

GAB PPA Subcommittee Meeting
Acton Town Hal Room 215
7:00 pm to 8:40 pm

Attendees:

Mary Smith (member)
Jonathon Ravis (member)
Tom Michelman (member)
Bruce Friedman (non-member)

Goal is to get
Long-term schedule of prices for a Solar PPA
(Optionally With / without RECs.)

Town needs to d:
Access to facilities
Building plans / electrical
Provide:

- Site conditions
- Roof loading
- Roof condition assessment report

Roof repair responsibility (contract) is written into the Newburyport Contract
Does the Town of Acton have site lease agreement they can use as a template to insert in the RFP.

Conditions precedent

Review of Newburyport Evaluation criteria

- Mary will include additional verbiage from alternate RFP
- Letter of Transmittal – Execute a contract within 15 days.
- 9.1.1 Approach & Schedule (will include more from Mary)
- 9.1.5 A Placeholder for now
- Extra criteria: Work hours / logistics / staging (if the Town knows what it wants for access agreements then it should be included).
- Net Metering can be dealt with in the contract or the proposal
- Should we include a Buy-out provision (yes)

Newburyport did not provide a the DRAFT SPPA DOCUMENT. Meat of the RFP we need to get it.

Newburyport required the following: We suggest only getting estimates of the following:
(a) guaranteed annual electricity output (kWh/yr); and
(b) annual system degradation factor

To Dos:

Mary will update Paragraph 9 Criteria:

- Tom will contact Newburyport for the DRAFT SPPA DOCUMENT

Next Meeting will review

- August 5th 7:00 pm
- those Paragraph 9 criteria
- Appendix D
- DRAFT SPPA DOCUMENT