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**BOARD OF SELECTMEN AND SEWER COMMISSIONER'S SPECIAL MEETING**

**May 15, 2017**

**Francis Faulkner Room 204**

**Regular Meeting 7:00 PM**

*To view the full meeting, please [click here](#)*

Present: Janet K. Adachi, Katie Green, Chingsung Chang, Peter J. Berry, Joan Gardner, Town Manager  
Steve Ledoux, and Lisa Tomyl, Recording Secretary

**Citizen Concerns**

Robert Sekular, Parkland Lane – Commented on the Board of Selectmen meeting regarding the comment on the water withdrawal and Senator Eldridge's comments about the support of water resources. Read from a prepared statement.

**Chairman Update/Operational Update**

Ms. Adachi – volunteer reception 5/12 at NARA Picnic Pavillion well attended.

Mr. Ledoux – No report.

**Public Hearings**

Site Plan Special Permit # 03/17/2017 – 464, Insulet Corporation, 100 Nagog Park (cont. from April 24, 2017) Representing Insulet Corporation was Wayne Belek from Waterman Design Associates. An updated plan was presented to the Board. Chris Slat John Narcum and John Bowdoin from Insulate Corp. Met with Roland Bartl, Planning Director, and decided to extend the retaining wall in the location adjacent from Avalon by the loading dock.. Added additional screening and added some mechanical units for the purposes of pulling the AC units from the facility. Added screening in the parking area. Propose cedar plantings and evergreen plantings in the back parking light that abuts the neighbor on Quarry Lane. Also added more vegetation in the parking lots to filter the lighting.

Mr. Chang suggested expanding the retaining wall so that the wall will be 8' instead of fencing. Other concerns were truck delivery times prior to first shift. Inquired about deliveries occurring from 7-9 am and a shift start at 10 am. Shift structure for 6:30 could avoid morning traffic with busses and peak travel. Will not have night deliveries after 8 PM.

Shift structure and start times are not as important as having parts available and no deliveries after 8 PM.

Ms. Green inquired about proposed parking undercover – Insulet responded that it will only will be covered in the second phase. Bicycle parking – proposed bike parking and actual structures met the zoning bylaw. Build sidewalk from interior to exterior and to build a crosswalk – how long is the sidewalk to be built – approx. 100-250 ft. Also what are the contributions with the TIF vs. sidewalk fund. Selby – the recreation and sidewalk contributions are separate from the TIF.

Mr. Berry questioned regarding a zoning bylaw regarding the sidewalk fund to take moneys from sidewalk committee for moving pedestrian walkways and bicycles. Doesn't know if this portion of the draft decision was suggested by staff. Has a serious concern about the Sidewalk Committee being completely ignored in the draft decision to fund recreation and bicycle parking.

Selby – had phone call from senior from Insulet upset about donating to the sidewalk fund after a large contribution to recreation.

Mr. Berry suggested that the decision should be amended to state construction of the sidewalk.

Ms. Gardner mentioned about having a previous hearing about a shopping center and had a concern regarding a barrier (of the property) and snow removal and having the barrier not sustain damage over the years. Insulet commented that there will not be any damage to the retaining wall, and will have a landscaping plan in place. There is snow storage on the property. Could put a condition on the decision to submit a maintenance plan when they submit an application for building on the property.

\$35,000 to go to Sidewalk Fund minus the \$10,000 toward Recreation. Will be an ongoing basis for all outreach in donations in the future.

Ms. Green moved to close hearing, Mr. Chang second. All Ayes. Board deliberated with conditions in the draft .

Ms. Gardner moved to maintain a maintenance plan for landscape as a condition of approval. Also a provision about the contribution to the sidewalk fund and allowing the Town to use the location for parking purposes for large special events (Independence Day Celebration).

MS. Green moved to approve SPSPS #3/17/17 – 464 with the changes noted to the draft decision, Mr. Berry second. All Ayes.

### **Selectmen Business**

**South Acton Train Station Parking** – Mr. Ledoux gave an overview regarding a temporary solution and recommendation regarding motorcycle and scooter parking at the South Acton Train Station. DPW and PD came to a conclusion where they can park utilizing a grace period to not ticket users in the designated areas.

Mr. Chang moved to approve, Ms. Green second. All Ayes

**Monopole Installation MBTA Right of Way** – Ms. Adachi gave an overview about the proposal by MBTA to place 4 monopoles in their ROW. Concern that the Historical Commission did not receive the notification until last week.. Only concern is the placement of one of the poles on Martin Street with recommendations of changing the location. Corey mentioned what the purpose of the poles were

multiple different uses, data collection, security, cellular with data. The usage was not clear – only given “communication purposes”.

Ms. Green mentioned in past proposals the Historical Commission recommended a balloon test to see if they could be seen, and clearly the one proposed on Martin Street can be seen. Ms. Green suggests that the Board take the comment from the Historical Commission and perform a balloon test as well.

Ms. Green moved to authorize Chair and Town Manager to write letter with the recommendations of the Historical Commission and add a balloon test. Mr. Berry seconded. All Ayes.

David Martin – can see on at Crosby Corner and Rt. 2 and the only leverage that HC has is to work with the Mass Historical Commission.

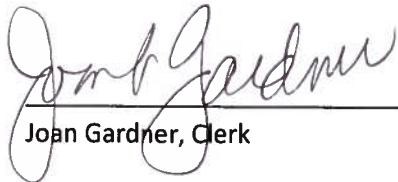
Ms. Green moved to adjourn, Ms. Gardner second. All Ayes

**Consent Agenda**

None

Respectfully Submitted,

  
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Lisa Tomyl, Recording Secretary

  
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Joan Gardner, Clerk