

# SATSAC Meeting Minutes

ACTON SENIOR CENTER ON AUDUBON DRIVE

January 19<sup>th</sup>, 2017

## **Committee Members Present:**

David Martin  
Sean Hanley  
David Wellinghoff  
Tom Campbell  
Michaela Moran  
Cory York, Town Staff

## **Committee Members Not Present:**

Bob Condon  
Peter Berry, Board of Selectmen

### **1. Public Comments**

There were no public comments

### **2. Station site – issues and discussion**

There were no issues discussed

### **3. Lighting - Maple Street entrance, timers**

-Mr. Martin has received no response to his queries of the MBTA regarding setting the timers to shut the lights off when the trains are not in service (~1:00am to ~5:00am). He will follow up.  
-Mr. Martin also sent an email to Kristen from the town Planning Dept. regarding the Rail Trail parking lighting specifications. She has not responded. David will follow up.  
-Corey stated that the town is considering the solar panel proposal for the main lot. There is lighting included in the proposal. The lighting would be under the canopies that support the solar panels.

### **4. Parking Lots – status on new metering, etc.**

-The new metering is all in place. After a few initial issues, all the bugs seem to be worked out. Approximately 50% of the patrons are using the 'pay by phone' option.  
-David proposed a meeting with the residents surrounding the station regarding street parking/resident parking issues and ideas.

### **5. Traffic Patterns – Main Street turns and crossing, Complete Streets Initiative**

-Corey stated that much of the signal improvements (pedestrian, video detection vs. in-street loops) will be completed by the end of winter. Additional signal posts and bike accommodations from Maple Street to Kelly's Corner will be completed in the summer.

### **6. Neighborhood parking and access – issues and questions**

-This was discussed in item 4 above and item 6 below

## **7. Parking Type Recommendations – ARRT, Maple St., etc.**

-It is believed that the Rail Trail parking lot proposed on the old Montourri property will consist of approximately 34 spaces.

-The Rail Trail is projected to be completed by the end of 2017.

-An agreement has been reached between the town and the MBTA that the town would be responsible for the maintenance of the Rail Trail lot, and would share the net profit from the lot revenue. An exact % of revenue sharing has not been determined at this time.

-Mr. Martin would like to hold a public forum to help gather information and ideas from residents residing near the station, and other interested members of the public (possible date March 23<sup>rd</sup> meeting). Topics in need of discussion are as follows;

- 1.-Decide on the ratio of commuter parking spots vs. Rail Trail user spots in the new parking area
- 2.-Decide on type and cost of commuter parking in the new parking area (leased spot, metered or other)
- 3.-How to designate the Rail Trail spots? (no parking 6am-10am, Rail Trail users only, or other)
- 4.-Seek input/feedback regarding the parking on streets surrounding the station. Are resident stickers needed, or a list of local residents' car/license plate #'s, change the time constraints, etc.?

-Other topics for discussion include safety, traffic flow, handicapped accessibility, overnight parking rules, and enforcement considerations.

## **8. Review and Accept prior meeting minutes**

There were no minutes to review

## **Future meetings**

The next meetings are scheduled for February 16<sup>th</sup> and March 23<sup>rd</sup>

Mr. Hanley moved to adjourn, Mrs. Moran seconded, the meeting was adjourned at 7:50

Respectfully submitted by Sean Hanley