson called the meeting to order.

Mr. Hudson welcomed Ms. Chandra to the Green Advisory Board as a new associate. Ms. Chandra introduced herself and briefly discussed her background.

Discussion - Pam Hill, the former chair of the Energy Future Task Force in Concord

Mr. Foulds and Mr. Gainsboro were present for Ms. Hill.

Ms. Cousins briefly discussed the steps the Board will be taking to obtain research for a sustainability report and thanked the visitors present and their help with the Board in this process.

Mr. Foulds and Mr. Gainsboro discussed and explained the framework for the Town of Concord conducted and the comprehensive plan that was created and the Final Report.

Discussion - Mark Sandeen – Sustainable Lexington

Mr. Sandeen discussed and explained Lexington's process of getting to net zero. Their process started two years ago with a 25 year goal. They worked with the Registry of Motor Vehicle (DMV) and MAPC to determine emissions.

Mr. Sandeen discussed and explained the framework for the Town of Lexington conducted of reporting, reduce, produce and purchase. Town of Lexington hired Peregrine Energy Group and research was broken down by building type (nonresident and residential).

Discussion - Cammy Peterson – Metropolitan Area Planning Council (MAPC), Director of Clean Energy

Ms. Peterson explained what MAPC handles and serves. She discussed the sustainability chapters and energy and the action plans. She stated MAPC has a net zero planning page on their website and there are a lot of case studies to refer to. There is a greenhouse gas emissions inventory service that MAPC offers. Ms. Peterson explained their process by task. Ms. Peterson will send further information to the Board regarding a cost budget, a process map and emissions and energy data.

The Board thanked Mr. Foulds, Mr. Gainsboro and Mr. Sandeen and Ms. Peterson for their presentations, guidance and time on attending the meeting.

Ms. Mary Smith left the meeting at 8:25pm.

Mr. Hudson stated for the Board needs to create a base line: to set goals, create a plan and hire a consultant. Mr. Hudson requested to discuss the topic of a sustainability policy again at the December meeting.

Visitor's presentations at this meeting have been posted to under Extra Information – Presentations for this meeting: <http://doc.acton-ma.gov/dsweb/View/Collection-9546>.

Discussion – Update Main Street Master Plan Committee

Ms. Cousins stated the committee has no updates at this time.

Discussion – Changes to Open Meeting Law – Red-line version (09-27-2017)

Ms. Ristine reported the documents are in DocuShare for review.

Ms. Simes reported an update on the Green Acton organization that they are working on a sustainability policy for goals and steps for the Town.

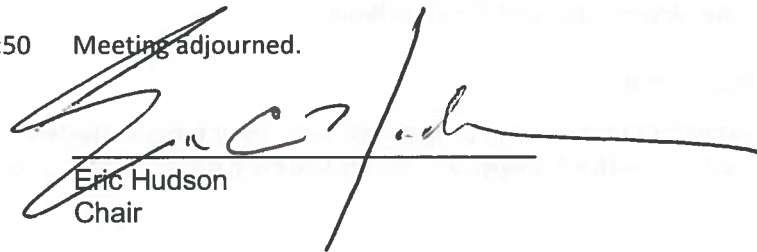
Mr. Hudson asked to place a few items on the next agenda:

- Discussion with another consultant
- 9/14/2017 & 11/6/2017 Draft Minutes
- Main Street Master Plan (MSMP) update
- Charging Stations

Minutes

Minutes will be reviewed at next scheduled meeting.

8:50 Meeting adjourned.



Eric Hudson  
Chair



## GREEN ADVISORY BOARD

### AGENDA

NOVEMBER 6, 2017

6:30 PM

ACTON MEMORIAL LIBRARY  
486 MAIN STREET

### MEETING ROOM (*GROUND FLOOR*)

Link to Agenda items: <http://doc.acton-ma.gov/dsweb/View/Collection-9471>

#### Discussions:

- Pam Hill, the former chair of the Energy Future Task Force in Concord
- Mark Sandeen - Sustainable Lexington
- Sustainability Policy
- Update - Main Street Master Plan Committee
- Changes to Open Meeting Law - Red-line version (*09-27-2017*)

Minutes - September 14

Next Meeting - December 11

