

Final

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BOARD OF SELECTMEN AND SEWER COMMISSIONERS' MEETING
July 11, 2011

TOWN CLERK, ACTON

**Acton Town Hall
Francis Faulkner Hearing Room
Meeting begins at 7:00 P.M.**

Executive Session, 6:30, Room 126 – Discussion of reputation, character, health, discipline, charges, complaints, but not professional competence of the individual.

Present: Mr. Gowing, Ms. Harting-Barrat, Ms. Adachi, Mr. Clough, Mr. Sonner, Town Manager Steven Ledoux and Recording Secretary Christine Joyce. The meeting was televised during open meeting

Mr. Gowing announced the opening of the meeting in open session at 6:30 and requested a motion to enter into Executive Session for

Discussion of reputation, character, health, discipline, charges, complaints, but not professional competence of the individual.

Mr. Gowing stated that

- a. The Executive Session was for a discussion of reputation, character, health, discipline, charges, complaints, but not professional competence of an individual
- b. Discussion in an open meeting might have a detrimental effect on the Town or the Board.

At the conclusion of the Executive Session, the Board would reconvene in open session.

Clerk roll call - all Ayes

CITIZENS' CONCERNS

Nicholas, age 10, a Boxborough resident, said that he would like to revive the Food Pantry community supper and get people to get support it. He said the supper needs more volunteers and funding. Mr. Gowing said that the suppers formerly had been at the Congregational Church, which had decided to end them. He suggested that Nicholas speak with the head of the Food Pantry.

CHAIRMAN'S UPDATE

Mr. Gowing reported that the fireworks and Town celebration of the Fourth of July on July 2nd made for a great day. The Fox 25 News ZipTrip event at NARA was well attended. Congresswoman Niki Tsongas will be meeting with the Selectmen about Congressional redistricting on August 1st at the Public Safety Facility.

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OPERATIONAL MINUTE

Mr. Ledoux reported on his meeting today at Minuteman Tech with all the District Town Managers and Town Administrators. The teachers have reached an agreement for a three year contract with FY12 0%, FY13 1% and FY14, 2%, Mr. Ledoux reported that the School had a safety inspection by the Building Inspector and Fire Chief, who found many problems that need to be attended to before the school opens this fall. The cost to fix is over \$300,000 and they only have \$200,000. Another issue is the proposed new formula for calculating capital assessments, which does not account for the out-of-district population that constitutes one-third of the students. Mr. Ledoux will be meeting with the Middlesex Retirement Director tomorrow.

PUBLIC HEARINGS & APPOINTMENTS

NATIONAL GRID, REQUEST TO INSTALL A GAS LINE AT ALCOTT AND EMERSON DRIVE

National Grid –Dennis Regan presented the proposed work at the above address. Ms. Harting-Barrat – Moved to grant the petition to locate the gas main. Ms. Adachi – second. UNANIMOUS VOTE

BOXBOROUGH SCHOOL REGIONALIZATION K-6

Boxborough School Committee representatives made a presentation about the declining K-6 enrollment at Blanchard and their consideration of different options to address the problem, including regionalization with Acton.

Mike Coppolino said on behalf of the Acton Public Schools that they were in favor of looking into the regionalization proposal.

Ms. Harting-Barrat asked about Boxborough's discussions with Harvard and Littleton; they are still investigating the feasibility. She asked if they had looked back at the files on the prior discussion of regionalization; they said John Fallon has been helpful and they do have all the paperwork from the previous discussions

Mr. Clough asked what was the right number for Blanchard; they felt that 580 to 600 is a good number

Mr. Sonner asked about funds available for regionalization.

Mr. Gowing asked about the condition of the school building, and about the bus fleet. They lease their buses and the school is properly maintained.

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Ms. Adachi spoke about the unique identities of the schools and wondered what Acton parents would think about Blanchard as a choice, and what Acton parents thought about regionalizing K-6. Mike Coppolino said it was too early to say..

The sense of the Board of Selectmen was to move forward with the study.

