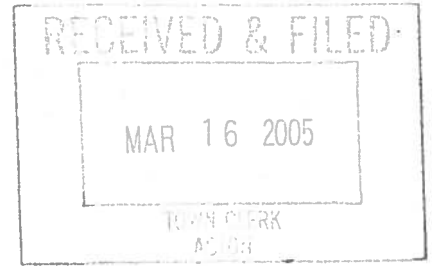


**Selectmen's Minutes
February 7, 2005
7:00 P.M.**



Present: F. Dore' Hunter, Peter Ashton, Robert Johnson, Walter Foster, and Trey Shupert Absent. Town Manager and Assistant Town Manager. Meeting was televised.

CITIZEN'S CONCERNS None Expressed.

SEWER COMMISSIONER'S REPORT

None Required

PUBLIC HEARINGS & APPOINTMENTS

OPERATIONAL MINUTE – Don Johnson gave an overview of the Snow Removal Budget. Gross remaining is \$117K and we will need \$50K, which leaves a net \$67K.

PLANNING BOARD ASSOCIATE MEMBER INTERVIEW WITH BARBARA EPSTEIN - PETER ASHTON - Moved to appoint Barbara Epstein as an Associate of the Planning Board, with a term to expire 6/30/05. BOB JOHNSON - second. UNANIMOUS VOTE

PLANNING BOARD ASSOCIATE MEMBER INTERVIEW WITH ANDREW WOLF - PETER ASHTON - Moved to appoint Mr. Wolf to the next open Associate Member position on the Planning Board. BOB JOHNSON - second. UNANIMOUS VOTE

PLANNING BOARD LIAISON TO ECONOMIC DEVELOPMENT COMMITTEE, EDUMND STARZEC - WALTER FOSTER - Moved to appoint Mr. Starzec to fill Mr. Millett's unexpired term as the Planning Boards' Liaison to the EDC, term to expire 6/30/06. PETER ASHTON - second. UNANIMOUS VOTE

864 MAIN STREET, LLC. SITE PLAN SPECIAL PERMIT, 12/23/04-400 - BOB JOHNSON – Moved to Continue to March 14, 2005 at 7:30 p.m. PETER ASHTON – second. UNANIMOUS VOTE.

COMMUNITY PRESERVATION COMMITTEE (CPC) – Peter Berry briefed the Board on the \$1,49,457.71 dollars of available funds and the 15 projects amount to \$1,083,216.50 leaving an uncommitted balance of \$66,241.21. The Board and the CPC expressed their displeasure with MAPC and the Governor on raiding the State's CPC Trust Fund.

LOWELL REGIONAL TRANSIT AUTHORITY (LRTA) – TAC and COA Director briefed the Board on the problems of not having a public transportation system. The Board inquired as to the coordination between the Road Runner (LRTA'S Service) and the Council on Aging Van.

It was noted that Don Herskovitz was not in attendance (was in Florida) and an issue was raised as to his responsiveness. The LRTA Road Runner does not serve individuals with disabilities. The Board asked staff to invite Mr. Hersokovitz and the

LRTA Chairman to meet with the Board and to ask TAC to nominate a person to replace Mr. Herskovitz as Acton's Representative.

SENATOR RESOR AND REPRESENTATIVE ELDRIDGE – Senator Resor spoke about the State Budget and the generally improving fiscal situation. It was noted that we need more local aid. The lottery monies have increased and Hancock's decision will be a negative to Acton.

Representative Eldridge spoke about the CPC and praised the Board on its leadership role regarding the raid. He was concerned that the State would just do the minimum. He further spoke about property tax relief for seniors and providing 2001 Acton Fire Station. Rep. Eldridge thought that meaningful Senior Tax Relief has a chance of passing.

SELECTMEN'S BUSINESS

FY06 BUDGET/WARRANT DISCUSSION –The Board discussed the A Budget and approved. B-Budget – Consensus opinion implement 40K cut in the Assessors. They were quite concerned about whether there were less cuts available and COA manpower cuts.

A+ Budget – They need specific list.

Warrant – They discussed the zoning articles and breaking the Housekeeping article it up into bite size chunks.

Habitat Article – (Yes or No)

Separate Articles for A+ Budget

LAN – Article

Senior Tax Relief

Sewer Assessment

STATE SURPLUS LAND – Walter questioned the Open Space vs. Route 2 CAC and asked about other land. Staff was asked to rewrite this letter for the Chairman's Signature.

OTHER BUSINESS

DISCLOSURE NOTICE - Jonathan Avery submitted a disclosure letter in conjunction with his Appraisal of the W.R. Grace Property for the Town. He is a Special Municipal Employee serving on the EDC. PETER ASHTON - Moved to approve the Disclosure Notice. WALTER FOSTER – second. UNANIMOUS VOTE.

CONSENT AGENDA

PETER ASHTON – Moved to approve. – BOB JOHNSON - Second. UNANIMOUS
VOTE

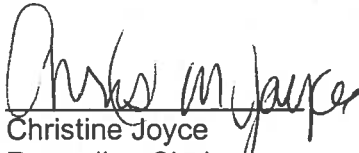
TOWN MANAGER'S REPORT


UPDATE MMA ANNUAL MEETING ACTIVITIES – Don briefed the Board on a
number of educational seminars he attended during the MMA conference.

