

Final

**BOARD OF SELECTMEN AND SEWER COMMISSIONERS'
MEETING**

**March 26, 2012
Acton Town Hall**

Francis Faulkner Hearing Room 7:00 p.m.

RECEIVED
MAY 22 2012
TOWN CLERK, ACTON

Present: Mr. Gowing, Ms. Harting-Barrat, Ms. Adachi, Mr. Clough, Mr. Sonner and Town Manager Steven Ledoux, Recording Secretary Christine Joyce. The meeting was televised.

CITIZENS' CONCERNS

None.

CHAIRMAN'S UPDATE & OPERATIONAL MINUTE

Mr. Gowing noted that tomorrow is Election Day and he urged everyone to get out and vote. Next Monday, 4/2, is Town Meeting. All should attend to hear about the budget and the new master plan. The MinuteVan will be available to provide services for Town Meeting attendees, free of charge.

Mr. Ledoux reported that the arbitrator for the Police Patrolmen's Union Contract issued her decision last Thursday, which was the deadline. The 3-year contract retroactive to 2008 will provide for increases of 2.5%, 2.5% and 2.75%. The paid detail rate will increase \$1/hour to \$42.00; the shift differential will increase 10 cents/hour to 50 cents; the clothing allowance will increase to \$900 from \$600. The decision also provided for alcohol and drug testing and video cameras in the cruisers. The cost of the contract is \$639,000; the Town carried \$425K in budget-planning and the Town Manager recommends that the shortfall come from Free Cash. Six candidates for the Fire Chief position underwent an all-day assessment program on Monday, involving a number of exercises to gauge how they handled various situations and having them do oral presentations on what they would bring to the Town. Three candidates will return for second interviews.

PUBLIC HEARINGS & APPOINTMENTS

TICONDEROGA ROAD STREET LAYOUT

Town Engineer Corey York explained that Town Meeting voted last year to relinquish rights to a road extension that the Town no longer needed. The area is part of Maple Creek Farm. Town Counsel advised that the Town should revise the street layout as well. Ms. Adachi – Moved to approve. Ms. Harting-Barrat – second. UNANIMOUS VOTE

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JASON BRADY, BUENO Y SANO- CARRY IN LIQUOR LICENSE FOR 263 MAIN STREET

Mr. Brady said the permit would be complementary to what they do. Most of the inspections have been completed for the restaurant. He has a policy in place for how to handle alcohol and will leave copies with the Board. Mr. Clough - Moved to approve. Ms. Harting-Barrat – second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

REQUEST FROM ACHC FOR USE OF HOUSING FUNDS FOR A HABITAT FOR HUMANITY UNIT IN THE ACTON MEADOWS DEVELOPMENT ON GREAT ROAD

Nancy Tavernier and Maggie Cassel, Director of North Central Habitat for Humanity, provided an overview of the Acton Meadows development at 263 Great Road, which will include the existing house in the front, to be rehabbed by Habitat. Habitat applied to the ACHC for funds; the ACHC voted to provide \$60,000 from one of four gift funds for affordable housing. A \$500K gift for affordable housing will be coming from the Concord Mews project. 18 of 48 affordable homes in Acton are the result of developer gifts.

Among those who have contributed: Kirk Ware, Ron Peabody, Kevin Sweeney, New View, Bentley Homes, Steve Steinberg, Robbins Brook and Pulte Homes.

Ms. Cassel described the history of Habitat, the North Central Habitat locations and the homeowner financing arrangement; Habitat holds the mortgage, interest-free. The buyer-selection process requires need, ability to pay and willingness to provide sweat equity in work on the home.

Mr. Sonner asked whether the move-in date would be the same as for the rest of the project; Ms. Cassel said work will start in the summer and finish before the end of the year. The days of stretching out projects are gone and now Habitat tries to finish projects in 4-6 months. Mr. Clough asked how Habitat keeps volunteers safe on site; Ms. Cassel said Habitat does not use huge groups of volunteers, preferring to have 10 or so. Mr. Clough asked about the existing shed; it will be torn down. Ms. Adachi asked what proportion of volunteers were really skilled and what proportion were not; Ms. Cassel said that the skilled labor was specified on the list and include electrical work. Ms. Harting-Barrat asked whether volunteers attend public meetings and sign up; Ms. Cassel said volunteers also could go to the website. Mr. Gowing asked about lead paint removal; Ms. Cassel said Habitat uses professionals.

Ms. Adachi – Moved to approve the use of the Pulte gift fund in the amount of \$60,000 and to close out the fund, with the balance of \$45 to be returned to the General Fund. Ms. Harting-Barrat – second. UNANIMOUS VOTE.

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TOWN MANAGER'S RECOMMENDATIONS REGARDING EMPLOYEE OF THE YEAR AND PUBLIC SAFETY EMPLOYEE OF THE YEAR FUNDED THROUGH THE STEINBERG-LALLI FOUNDATION

Ms. Harting-Barrat – Moved to accept the Town Manager's recommendation for Employees of the Year. Mr. Sonner – second.