BULETTE/LILLIAN ROAD PROPOSED 40B DEVELOPMENT

Ms. Adachi discussed the submission/application. It is incomplete and the developer needs to provide more detail on financing, architectural elevations and provide complete answers to questions in the application. The Board must let MassHousing know that the developer is obligated to provide complete information. There will be a site walk on Monday, July 18th, 10:00.

Ms. Adachi summarized what has happened since 2006 with the developer. There still are concerns about flooding and stormwater management on site and the distance from services. The Town also was concerned about density with the prior application for four new houses in addition to the existing house, and the latest proposal would double the number of houses to eight.

Ms. Harting-Barrat noted that the four houses did not get support, and now they want eight houses, and the project still does not meet the criteria. She is concerned that MassHousing could support 8 homes on 1.9 acres.

Mr. Sonner was concerned about the lack of information submitted.

Mr. Gowing said we told them the last time we needed more information, and they did not contact us and just resubmitted the same paperwork. We need a complete application and we will be wasting time with what we have before us.

Nancy Tavernier said it was a problem in 2006 and she does not want it to become the poster boy for Chapter 40B projects. It is upsetting that we have to ask for the complete applications. The state agencies have even produced an affordable housing design handbook, and then this application shows up. She feels that the State will push back against the developer and say file a complete application or go away. She hopes the MassHousing representative will give more information at the site walk about the state's point of view.

Susan Lee, 12 Lillian, is a direct abutter to the proposed septic system. They are concerned with drainage and density.

Rich Gentilman, 5 Lillian, agrees with Janet, Pam and Nancy. They looked at the handbook and the phrase "generally appropriate for the neighborhood" comes up throughout the handbook.

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Ms. Adachi – Moved to authorize the Town Manager to put together a letter to MassHousing, stating that the developer must submit a complete application for the Town's review and comment. Ms. Harting-Barrat – second. UNANIMOUS VOTE

STEPHEN BARRETT, FINANCE DIRECTOR –DISCUSSION OF FY12 SEWER O&M RATES

FY12 Sewer and O&M – Stephen Barrett explained the calculation of the sewer rates, based on winter water-usage information from the Water District.

Mr. Sonner asked about the expenses and cost-drivers. Mr. Barrett said it is plant maintenance and sewer clerk salary as well as other items associated with this process. Ms. Harting-Barrat – Moved to Accept FY12 sewer rates as presented. Ms. Adachi – second. UNANIMOUS VOTE

SELECTMEN'S BUSINESS

ACCEPTANCE OF A DEED AND EASEMENT FOR EXECUTION OF AN ORDER FOR TAKING FOR CANTERBURY AND BLUEBERRY PATHS

Mr. Ledoux noted that the Board needed to vote to accept a deed and easement for execution and an order of taking for Canterbury Hill Road and Blueberry path as well as related drainage and utility and sidewalk easements. Ms. Harting-Barrat – Moved to accept the deed and easements for Canterbury Road and Blueberry Path. Ms. Adachi – second. UNANIMOUS VOTE

FINAL RESULTS OF THE BOARD OF SELECTMEN'S ANNUAL GOAL SETTING

The Board discussed and accepted the short-term and long-term goals, as set forth in Mr. Ledoux's summary. The Selectmen will have to determine timelines for the goals. Steve suggested that Selectmen discuss with their respective liaison committees. The Board also will discuss the goals at the all-boards/committees-chairmen meeting. Mr. Gowing asked that the Selectmen select the goals that they would like to move forward.

