

Meeting Minutes

ACTON CONCORD REGIONAL EMERGENCY COMMUNICATIONS CENTER BOARD OF DIRECTORS MEETING

APRIL 5, 2022

9:00 AM

ROOM 204 AND VIRTUAL
ACTON TOWN HALL
472 MAIN STREET

Board of Directors Kerry Lafleur and John Mangiaratti were both in attendance along with other staff and audience members. The project management team participated virtually.

1. Approve Meeting Minutes

Discussion deferred.

2. Project Status Update

Consultants from CTA who serve as project manager for this district provided a status update on the project and discussed the components of the FY23 Grant Request that was submitted on behalf of the district.

3. Project Schedule

There was discussion about the schedule for meetings and working groups sessions and also a discussion about the timeline for implementing the regional dispatch program. There are several contingencies that need to be addressed and the project management team will be preparing a comprehensive update and proposed schedule for the next board meeting.

4. Discuss Action Items

John Mangiaratti took on the action item of clearing up the past minutes that need to be approved. The project management team agreed to prepare a draft job description for an executive director and provide more information in advance of the next meeting for the Board to review.

5. Discuss Date and Time of Next Meeting

Next meeting on 5/10 at the Concord Town House.