



**ACTON PLANNING BOARD  
Minutes of Meeting  
May 2, 2017  
Acton Town Hall  
Room 204**

Planning Board members in attendance: Ray Yacouby, Chairman; Derrick Chin, Vice Chair; Bharat Shah; Emilie Ying; Jon Cappetta, Associate Member  
Also present: Robert Hummel, Assistant Town Planner; Katelyn Huffman, Planning Board Secretary.

Mr. Yacouby opened the meeting at 7:30 pm.

Mr. Yacouby appointed Mr. Jon Cappetta to a full member for the duration of the meeting.

**I. Public Hearing #17-02 – Sign Special Permit – 436 Great Road – Laser MD Med Spa**

Mr. Yacouby opened the public hearing at 7:35PM. He introduced the Board and gave an overview of the application.

Michael Sepinuck, the applicant's representative from Signarama, explained that the applicants are looking for relief under section 7.13 for a sign in a location not otherwise permitted. The sign will be located over architectural features and will be located within the minimum distance from the vertical edge. He explained that the reason for the signs suggested placement was due to the placement of the business within the building. The sign would be directly over the appropriate business, and thus made sense for its proposed placement.

Mr. Chin asked what will happen to the existing awning sign.

Mr. Sepinuck explained that it would be taken down.

Mr. Shah asked about the lighting.

Mr. Hummel confirmed that it complied with the Bylaw.

Mr. Shah moved to approve the Sign Special Permit for 436 Great Road, Laser MD Med Spa.

Mr. Cappetta seconded the motion.

The motion carried unanimously.

**II. Registry of Deeds Signatures and Authorizations**

The Board signed the Registry of Deeds Signatures and Authorizations sheet, allowing Roland Bartl, Planning Director, and Kristen Guichard, Senior Planner; permission to sign pertinent documents on the Planning Board's behalf.

**III. Open Space Development Workshop**

Mr. Hummel informed the Board that there would be an Open Space Development Workshop on May 31, 2017 at 7:30PM in room 204 and encouraged the Board members to attend.

**IV. Minutes**

Mr. Chin made a motion to approve the minutes from May 2, 2017 as amended. Mr. Cappetta seconded the motion.

The motion carried unanimously.

**IV. Administrative Updates**

The Board went over their upcoming schedule. The Board also discussed Liaison Responsibilities and Mr. Yacouby instructed the members to consider becoming a Liaison and to follow up at the next meeting with their thoughts.

The meeting was adjourned at 8:30PM.

Respectfully Submitted,  
Katelyn Huffman  
Planning Board Secretary