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BOARD OF SELECTMEN AND SEWER COMMISSIONERS MEETING
January 23, 2012

Acton Town Hall
Francis Faulkner Hearing Room
7:00 P.M.

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TOWN CLERK, ACTON

Present: Mr. Gowing, Ms. Harting-Barrat, Ms. Adachi, Mr. Clough, Mr. Sonner calling in remotely and Town Manager Ledoux, Recording Secretary; Christine Joyce. The meeting was televised

CITIZENS' CONCERNS

None

CHAIRMAN'S UPDATE

Mr. Gowing spoke about MMA meeting several speakers Governors FY15. He attended the ACAT Grand Opening. The Chairman said that they will determine whether or not we need the 25th meeting later in the meeting. The January 30, 2012 is on. They will discuss the Manager's review after Town Meeting.

OPERATIONAL MINUTE

Mr. Ledoux reported on his attendance at the MMA Annual Meeting and the discussion of Local Aid and the Governor's budget. They will be increasing aid for Chapter 70. Chapter 90 money will be increased also and the Governor has ear marked 65 million in additional local aid if the States receipts come in higher. He attended workshops about using social media and labor law.

PUBLIC HEARINGS & APPOINTMENTS

CHANGE OF MANAGER, NOT YOUR AVERAGE JOE'S

Lisa DeLong the proposed new Manager. Ms. Harting- Barrat asked about the length of service of the General Manager's serving in Acton. They noted that they have 16 stores and the Managers tend to move around the locations she noted that out of their 16 stores, Acton is their premiere location. Mr. Clough asked about any changes that would be noticeable she said no. Mr. Gowing noted the recent ABCC sting that they are waiting for news from ABCC regarding actions taken. Ms. Adachi – Moved to approve the change of manager to Ms. DeLong. Ms. Harting-Barrat - second. Roll Call taken, All Ayes UNANIMOUS VOTE

LEASEFAX, APPLICATION FOR A CLASS I NON-DISPLAY LICENSE, ERIC GILFLIX, 41 HAYWARD ROAD

He hopes to continue using his home based business and would like continue and it would stream line his business. Mr. Clough asked about sales tax. Mr. Gilfax said the customers pay

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through the lease company. Ms. Harting-Barrat – Moved to approve. Mr. Clough, second. Roll Call taken, All Ayes UNANIMOUS VOTE

SITE PLAN SPECIAL PERMIT, 7/6/2011-433, 65 POWDER MILL ROAD AKA 40 SUDBURY ROAD, HEARING CONTINUATION

Mr. Sonner asked about the Engineering response and open items he was concerned with regarding plans not matching. He asked if there were any outstanding issues and has the loop been closed with Engineering Department's review.

Mr. Clough asked about the engineering comments and they have concerns and he wanted to know how this actually gets done. Mr. Gowing noted that any outstanding issues would be caught in building permit process. He noted pervious and impervious surfaces. They made everything impervious and adjusted the engineering to address the Storm Water plans.

Ms. Harting-Barrat asked if Roland had any outstanding issues. He noted a few items left on Engineering Department's issues and felt if they do what Engineering noted he feels they can be addressed in a conditional approval and the decision would be drafted by Planning and it would have all the items tied to the Building Permit. He noted a discussion about sidewalks and he feels no sidewalks would be needed. He is not sure where they could fit the sidewalks if we asked for them. They bylaw does not require a sidewalk condition, just gives the Board authority. He noted questions and fire hydrants and fire access can be provided to the site. There is room for ambulance and delivery vehicles and not suited to Fire Truck use.

Ms. Harting-Barrat would like assurances that all the issues again be satisfied with building, fire, etc.

Ms. Adachi was concerned with the slope. She is concerned about the wetlands and some control to prevent erosion. They have addressed this with plantings. She also asked about the access way and was it paved all the way in? She also asked why they were building there as the land is so difficult and the many problems on the site. She asked about how much impervious surface was on site. Mr. Donohue said they will be increasing impervious to 5,000 sq. t. Ms. Adachi asked about potable water and they want to make a connection to Sudbury Road water line.

Chip Orcutt 58 Wood Lane, leasing agent for the abutter's property. He feels that items were not answered and feel that there are pending zoning and water issues. He does not want to have it look like Knox Trail and it would impact their building. He feels that by going forward he is stuck with a property with an eye sore on the back on their property. He asked about landscaping and did not want to look at a 30 ft. wall. He asked about the proposed well. Mr. Donohue said they are looking to connect to town water. If not, the well will be put on his land. Mr. Orcutt wanted language addressing traffic and that it does not become a Knox Trail.