Ms. Adachi noted that some goals had had input from more than one Selectman. The website goal included her initial policy suggestion, with Mr. Sonner adding the suggestion of tapping the expertise of technical people in Town. Among the top three goals:

Mr. Clough: Short-Term 2B, Long-Term 1B.
Mr. Sonner: Short-Term 1, Long-Term 2.
Ms. Adachi: Short-Term 1 (non-technical), Long-Term 1A.
Ms. Harting-Barrat: Short-Term 3B, Long-Term 3A, 3C
Mr. Gowing: Short-Term 3A, 3B, Long-Term 3B

Among the lower-ranked goals:

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Regional Community Center: Ms. Harting-Barrat
Open Space and Acquisition: Mr. Clough
Affordable Housing: Ms. Adachi
Train Station: Mr. Sonner
Strategic Land Acquisition: Mr. Gowing
Regional Senior Center: Mr. Gowing, Ms. Harting-Barrat
NARA Master Plan/ Miracle Field: Mr. Gowing
Rail Trails: Ms. Adachi

SELECTMEN'S REPORTS

Mr. Sonner attended the Acton 2020 meeting on June 23 and noted it was a big success – 3 alternatives were proposed, with the top choice being to continue to limit growth and concentrate growth in villages. The South Acton Train Station Advisory Committee is reviewing final plans.

Mr. Clough said that the EDC needed to be reorganized and fully staffed.

Mr. Gowing reported on MAGIC's recent meeting in Acton. They elected new officers. The COA visited two new senior centers in Townsend and Pepperell. ACAT is moving in to their new facility shortly

Ms. Harting-Barrat spoke about the Planning Board, VCC and a sub-committee of the School Committee.

Ms. Adachi reported that the CPC's goals for the all-chairmen's meeting including a suggestion that the Town identify potential CPA-funded projects much earlier. Water District meetings conflict with the Selectmen's meetings, so she recently met with Chris Allen and Matt Mostoller for a tour of the North Acton treatment plant. The Commission on Disabilities is planning a group trip to the state-wide celebration in Gardner of the 21st anniversary of the ADA. On June 23, she attended a wonderful Selectmen's Concert in the NARA pavilion and dinner after. The Triton Brass Quintet will be performing at NARA on July 14th, 6:30.

CONSENT AGENDA

Consent agenda – Hold #10 Ms. Adachi
Committee Appointment List, re: Christine Perraud is not seeking reappointment to the Conservation Commission.

Ms. Adachi Hold # 18
Jeff Colman spelling in correct

Ms. Harting-Barrat - Moved to accept those changes. Mr. Clough – second.

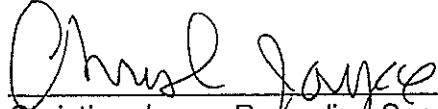
UNANIMOUS VOTE

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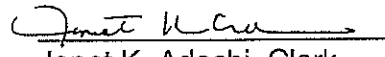
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Mr. Gowing – Moved to accept the Consent Agenda as amended. Mr. Clough - second.
UNANIMOUS VOTE

Ms. Harting-Barrat moved to adjourn. Mr. Sonner Second. The meeting adjourned at
9:30



Christine Joyce, Recording Secretary



Janet K. Adachi, Clerk

5 August 2011
Date

BOARD OF SELECTMEN & SEWER COMMISSIONERS'
MEETING AGENDA

Francis Faulkner Hearing Room

July 11, 2011

7:00 PM

Executive Session

6:30 p.m. Room 126

6:30 – Executive Session – for the discussion of reputation, character, health, discipline, charges, complaints, but not professional competence of the individual

I. CITIZENS' CONCERNS

II. PUBLIC HEARINGS AND APPOINTMENTS

1. 7:05 **CHAIRMAN'S UPDATE**
The Chair will briefly update the Board
2. 7:10 **OPERATIONAL MINUTE**
The Town Manager will provide a brief report
3. 7:15 **NATIONAL GRID REQUEST TO INSTALL A GAS LINE AT ALCOTT STREET/EMERSON INTERSECTION**
Enclosed please find materials in the subject regard
4. 7:20 **BOXBOROUGH SCHOOL REGIONALIZATION K-6**
Enclosed please find materials in the subject regard
5. 7:50 **BULETTE/LILLIAN ROAD PROPOSED 40B DEVELOPMENT**
Enclosed please find materials in the subject regard
6. 8:20 **STEPHEN BARRETT, FINANCE DIRECTOR – DISCUSSION OF FY12 SEWER O&M RATE SETTING**

