

Selectmen's Minutes

September 27, 2004

7:00 P.M.

Present, F. Dore' Hunter, Peter Ashton, Robert Johnson, Walter Foster, and Town Manager. Meeting was televised.

CITIZEN'S CONCERNS

Bob Guba spoke regarding the Community Preservation Act. He noted that we have not purchased any open space. Walter answered Mr. Guba questions. No open space requests have been received. There might be the Whitcomb Land coming up in the future. Bob suggested they need to have a full time committee to research potential land and property indexing. He wanted the committee to be accountable and part of the town committees. Walter suggested that he start with the Conservation Commission. Susan Mitchell Hardt suggested that they contact her committee to volunteer.

SEWER COMMISSIONER'S REPORT

PUBLIC HEARINGS & APPOINTMENTS

ACTON SCHOOL REMODELING BONDS - John Murray outlined the process they used to come to the rates that they have suggested. Bob Johnson read the prepared Motion. Dore' HUNTER second. UNANIMOUS VOTE. The Board voted affirmative on the Motion. Peter asked if we did not get a response from the public, what then? John replied that they could get State House Bonds.

COMMITTEE INTERVIEW, SASHA O'CONNELL, ASSOCIATE MEMBER OF THE RECREATION COMMISSION -The Board asked her several questions about her background and desire to volunteer. PETER ASHTON - Moved to Appoint Sasha O'Connell, as an Associate Member of the Recreation Commission with a term to expire 6/30/05 BOB JOHNSON – second. UNANIMOUS VOTE

SITE PLAN SPECIAL PERMIT #04/03/04-397- RAIL ROAD REALTY TRUST – 19 RAIL ROAD STREET – BOB JOHNSON – Moved to Continue to October 19, at 7:15 - PETER ASHTON – Second. UNANIMOUS VOTE

ACTON CONSERVATION TRUST- Jim Snyder Grant spoke about the mission of educating people about conservation issues. He said they are here to say what they think about the proposed Land Swap. He said that Brian Kilbe of Sudbury Trust has sent a letter of support. The ACT is going to be neutral on this issue. They have several concerns about this proposal and feel that they should have it in conservation restricted status to stop any further fragmentation of the area. They want the protection by increasing the terms from 50 years to 99 years. Walter addressed his concerns with regard to the restriction to conservation. There are natural conditions on the site that will not allow further development.

SITE PLAN SPECIAL PERMIT #03/09/04-396, MARGARET NAZZARO – Mark Donohue explained the modifications to the House to make it handicapped accessible by installing a small elevator. They will have 9 parking spaces. They produced the letter from the condo association regarding the agreement reached with them. Peter asked about the number of spaces they will have. **DORE' HUNTER** – Moved to take it under advisement. **BOB JOHNSON** – second **UNANIMOUS VOTE**.

CITIZENS ADVISORY COMMITTEE ON SEWERS– Art Gagne' spoke on behalf of CAC membership. They want to have the Board hold off appointing new members until after the November meeting because of the learning curve. He also suggested that membership representatives from some town boards such as Health, BOS would be good. Dore' agreed with Art's opinion. Phase I to identify needs and availability of disposal sites based upon characterization of those areas, accessible. Phase II is up for discussion because of the delay in completing phase I and they have asked Woodard and Curran to combine Phase II and III. They have done some soil testing. They will confirm that the original data is still accurate. The Manager was asked to prepare a recommendation of additional potential Appointees for presentation to the Board at an upcoming meeting.

ACTON WINE AND SPIRITS LIQUOR SALES – Submit their liquor policy before next meeting. Continue the matter and they will view the tape. The Board wants a copy of current policy and he may update it if he likes. The Board stressed that they do not take this lightly.

495 METROWEST CORRIDOR PARTNER ORGANIZATION - They expressed the need for cooperation to continue with the partnership. They also said that they need a coordinated effort to protect jobs. They want to add to and not recreate issues. They spoke about affordable housing for the retention of employees. They spoke about transportation and the need for an intra-regional area. They need the opinions of both Town and employers. Dore' remarked that he felt this was a good idea and he would attend. He asked if it cost money, and they replied no.

SELECTMEN'S BUSINESS

FALL SPECIAL TOWN MEETING AND "STATE OF THE TOWN" MEETING DATES OVERRIDE TIME LINE – Bob is the Selectman assigned to the ACHC and Walter was assigned to the Peet Land Swap Articles. Walter and Town Manager will get together to develop a summary. Peter said that we need to have a preamble of why it was done and Don agreed that we need to work with Selectmen and Town Counsel. Dore' asked about the recommendation of the Articles, Walter felt that we should recommend the Yin Peet Articles. **WALTER FOSTER**- Moved to Recommend. **BOB JOHNSON** – Second. **UNANIMOUS VOTE**.

CPC FUND REALLOCATION FOR USE ON THE WILLOW STREET SITE -. **WALTER FOSTER** – Moved to recommend the CPC Fund Reallocation. **BOB JOHNSON** – Second. **UNAIMOUS VOTE**

**ACTON HOUSING AUTHORITY –PETER ASHTON – Moved to designate Ken Sghia-Hughes as the AHA's representative to the Community Preservation Committee
WALTER FOSTER – Second. UNANIMOUS VOTE.**

Dore' signed a letter brought in hand to the meeting by Betty McManus for Board approval. **DORE' HUNTER – Moved to be authorized to sign the letter prepared by ACHC on the Board's behalf. WALTER FOSTER – Second. UNANIMOUS VOTE**

COMPREHENSIVE PERMIT APPLICATION (CH. 40B) FORT POND BROOK PLACE
The Board reviewed the various submittals in the subject regard.

