

Town of Acton

Green Advisory Board

3 Members Needed for a Quorum

MEETING MINUTES

Place: Room 204 – Town Hall, 2nd floor

Time: 6:30 p.m.

Date: Monday, March 5, 2012

Present: David Keene, Mary Smith, Bruce Friedman, Tom Michelman, Chris Schaffner, John Murray Staff, Lili Early Recording Secretary, Kate Crosby Green Advisor to the Schools, Dean Charter and JD Head

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David K. called the meeting to order at 6:45 PM.

1. Approval of the Meeting Minutes held on 02/13/2012 and 01/09/2012 – David Keene

David K. asked for a voice vote to approve the minutes of 02/13/2012.

The motion was made by Chris S. and seconded by Bruce F. The vote was announced UNANIMOUS.

David K. asked for a voice vote to approve the revised minutes of 01/09/2012.

The motion was made by Chris S. and seconded by Bruce F. The vote was announced UNANIMOUS.

2. Green Communities Competitive Grant Submissions – 45 min. – JD & Dean

Dean Charter has three big projects in mind, which are replacing the heating systems in our three fire stations. He made no requests for grants and suggested to let the schools run with as many projects as they can.

JD Head proposed the following most important projects:

- | | |
|---|---------------------------------|
| - Upgrades to walk-in coolers & freezers at all the schools | Estimated cost \$ 41,000 |
| - Replacing failed caulking at RJ Grey | Estimated cost \$ 26,000 |
| - Caulk building openings and seal doors at Douglas | Estimated cost \$ 21,000 |
| - Caulk building openings and seal doors at Gates | <u>Estimated cost \$ 15,000</u> |

For a total estimated amount of \$103,000

These projects will amount to an annual energy savings of 16.7% and have been factored into the school budget.

John M. told the Board that the Town has reserved two TESLA Model X Reveal vehicles. They are crossover cars to be converted into a cruiser. \$ 5,000 has been applied per car with a stipulation in the contract that the amount is to be refunded when not buying. Management hopes to add them to the police carpool. They have a 300 mile capacity. The specs are not out yet; they will be the determinate factor to buy or not. Afterwards we need to send out for bids. Delivery for this car will probably be by June 30, 2013. In answer to David K.'s question regarding the funding for the necessary charging station, John M. answered that the Town will install the station.

Since our maximum grant application is 250K, John M. suggested that the Town will receive part of the grant money for the vehicles and the schools will take the rest. The draft grant has to be consolidated by the 27th of March. Chris S. advised to go ahead.

Bruce F. wondered if grant money is received in a lump sum or in parts. John M. explained the process.

David K. asked for a voice vote to accept that the grant will be divided between the Town and the schools as mentioned earlier.

The motion was made by Chris S. and seconded by Bruce F. The vote was announced UNANIMOUS.

3. Thermal Imaging Program, a Free External Home Infrared Energy Scan – 15 min – All

John M. sent out a letter of intent to Sagewell, Inc. and has information put on the Town's website for residents to sign-up. Sagewell needs 400 residents in order to be interested and 800 to guarantee the program. Mary S. wanted to know who is paying for it. Chris S. explained the program and mentioned that Sagewell gets paid by the vendors and will want people to sign-up for other services too.

Bruce F. asked if the town needed to help out. John M. mentioned that Green Acton is leading the project, but the Board members should publicize the program wherever they can.

4. Energy Enterprise Fund Special Legislation – 15 min. – John Murray

John M. told the Board that the DOR informed us that we couldn't form an enterprise fund. Clint Seward from FinCom mentioned that they will discuss the petition tomorrow at their meeting.

If approved at FinCom tomorrow, we do not need to have a presentation on March 28. John M. invited the Board members to attend the FinCom meeting. Chris suggested to call it Energy Efficiency Fund and to drop the word Green.

5. Solarize Mass – 15 min. – Kate Crosby

Kate C. did some research, talked to Jim Snyder-Grant and explained the Pilot program as follows:

In April 2011, MassCEC launched Solarize Massachusetts in the towns of Harvard, Hatfield, Scituate and Winchester to encourage residents and businesses to join forces to go solar as a community. By joining together, residents in these four towns realized cost savings through bulk purchasing of the solar panels and helped install a total of 829 Kwh of panels. The program will also include provisions for a solar garden; they have already identified a lot of land. The Town of Acton can apply also.

Application is due by March 21st and the Town Manager needs to sign-off on the proposal. We need a project leader who can commit to it and propose a plan. Chris S. would like to continue working on this program. Mary S. asked if the participants need to buy the solar panels. Chris S. responded yes and the price decreases according to the number of sign-ups. David K. wondered if it would fit in our 5-year plan. Chris S. answered NO because Green Communities are measuring the Town and schools savings rather than residential savings.

David K. asked for a voice vote to approve that Chris Schaffner will chair this project.

The motion was made by Bruce F. and seconded by Tom M. The vote was announced UNANIMOUS.

6. Committee Reappointment/Reorganization – 15 min. – David Keene

Christopher Schaffner – Full member – Will step down

Manisha Tyagi – Alternate member – David K. to call her

Bruce Friedman – Alternate member – Yes, as an alternate member, possible full member

Tom Michelman – Alternate member – Yes, as an alternate member

7. Agenda Items to be Discussed at the Next Meeting – 15 min. – All

- Solarize MASS Update – Chris Schaffner
- Update on 5-year plan – Eric Hudson
- Enterprise Energy Fund – FinCom/Town Meeting Presentation
- Thermal Imaging Program Update – David Keene
- Nominee for Full Member to Replace Chris Schaffner

David K. asked for a voice vote to adjourn the meeting.
The motion was made by Mary S. and seconded by Bruce F. The vote was announced UNANIMOUS.

The meeting adjourned at 7:50 p.m.

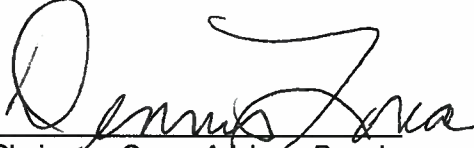
Future Meeting Schedule

**Meetings are to be held in the Conference Room of Memorial Library and will begin at
6:30 PM -unless otherwise noted**

2012

Mon April 9	Conference Room Memorial Library, 2 nd floor
Mon May 14	Conference Room Memorial Library, 2 nd floor
Mon June 11	Conference Room Memorial Library, 2 nd floor
Mon July 9	Conference Room Memorial Library, 2 nd floor
Mon Aug 20	Conference Room Memorial Library, 2 nd floor
Mon Sept 17	Conference Room Memorial Library, 2 nd floor
Mon Oct 15	Conference Room Memorial Library, 2 nd floor
Mon Nov 19	Conference Room Memorial Library, 2 nd floor
Mon Dec 10	Conference Room Memorial Library, 2 nd floor


Recording Secretary


Chairman, Green Advisory Board
3/12/12
Date