Mr. Clough asked about DRB looking at it. Mr. Gowing did not want to add another step as it is not seen from the street. Mr. Bertolami noted he would go before DRB

Ms. Rosenzweig Morton, resident Marshall Path – This is the public hearing portion and whether it was to be voted tonight.

Ms. Adachi was not comfortable with voting tonight and has several issues still outstanding.
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Roland Bartl wanted to get feedback on issues from the Board for the draft decision. Ms. Adachi wanted Engineering to be satisfied.

Mr. Gowing wanted fire sign off and hydrant location, and Engineering on the slope issues

DESIGN REVIEW COMMITTEE

Mr. Star outlined the documents and multi-units of four units or greater. They have updated the guidelines to reflect Multi- Family four or more and Town of Acton property. They want to make it user friendly have changed to bullets.

The benefits of DRB to BOS and design individuals are to help you understand the plans and they can bring these projects to life for you to better understand them and make it more understandable.

Ms. Harting-Barrat asked about what Mineke would look like if DRB gave input.

Ms. Adachi noted that it has been expanded to include residential was approved a year ago by the previous Board. With regard to the Mineke building, she said DRB said the e building was hopeless, but once the panels went in with the lights and lattice, it looked cute.

Mr. Sonner noted that the revised materials made it Clear and easier to use.

COMMON VICTUALLER LICENSE, AP PIZZERIA, INC. 168 GREAT ROAD

Ms. Adachi – Moved to Approve, Mr. Clough – second. UNANIMOUS VOTE - Roll Call, taken, All Ayes

SELECTMEN'S BUSINESS

RECOMMENDATION FROM THE SENIOR CENTER BUILDING COMMITTEE TO CREATE A SUB-COMMITTEE TO STUDY A COMMUNITY CENTER

Mr. Gowing of the Senior Center Building Committee said the SCBC would like to add a sub-committee appointing Peter Ashton, Paulina Knibbe and Ann Chang, Sharon Smith McManus, involved with Danny's Place, Amy Yadav of AFN, Bridget McKeever Matz of the Recreation Commission. Ms. Harting-Barrat asked if she could sit in on the meetings, she said she would like to be the liaison to the sub-committee and the board agreed.

Ms. Knibbe said they need to address the questions and issues. She felt there is more commonality in the community than we know. She said she believes we need to talk about it.

Mr. Clough wanted to be sure the board sees/review the charge. He wants to be sure the Board sees this.

Ms. Knibbe asked how this proposal addresses community space and more uses in the future. She said we need to know where the Board wants to go.

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Mr. Ingram asked what questions we are asking the sub group to answer. Mr. Gowing said we need to see what the community uses might be and it could be used for if we did nothing.

Mr. Ingram asked about spending \$144,000 for design and if the process proceeds and the citizens want a full blown community center. Mr. Gowing said the charge was to design a community center and there is no community center group with plans. These are just people talking about what they would like to see and it may be in fact people at town meeting don't support the plan.

Ms. Adachi – Moved to commission a sub-committee consisting Peter Ashton, Paulina Knibbe, Ann Chang, Sharon Smith McManus, Amy Yadav, Bridget McKeever Matz and appoint Ms. Harting-Barrat as the Liaison to the committee. Mr. Gowing – second. UNANIMOUS VOTE, Roll call taken, All Ayes.

UPDATE BOARD ON ALG

Mr. Ledoux updated the Board about ALG and consensus at ALG. They missed October Meeting under ALG rules so he said it put him behind. On Jan 12th to bring consensus and talk, Supt. Mills and his Business Manager and he and John put together a straw man to get consensus. Only thing they agreed to was \$1.2 Million in to OPEB.

Mr. Sonner said that we be clear and list the different scenarios both aggressive and less aggressive on OPEB funding issues. We need to be more specific in what we do with OPEB.

Mr. Clough noted he feels OPEB is underfunded and we need to move extra monies to OPEB.

Ms. Adachi wanted to preserve our AAA bond rating. Mr. Gowing noted that we start to address this now and we are meeting our obligations to retirees. We need to have a plan going forward.

UPDATE THE BOARD ON HEALTH INSURANCE WORKING GROUP

Mr. Ledoux discussed the formation and what they have done. The group liked scenario one and scenario 3. The Unions like the informal meetings and could get results from unions within two weeks. He wanted to make sure that they were on the right path and the money will not come back to the town all at once. Steve discussed the savings in years 1-7. In the packet there were materials regarding Segal Study costing out the savings and other changes. Steady increases in savings and we increase more and \$700,000 in FY16 for the town only not the region. If everyone is comfortable we will have them take it back to the unions. Ms. Adachi talked about what happens if there is no unity.

