

ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
MINUTES
May 31, 2022, at 3:00pm
VIRTUAL MEETING

Present: Bernice Baran, Peter Berry, Nancy Kolb, and Melissa Wingfield
Absent: Robert Whittlesey
Also Present: Kelley Cronin
Attending: Andrea Becerra, Lisa Franklin, Kyle Gates, and Fred Kinch

Ms. Kolb called the meeting to order at 3:00 PM via a virtual meeting platform with no Board members in physical attendance and broadcasted via Zoom virtual meeting platform.

- I. Ms. Kolb read the rules of the remote meeting and Ms. Kolb conducted a roll call for attendance with Ms. Kolb, Ms. Baran, Mr. Berry, and Ms. Wingfield present and Mr. Whittlesey absent. The Board reviewed the minutes of the April 26, 2022, meeting. Ms. Baran made a motion, which was seconded by Mr. Berry to;

Approve the minutes of the regular meeting for April 26, 2022.

and upon roll call the “Ayes” and “Nays” were as follows:

Bernice Baran: Aye
Nancy Kolb: Aye
Peter Berry: Aye
Melissa Wingfield: Aye

The motion was approved.

Ms. Kolb welcomed Ms. Becerra to the meeting. Ms. Becerra discussed her new role as the Director of Sustainability for the Town of Acton and shared the Climate Action Plan with the Board. The Board asked Ms. Becerra some questions and thanked her for supporting the AHA with new appliances. Ms. Cronin let the Board know that Ms. Becerra had introduced the AHA to the e-bikes program and introduced Kyle Gates, from METRO Mobility to discuss the program. The Board raised some concerns and Mr. Gates said he would get some responses for the next meeting.

Ms. Cronin reviewed the Capital Plan funding amendments from DHCD in the Board packets. The Board reviewed the capital plan amendments and funding awards from the State. Ms. Baran made a motion, which was seconded by Ms. Wingfield to;

Approve Capital Plan Amendment no. 12, ARPA, Water Sustainability and FY’2025 Formula Funding Awards.

and upon roll call the “Ayes” and “Nays” were as follows:

Bernice Baran: Aye
Nancy Kolb: Aye
Peter Berry: Aye
Melissa Wingfield: Aye

The motion was approved.

Ms. Cronin let the Board know that the AHA had been invited to submit an application to the mini round for McManus Manor and the application was due in June. Ms. Kolb let the Board know that there was a

Main Street Master planning committee that she and Ms. Cronin were attending. The Town is trying to create a cohesive design for the parcels along Main Street.

The Board discussed the Select Board meeting where the tenant advocate position was advocated for. Ms. Cronin updated the Board on the Resident Advisory Committee meetings.

IV. Old Business

Ms. Kolb let the Board know that the Community Preservation Committee was looking at how other communities were spending their housing money. Ms. Baran let the Board know there was nothing to report from the last Acton Community Housing Corporation meeting. Mr. Berry stated that Ms. Becerra had provided an update on the Green Advisory Board activities.

- V. The Board reviewed the April voucher. Mr. Berry said he would abstain because he did not have his packet to review the voucher. Ms. Baran made a motion, which was seconded by Ms. Wingfield and unanimously voted in the affirmative to:

Approve the April voucher as presented.

and upon roll call the “Ayes” and “Nays” were as follows:

Bernice Baran: Aye
Nancy Kolb: Aye
Melissa Wingfield: Aye
Peter Berry: Abstained

The motion was approved.

- VI. Ms. Kolb asked if there were any community members who wanted to comment, and Ms. Cronin stated that there were not. Ms. Kolb made a motion, which was seconded by Ms. Baran to;

Adjourn the meeting.

and upon roll call the “Ayes” and “Nays” were as follows:

Bernice Baran: Aye
Nancy Kolb: Aye
Peter Berry: Aye
Melissa Wingfield: Aye

The motion was approved.

Ms. Kolb adjourned the meeting at 5:01pm.

Respectfully submitted,

Kelley A. Cronin

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Executive Director

Documents and Exhibits Used During the **May 31st** meeting:

Minutes of the April 26, 2022, Metro Mobility MOA, DHCD Formula Funding Award for FY’25, Capital Plan Amendment #12, Water Sustainability Grant, ARPA Award, Power Options e-mail on net metering, Discovery Museum Net Metering agreement, Hampshire Net Metering Agreement, April Voucher