SELECTMEN'S REPORTS

Ms. Adachi attended the Acton Community Housing Corporation meeting, and attended the Land Stewardship Committee meeting for the first time in a while. The Water District will be celebrating its Centennial. She helped Minuteman Senior Services deliver lunches and read to Ms. Littlefield's second-graders on Douglas Read-Aloud Day. The annual meeting of the Acton Conservation Trust was yesterday; the Carol Holley award went to Andy Magee who was one of several people paying tribute to Carol. June will be classical music month at NARA.

Ms. Harting-Barrat –The School Committee discussion the regionalization study. An issue for Boxborough is Acton's larger representation. The Boxborough School Committee initially voted to rejected the regionalization proposal. She participated in the Douglas Read-Aloud Day and loved it, noting that the school welcomes readers any time. The Health Department had a party for Justin Snair, who is moving to Washington, D.C.

Mr. Gowing participated in the Douglas Read-Aloud Day and also donated a box of books that his sister had received when she retired from publishing. The Historic District Commission had a lengthy discussion with Mathias Rosenfeld regarding WAVE, Phase 2. Phase 1 has been completed. The Town was among five communities awarded an Innovation Challenge grant of \$185,000; Franny Osman wrote the grant.

Mr. Clough – The Finance Committee is reviewing the Town Meeting warrant, including the Other Post Employment Benefits issue. The Economic Development Committee learned that Concord plans to install solar panels on the W.R. Grace property, and there is some concern that Acton retain a right-of-way and not end up landlocked. The Design Review Board discussed the CVS drive-through proposal and other issues in Kelley's Corner. Some architects looked at the Asa Parlin House. There is an order to suspend demolition of the house and Pete's Garage on Great Road.

Mr. Sonner noted that it is in the Town's interest to keep the Grace land open, and asked if anyone was looking into the issue; the Town Manager will get more information. The Library is looking for volunteers to develop a five-year plan, meeting monthly for 15 months. The Sidewalk Committee talked of putting

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Strawberry Hill Road into Tier 2 but then decided it was not as high a priority as Willow, Main north of Route 27, Great, Parker, River.

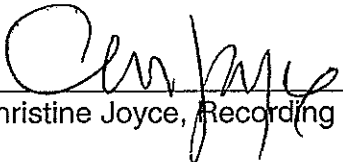
CONSENT

Item 8 – Green Acton Drop/Swap signage, held by Mr. Gowing, who was concerned about signage on Acton's Town Common. He noticed that Green Acton had not proposed signs at the Route 27/2A intersection and recommended that location instead to keep the Town Common clear. Ms. Harting-Barrat – Moved to approve. Mr. Sonner – second. UNANIMOUS VOTE

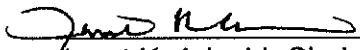
Ms. Harting-Barrat – Moved to approve the Consent calendar. Mr. Sonner – second. UNANIMOUS VOTE

Mr. Gowing – Moved to adjourn. Mr. Sonner, Second. UNANIMOUS VOTE

Adjourned 8:30 p.m.



Christine Joyce, Recording Secretary



Janet K. Adachi, Clerk

21 May 2012
Date

**BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA**

*Francis Faulkner Hearing Room
March 26, 2012
7:00 PM*

RECEIVED
MAY 22 2012
TOWN CLERK, ACTON

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. **7:05 CHAIRMAN'S UPDATE AND MANAGER'S OPERATIONAL MINUTE**
The Chair and Town Manager will briefly update the Board
2. **7:10 TICONDEROGA ROAD STREET LAYOUT**
Enclosed please find materials in the subject regard
3. **7:20 JASON BRADY, D/B/A BUENO Y SANO, 263 MAIN STREET – "CARRY IN INTOXICATING BEVERAGE LICENSE PERMIT"**
Enclosed please find materials in the subject regard

III. SELECTMEN'S BUSINESS

4. **REQUEST FROM ACHC FOR USE OF HOUSING FUNDS FOR A HABITAT FOR HUMANITY UNIT IN THE ACTON MEADOWS DEVELOPMENT**
Enclosed please find materials in the subject regard
5. **TOWN MANAGER'S RECOMMENDATIONS REGARDING THE STEINBERG-LALLI FOUNDATION AWARD, EMPLOYEE OF THE YEAR AND PUBLIC SAFETY EMPLOYEE OF THE YEAR**
6. **SELECTMEN'S REPORTS**

IV. CONSENT AGENDA

7. **ACCEPT MINUTES, BOARD OF SELECTMEN, JANUARY 7, 2012**
Enclosed please find materials in the subject regard
8. **REQUEST FROM GREEN ACTON FOR PLACEMENT OF SIGNS TO ANNOUNCE THEIR DROP AND SWAP EVENT FOR ONE WEEK UNTIL MAY 5TH**
Enclosed please find materials in the subject regard

9. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$500.00 from various contributors to be used for the Goward Field Playground Project

10. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$147.94 to be used for the Goward Field Playground project

11. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$450.00 from Not your Average Joe's to be used for the Goward Field Playground Project

12. REQUEST FOR BOARD APPROVAL OF THE WORDING ON A PLAQUE FOR CHARLOTTE'S GARDEN, TO BE INSTALLED TO THE LEFT OF THE ACTON MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

13. REQUEST FOR FEE WAIVER FOR A 5K RACE BEGINNING AT NARA PARK

Enclosed please find materials in the subject regard

14. DISPOSAL OF OBSOLETE MATERIALS, MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

15. STILL RIVER WINERY - PERMIT FOR SPECIAL FARMER WINERY LICENSE TO SELL AT THE ACTON-BOXBOROUGH FARMER'S MARKET

Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete

APRIL 2, 3, 4 PRE-MEETING LOCATION A/B REGIONAL HS ROOM 123N, FACULTY DINING ROOM

PENDING MINUTES

JANUARY 8, OCTOBER 17, 19, 2011

JANUARY 9, 23, 30, FEBRUARY 6, 27, 29, March 12, 2012.

PENDING COMMITTEE APPOINTMENTS

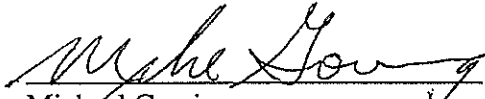
None

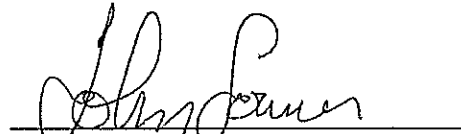
RECORD OF VOTE OF THE ACTON BOARD OF SELECTMEN
March 26, 2012


At a duly called public meeting of the Acton Board of Selectmen on March 26, 2012, the Board voted as follows with respect to the layout of Ticonderoga Road, a public way:

- (a) To modify the layout of Ticonderoga Road to remove, discontinue and abandon any layout in the area shown as "Easement for Road Extension" in, through and under that certain land shown as "Lot 266" on that certain plan recorded with the Middlesex South District Registry of Deeds (the "Registry") as Plan 984 of 1961 so that the layout of Ticonderoga Road is as set forth in the layout plan recorded with the Registry as Plan 58 of 1970; and
- (b) To approve, accept and execute that certain Order of Modification of Street Layout presented to the Board at its March 26, 2012 meeting.

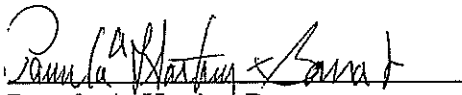
ACTON BOARD OF SELECTMEN


Michael Gowing


John Sonner


Janet K. Adachi




David Clough


Pamela A. Harting-Barrat













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Agenda

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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>		010 Agenda, Board of Selectmen, March 26, 2012 Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	03/22/12	93 KB	    
<input type="checkbox"/>		020 (2) Ticonderoga Road Change in Street Layout Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	03/22/12	492 KB	    
<input type="checkbox"/>		030 (2) Ticonderoga Road Board Votes Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	03/22/12	942 KB	    
<input type="checkbox"/>		040 (3) Jason Brady, d/b/a Bueno Y Sano, Carry In intoxicating Beverages License Application Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	03/22/12	142 KB	    
<input type="checkbox"/>		050 (4) Letter from ACHC re: Acton Meadows Habitat for Humanity Request for use of Housing Funds Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	03/22/12	354 KB	    
<input type="checkbox"/>		060 (7) Minutes, Board of Selectmen, Budget Saturday, January 7, 2012 Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	03/22/12	819 KB	    
<input type="checkbox"/>		070 (8) Request for Placement of Signs to Promote Green Acton's Drop and Swap Program Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	03/22/12	51 KB	    
<input type="checkbox"/>		080 (9) Accept Gift, Recreation Department Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet	admin	03/22/12	122 KB	    
<input type="checkbox"/>		090 (10) Accept Gift, Recreation Department Scanned with FlowPort '2012 Meeting	admin	03/22/12	94 KB	    

		Week Cover Sheet' Cover Sheet					
	110 (11)	Accept Gift, Recreation Department	admin	03/22/12	60 KB		▼
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet					
	120 (12)	Request for Approval of Placement of a Memorial to the Left of the Library in Charlotte's Garden	admin	03/22/12	45 KB		▼
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet					
	130 (13)	Request for Waiving of Fee at NARA for 5K to Benefit Youth Running Programs	admin	03/22/12	120 KB		▼
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet					
	140 (14)	Disposal of Obsolete Materials, Memorial Library	admin	03/22/12	41 KB		▼
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet					
	150 (15)	Still River Winery, Application for Farmer's Market upcoming Season	admin	03/22/12	284 KB		▼
		Scanned with FlowPort '2012 Meeting Week Cover Sheet' Cover Sheet					

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