

Meeting Minutes

ACTON CONCORD REGIONAL EMERGENCY COMMUNICATIONS CENTER BOARD OF DIRECTORS MEETING

SEPTEMBER 1, 2021
3:00PM

ACTON TOWN HALL ROOM 204
472 MAIN STREET, ACTON
(In person only)

Board of Directors Stephen Crane and John Mangiaratti were both in attendance along with other staff and audience members.

1. The Board discuss Open Meeting Law as it relates to Governance Agreement and discussed potential changes that it should consider in future revisions to the agreement.

The Town of Acton received a community compact IT grant to replace its dispatch software. This cost was initially included in the regional grant request. The Board discussed how the grant request needed to be revised accordingly to maximize the use of the funding to further efforts to establish the district.

The Board reviewed the RFP for Project Manager and a draft Executive Director Job Description. The RFP will be published next week by the Town of Acton with responses due by September 30th

It was discussed that there is a required timeline for entering the Middlesex Retirement System as a district and that the district will need to work closely with retirement board staff to ensure the timeline is met.