III. SELECTMEN'S BUSINESS

7. **ACCEPTANCE OF A DEED AND EASEMENT FOR EXECUTION AND/OR AN ORDER OF TAKING FOR CANTERBURY HILL ROAD AND BLUEBERRY PATH AS WELL AS RELATED DRAINAGE, UTILITY AND SIDEWALK EASEMENTS**
Enclosed please find materials in the subject regard

8. FINAL RESULTS OF THE BOARD OF SELECTMEN'S ANNUAL GOAL SETTING

Enclosed please find materials in the subject regard

9. SELECTMEN'S REPORTS

IV. CONSENT AGENDA

10. FY12 COMMITTEE/BOARD REAPPOINTMENT LIST

Enclosed please find materials in the subject regard

11. WATER RESOURCES USE AND PROTECTION – INTER-MUNICIPAL AGREEMENT, BOXBOROUGH AND ACTON AND THE ACTON WATER DISTRICT

Enclosed please find materials in the subject regard

12. ONE DAY LIQUOR LICENSE, NARA PARK, SMALL WEDDING SHOWER

Enclosed please find materials in the subject regard

13. ONE DAY LIQUOR LICENSE, NARA PARK, SMALL COMPANY PICNIC

Enclosed please find materials in the subject regard

14. ONE DAY LIQUOR LICENSE, NARA PARK, COMPANY SOFTBALL TOURNAMENT

Enclosed please find materials in the subject regard

15. COMMITTEE APPOINTMENT, RICHARD CALENDRELLA, ECONOMIC DEVELOPMENT COMMITTEE (EDC) FULL MEMBER

This would move Mr. Calendrella from Associate Member to Full Member

16. COMMITTEE APPOINTMENT, HARRY MINK, ECONOMIC DEVELOPMENT COMMITTEE

Enclosed please find materials in the subject regard, for Board consideration

17. COMMITTEE APPOINTMENT, JEOFF HALL, ECONOMIC DEVELOPMENT COMMITTEE

Enclosed please find materials in the subject regard

18. COMMITTEE APPOINTMENT – JAMES COLEMAN, CONSERVATION COMMISSION

Enclosed please find materials in the subject regard

19. COMMITTEE APPOINTMENT – CAROL HOLLEY, WATER RESOURCES ADVISORY COMMITTEE

Enclosed please find materials in the subject regard

20. NSTAR PETITION FOR UTILITY POLES AND MANHOLES AT SUDBURY ROAD/POWDER MILL ROAD

Enclosed please find materials in the subject regard

21. DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST, AMY GREEN, CONSERVATION COMMISSION MEMBER

Enclosed please find materials in the subject regard

V. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This is not a complete agenda.

<u>August 8</u>	<u>September 12</u>	<u>September 26</u>
Susan Mitchell Hardt Design Review Board	Nothing Scheduled	Nothing Scheduled

MINUTES PENDING VOTES

Budget Saturday, May 23, June 6, June 20

PENDING COMMITTEE APPOINTMENTS

Harry Minks & Jeoff Hall - EDC interest,
James Colman, Conservation Commission
Carol Holley - WRAC

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<input type="checkbox"/>	PDF	020 (3) National Grid Installation of Gas Line at Alcott and Emerson Drive Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	07/08/11	191 KB	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	PDF	030 (4) Boxboro School Regionalization K-6 Materials Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	07/08/11	2 MB	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	PDF	040 (5) Staff and Citizen Comments, Bulette/Lillian Road Proposed 40B Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	07/08/11	1022 KB	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	PDF	050 (5) Application, Residences at Lillian Road, 40B Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	07/08/11	5 MB	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	PDF	055 (6) Sewer Operation Recommendations, FY12 Rates Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	07/08/11	258 KB	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	PDF	060 (7) Easement/Order of Taking, Canterbury Hill Road and Blueberry Path Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	07/08/11	821 KB	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="checkbox"/>	PDF	070 (8) Final Results Annual Goal Setting Scanned with FlowPort '2011 Meeting Week Cover Sheet' Cover Sheet	admin	07/08/11	54 KB	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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