OTHER BUSINESS

Dore' spoke about Rte 2 CAC meeting. He is very concerned about the lack of action to appoint a Director. Dore' will send off a letter to Cory Atkins outlining his concerns. The Board agreed to support the letter.

Dore' spoke about the Chamber's request to nominate Jack Donelan as Community Service person of the year. **PETER ASHTON - Move to nominate Mr. Donelan for a Community Service Award from the Chamber. WALTER FOSTER – Second. UNANIMOUS VOTE.**

CONSENT AGENDA

BOB JOHNSON – Moved to approve. – WALTER FOSTER – Second. UNANIMOUS VOTE

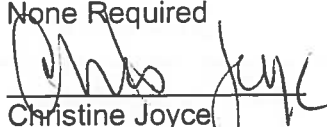
TOWN MANAGER'S REPORT

Don outlined the progress that he and Bill Ryan have been making with their meetings every week. The topics they have covered include MUNIS, Health, Personnel, Collective, Leary Field, Override, capital infra-structure, Town Building, Danny's Place, and Accessibility of Polling Places.

Remove Goal #1 from agenda

EXECUTIVE SESSION

None Required



Christine Joyce
Recording Clerk



Clerk

10/19/07

Date

September 24, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

September 27, 2004

7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. 7:00 **ACTON SCHOOL REMODELING BONDS** – Enclosed please find materials in the subject regard, for Board consideration.
2. 7:10 **RECREATION COMMISSION APPOINTMENT** – Enclosed please find Ms. O'Connell's VCC sheet and recommendation for her appointment as an Associate member with a term to expire 6/30/05 for Board consideration.
3. 7:15 **SITE PLAN SPECIAL PERMIT #04/03/04-397, RAIL ROAD REALTY TRUST, 19 RAIL ROAD STREET (Continued from August 13, 2004.)** - Enclosed please find a request from the petitioner to have this hearing continued to October 19, for Board consideration.
4. 7:18 **CONSERVATION TRUST** – Enclosed please find materials in the subject regard, for Board consideration.
5. 7:30 **SITE PLAN SPECIAL PERMIT #03/09/04-396, MARGARET NAZZARO, 253 ARLINGTON STREET (Continued from previous meetings)** – Enclosed please find materials in the subject regard, for Board consideration.
6. 7:45 **CITIZENS ADVISORY COMMITTEE (CAC)** – Members of the CAC will address the Board regarding the enclosed correspondence.
7. 8:15 **ACTON WINE AND SPIRITS** – Enclosed please find materials in the subject regard, for Board consideration.
8. 8:30 **495/METROWEST CORRIDOR PARTNERSHIP** - Enclosed please find materials in the subject regard, for Board consideration.

IV SELECTMEN'S BUSINESS

9. **SPECIAL TOWN MEETING WARRANT** – Enclosed please find materials in the subject regard, for Board consideration.

10. **ACTON HOUSING AUTHORITY (AHA)** – Enclosed please find a request from the Executive Director of the Housing Authority to have the Board designate Ken Sghia-Hughes as AHA's Representative to the Community Preservation Committee, for Board consideration.

11. **COMPREHENSIVE PERMIT APPLICATION (CH.40B), FORT POND BROOK PLACE** - Enclosed please find materials in the subject regard, for Board consideration.

12. **OTHER BUSINESS**

V CONSENT AGENDA

13. **ACCEPT MINUTES** – Enclosed please find Minutes from the August 16, 2004 Meeting for Board consideration.

14. **SPECIAL USE PERMIT #7/21/04-398, 10 CRAIG ROAD, RICH ARCHER** – Enclosed please find a Decision drafted by the Building Commissioner for Board consideration.

15. **REQUEST FOR NEW VIEW FUNDS**- Enclosed please find a memo from Acton Community Housing Corporation asking that the Board approve an expenditure from the New View account to hire a Consultant to assist with the Laurel Hill (Nagog) Development, not to exceed \$2,000, for Board consideration.

16. **LIP APPLICATION** – Enclosed please find a request for Board approval of a Local Initiative Program (LIP) application for a single-family dwelling on Dunham Lane, for Board consideration.

17. **CROWN RESISTANCE DAY CEREMONY AND PROCLAMATION** - Enclosed please find materials in the subject regard, for Board consideration.

18. **ACCEPT GIFT** – Enclosed please find a request from the Recreation Director for acceptance of \$2,400 from the A/B Youth Soccer League, to be used to seed School Street fields.

19. **ACCEPT GIFT** – Enclosed please find a request from the Recreation Director for acceptance of \$1,000 from the A/B Youth Lacrosse, to be used to seed School Street fields

20. **ACCEPT GIFT** – Enclosed please find a request from the Director, Acton Council on Aging to accept a complementary luncheon for up to 60 Seniors on October 22, 2004, for Board consideration.

VI TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Oct. 19

Dec. 13

Nov. 1, 15 and 29

Jan. 24

GOALS 2004-2005

1. Establish Protocol for Manager and Supt. of Schools to confer weekly to improve liaison (Dore')
2. Produce Morrison Farm Development Master Plan (Bob/Walter)
3. Improving Intra Board Communication (Dore')

GOALS carried forward

4. Monitor Labor Negotiations (Peter/Trey)
5. Improve Communication with Town Boards (ALL)
6. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
7. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
8. Process Planning for "Life after NESWC" (Bob)
9. Joint IT process-organizational change (Walter/Dore')
10. Middlesex Pension Alternatives (Walter/Trey)