Retiree contribution 50/50 currently and Medicare can we do 75/25 for the retirees and after 65 50/50 on Medicare. Steve felt it may not be legal.

Mr. Ledoux asked if the Board agreed with the layout of what he proposed. Mr. Clough asked about mitigation issues. Mr. Gowing felt we need to have more education and to invite professionals in to explain it to the group.

Mr. Clough noted mitigation go into health insurance fund and would like to have Segal price it out for deductible under #6

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Ms. Harting-Barrat liked Mr. Clough's idea and it makes a lot of sense. Mr. Gowing also agreed. Ms. Adachi felt it is good to come back with feedback.

SELECTMEN'S REPORTS

Mr. Sonner – Civics' Bee, Manager will look into the team forming. MAPC hired traffic study redesign of the station and noted it was a positive impact on traffic flow.

Mr. Clough – Attended Chamber of Commerce meeting and Chapter 69 development discussion. ECD ideas privatization and one town can complain on line. Fin Com preliminary presentation and are focused DRB. ECD cancelled did not have meeting posted correctly and noted the MLK breakfast was great.

Ms. Harting-Barrat – Nursing Service has flipped into action and asked them to provide materials The Friends of the ANS are handing out flyers to dr. offices and many places that did not know we had a nursing service. There has never been marketing of our service. They will present at town meeting and monitor folks with Congestive Heart Failure. Wellness University, Friends have pledged money for gifts and marketing items. Fans will send out a letter two weeks before town meeting. She noted that Planning Articles will be brought to Town Meeting including Drive Thru.

Ms. Adachi – COD met and they want a bigger role in town. Ms. Adachi felt they need to focus on what they do well. CPC last presentation this week. Heard from Dean Charter about his projects and Nancy Tavernier for Coordinating Services for ACHC. HDC loan funding is still in discussion. Reported on attendance at MMA and the Breakfast and ACT was great as well as the Chinese New Year Celebration.

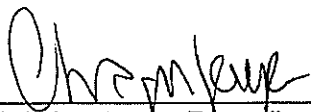
Mr. Gowing - Reported on MBTA and deficits and they will increase fares and reductions in service to just get them back to a better situation. Mr. Gowing noted the requested need for service especially in light of the capital expenditure in Acton. HDC work with EDC to update sign enforcement in the Historic District. Spoke about service level for LRTA and combined use with Maynard.


CONSENT

Hold CIS – Mr. Gowing

Ms. Adachi – Moved to approve. Ms. Harting-Barrat – second. UNANIMOUS VOTE

Move to adjourn 11:15 p.m.


Christine Joyce, Recording Secty


Clerk
Date: 7 May 2012

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room
January 23, 2012
7:00 PM

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. **7:05 CHAIRMAN'S UPDATE**
The Chair will briefly update the Board
2. **7:10 OPERATIONAL MINUTE**
The Town Manager will provide a brief report
3. **7:20 CHANGE OF MANAGER, NOT YOUR AVERAGE JOE'S**
Enclosed please find materials in the subject regard
4. **7:25 CLASS I NON-DISPLAY INTERNET ONLY CAR DEALER'S LICENSE, ERIC GILFLIX, LEASE FAX, AT 41 HAYWARD ROAD**
Enclosed please find materials in the subject regard
5. **7:30 SITE PLAN SPECIAL PERMIT #7/6/11-433, CONTINUATION, 65 POWER MILL ROAD, AKA, 40 SUDBURY ROAD**
Enclosed please find Materials in the subject regard
6. **7:50 DESIGN REVIEW BOARD DISCUSSION/PRESENTATION**
Enclosed please find materials in the subject regard
7. **8:15 COMMON VICTUALLER LICENSE, AP PIZZERIA, INC. 168 GREAT ROAD**
Enclosed please find materials in the subject regard

III. SELECTMEN'S BUSINESS

8. **SELECTMEN'S REPORTS**
9. **RECOMMENDATION FROM THE SENIOR CENTER BUILDING COMMITTEE TO CREATE A SUB-COMMITTEE TO STUDY A COMMUNITY CENTER**
Enclosed please find materials in the subject regard

