

ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
January 26, 2016

Present: Bernice Baran, Ryan Bettez, Ken Sghia-Hughes and Robert Whittlesey
Absent: Nancy Kolb
Also Present: Kelley Cronin
Attending: Virginia Loftus

Mr. Whittlesey called the meeting to order at 4:00 p.m.

1. The Board reviewed the minutes of the previous meeting. Mr. Sghia-Hughes made a motion which was seconded by Mr. Bettez and unanimously voted in the affirmative to:

Approve the minutes of the December 15, 2015 meeting as amended.

2. Ms. Cronin let the Board know that the end of year financial reports would be available to review at the next meeting. She let the Board know that the new Family Self-Sufficiency coordinator, Melissa Delfino, was doing the end of year Family Self-Sufficiency and Acton Boxborough United Way reports. The HUD grant requires 25 household caseload and the Acton Housing Authority (AHA) 30 households who participated with contribution contracts, surpassing the goal.
3. Ms. Cronin presented the new accounting contract to the Board. The Board wanted to get a comparison of other housing authority accounting contracts. Ms. Cronin would get the information and provide it at the next meeting. The Board discussed the Senior Center Study Committee process. The Board continues to see the value in building senior housing close to the new senior center and would like to send a letter to the Board of Selectmen letting them know they are interested. The Board was disappointed that there requests to meet with the SCSC had been repeatedly put off but the SCSC discussed housing without the Board being present.
4. The Board discussed potential parcels of interest for developing affordable housing units. The Board would like to invite Rita Farrell from Massachusetts Housing Partnership to a future meeting. The Board asked Ms. Cronin to research the size of some of the parcels.

The Board reviewed the letter to DHCD regarding adding members to the Board so that the AHA could retain members when the assisted member is elected.

Mr. Sghia-Hughes let the Board know that there is discussion regarding whether or not to increase the local option tax for community preservation funding. The Community Preservation Committee will be making their recommendations soon for projects to fund.

Ms. Baran updated the Board on items before the Acton Community Housing Corporation.

5. Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Approve the October, November and December vouchers (monthly list of accounts payable) as presented.

The Board went into Executive session to discuss tenants account receivable.

6. Mr. Sghia-Hughes made a motion which was seconded by Mr. Bettez and unanimously voted in the affirmative to:

Adjourn the meeting.

Respectfully submitted,

Kelley A. Cronin
Executive Director

Attachments to the January 26, 2016 meeting:
Minutes of the December 15, 2015 meeting, Gordon Griffin Accounting Contract, Conflict of Interest Forms, Senior Center Study Committee Minutes from December Meeting, Parcel Maps, Letter to DHCD regarding Board composition, October, November and December vouchers, Acton Housing Authority wait list data