WOODLANDS AT LAUREL HILL – PLANNED PRODUCTION PLAN – Don briefed the
Board on the need to have a plan in place before the Board of Appeals issues a decision
on Woodlands at Laurel Hill. Don further briefed the Board on the agreement of
mitigation measures for public safety concerns and traffic concerns. PETER ASHTON –
Moved to approve in principal with the agreement as drafted. BOB JOHNSON –
second. UNANIMOUS VOTE.

EXECUTIVE SESSION

None Required


Christine Joyce
Recording Clerk


Clerk
3/14/05
Date

February 4, 2005

TO: Board of Selectmen, Sewer Commissioners

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen and Sewer Commissioners' Report

FEBRUARY 7, 2005

7:00 P.M.

I CITIZENS' CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III PUBLIC HEARINGS & APPOINTMENTS

1. **7:01 OPERATIONAL MINUTE** – The Town Manager will give the Board a brief update on various topics.
2. **7:10 COMMITTEE INTERVIEW, BARBARA EPSTEIN, PLANNING BOARD ASSOCIATE MEMBER** - Enclosed please find Ms. Epstein's VCC Application and recommendation for appointment as an Associate Member of the Planning Board, with a term to end June 30, 2005, for Board consideration.
3. **7:15 COMMITTEE INTERVIEW, ANDREW WOLF, PLANNING BOARD ASSOCIATE MEMBER** - Enclosed please find Mr. Wolf's VCC Application and recommendation for appointment as an Associate Member of the Planning Board, with a term to end June 30, 2005, for Board consideration
4. **7:25 COMMITTEE INTERVIEW, EDMUND STARZEC, PLANNING BOARD LIAISON TO ECONOMIC DEVELOPMENT COMMITTEE** — Mr. Starzec will be present to speak with the Board of Selectmen regarding this appointment to fill the unexpired term of Hartley Millett, to expire 6/30/06, for Board consideration.
5. **7:30 SITE PLAN SPECIAL PERMIT #12/23/04-400, 864 MAIN STREET, LLC** – Enclosed please find materials in the subject regard, for Board consideration. *(The Petitioner has requested a continuance)*
6. **7:31 COMMUNITY PRESERVATION COMMITTEE (CPC) PRESENTATION** – The CPC will be in to update the Board.
7. **7:45 LOWELL REGIONAL TRANSIT AUTHORITY (LRTA) VAN SERVICE** - The Transportation Advisory Committee (TAC), the Town's Representative to the LRTA and the Council on Aging Director will be in to discuss coordination of van services in Acton
8. **8:15 SENATOR RESOR AND REPRESENTATIVE ELDRIDGE**- The Senator and Representative will be in to speak to the Board regarding upcoming legislation and other items of interest to the Board of Selectmen.

IV SELECTMEN'S BUSINESS

9. **FY06 BUDGET/WARRANT DISCUSSION** – Enclosed please find materials in the subject regard, for Board consideration.
- 10 **STATE SURPLUS LAND** – Enclosed please find materials in the subject regard, for Board consideration.
11. **OTHER BUSINESS**

V CONSENT AGENDA

12. **REQUEST TO USE TOWN HALL PARKING LOT, ACTON FAMILIY NETWORK** – Enclosed please find materials in the subject regard, for Board consideration.
13. **REQUEST TO USE TOWN HALL PARKING LOT, ACTON HISTORICAL SOCIETY** – Enclosed please find materials in the subject regard, for Board consideration.
14. **ACCEPT GIFT** – Enclosed please find a request from the Police Chief to accept a \$250 donation from Capizzi & Company to be used for Youth Services, for Board consideration.

VI TOWN MANAGER'S REPORT

15. **MMA ANNUAL CONFERENCE REPORT** – The Town Manager will brief the Board on his attendance at the recent MMA Annual Conference.
16. **"PLANNED PRODUCTION PLAN"** – Enclosed please find materials in the subject regard, for Board consideration.

VII EXECUTIVE SESSION

17. There will be a need for Executive Session. Please see enclosed materials.

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Feb 28 – Class II 171 Newtown Road

March 14/28 – Street Acceptances, Dunham Ln. and Elm @Central, Site Plan continuance, 864 Main Street, LLC

April 4

GOALS 2004-2005

1. Produce Morrison Farm Development Master Plan (Bob/Walter)
2. Improving Inter Board Communication (Dore')

GOALS carried forward

3. Monitor Labor Negotiations (Peter/Trey)
4. Improve Communication with Town Boards (ALL)

5. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision, and to get a first rough cut of what happens next year before school is out for the summer (Trey/Peter)
6. ALG process be used for purpose of Budget Planning for FY05 (Dore'/Peter)
7. Process Planning for "Life after NESWC" (Bob)
8. Joint IT process-organizational change (Walter/Dore')
9. Middlesex Pension Alternatives (Walter/Trey)