10. UPDATE BOARD ON ALG

Enclosed please find materials in the subject regard

11. UPDATE THE BOARD ON HEALTH INSURANCE WORKING GROUP

Enclosed please find materials in the subject regard

IV. CONSENT AGENDA

12. MINUTES, BOARD OF SELECTMEN, NOVEMBER 7, AND NOVEMBER 21, 2011 FOR BOARD ACCEPTANCE

Enclosed please find materials in the subject regard

13. REQUEST THAT THE BOARD OF SELECTMEN RECOMMEND CIC APPLICATION, RE: SHARED TRANSPORTATION

Enclosed please find materials in the subject regard

14. COMMITTEE APPOINTMENT, SOPHY CHANG, FULL MEMBER, VCC

Enclosed please find materials in the subject regard

15. COMMITTEE APPOINTMENT, ROB BUKOWSKI, ASSOCIATE MEMBER, PLANNING BOARD

Enclosed please find materials in the subject regard

16. ONE DAY LIQUOR LICENSE, CONGREGATION BETH ELOHIM

Enclosed please find materials in the subject regard, for Board consideration

17. ACCEPT GIFT, RECREATION DEPARTMENT

Enclosed please find a gift of \$200.00 from Stop and Shop to be used to purchase food items for the concessions at events

18. ACCEPT GIFTS, MINUTEVAN

Enclosed please find a gift of \$44.00 to be used to support the Minutevan

19. DISPOSAL OF OBSOLETE MATERIALS, ACTON MEMORIAL LIBRARY

Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

JANUARY 25 AND 30

Budget Discussion/Finalization
Extra Meetings

FEBRUARY 6



Subway Common Victualler
255 Main Street
Beyond Border Tex Mex Liquor License
Siemens Challenge & Health Insurance Update
Miracle Field Presentation
Parking Fees, train station meters and stickers

FEBRUARY 27




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






































































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<input type="checkbox"/>	Type	Title	Owner	Edited	Size	Actions
<input type="checkbox"/>		<u>010 Agenda, Board of Selectmen, January 23, 2012</u>	admin	01/20/12	100 KB	    ▼
<input type="checkbox"/>		<u>030 (4) Class I Non-Display, Leasefax</u>	admin	01/20/12	626 KB	    ▼
<input type="checkbox"/>		<u>040 (5) Site Plan 7/6/2011-433, 40 Sudbury Road a/k/a 65 Powder Mill Road - Correspondence from Mr. Bertolami's Engineer</u>	admin	01/20/12	365 KB	    ▼
<input type="checkbox"/>		<u>044 (5) Engineering Department's Review of Site Plan #7/6/11-433 40 Powder Mill Road</u>	admin	01/20/12	959 KB	    ▼
<input type="checkbox"/>		<u>045 (5) Link to Site Plan #7/11/2011-433 - Bertolami, 40 Sudbury Road</u>	admin	01/20/12	2 MB	    ▼
<input type="checkbox"/>		<u>050 (6) Design Review Board Materials</u>	admin	01/20/12	1 MB	    ▼
<input type="checkbox"/>		<u>060 (7) Common Victualer License, 168 Great Road, AP Pizzeria, Inc.</u>	admin	01/20/12	204 KB	    ▼
<input type="checkbox"/>		<u>070 (9) Materials RE: Expanded Committee - Sub Committee to Explore Community Center</u>	admin	01/20/12	219 KB	    ▼
<input type="checkbox"/>		<u>080 (10) Town of Acton Multi-Year Plan (ALG)</u>	admin	01/20/12	566 KB	    ▼
<input type="checkbox"/>		<u>090 (11) Health Insurance Scenarios, Health Insurance Working Group</u>	admin	01/21/12	97 KB	    ▼
<input type="checkbox"/>		<u>100 (12) Minutes, November 7 and 21, 2011, Board of Selectmen</u>	admin	01/20/12	1 MB	    ▼
<input type="checkbox"/>		<u>110 (13) Shared Transportation Materials</u>	admin	01/20/12	128 KB	    ▼
<input type="checkbox"/>		<u>120 (13) CIC Grants Application</u>	admin	01/20/12	2 MB	    ▼
<input type="checkbox"/>		<u>130 (14) Committee Appointment, VCC, Sophy Chang, Full Member</u>	admin	01/20/12	162 KB	    ▼
<input type="checkbox"/>		<u>140 (15) Committee Appointment, Rob Bukowski, Associate Member, Planning Board</u>	admin	01/20/12	294 KB	    ▼

<input type="checkbox"/>		160 (17) Accept Gift, Recreation	admin	01/20/12	37 KB					▼
<input type="checkbox"/>		170 (18) Accept Gift, MinuteVan	admin	01/20/12	17 KB					▼
<input type="checkbox"/>		180 (19) Disposal of Obsolete Materials, Acton Memorial Library	admin	01/20/12	40 KB					▼

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