

Selectmen's Minutes

November 3, 2003

Present: Walter Foster, Peter Ashton, William Shupert, Robert Johnson, F. Dore' Hunter, Town Manager and his Assistant.

CITIZEN'S CONCERNS

ACTON MEMORIAL LIBRARY FOUNDATION PRESENTATION – The Board accepted with thanks the donation to the AML on behalf of the Foundation.

NATASHA MACGREGOR – 6 HOUGHTON LANE – The Board will look into Mrs. MacGregor's complaint regarding Wet lands and her property devaluation. They will get back to her after review.

GRAHAM KNOWLAND – Ongoing violations are continuing pick ups and delivery problem with noise on Tuesday Oct. 14, 21, 28 BFI dumpsters being loud early in the morning.

WINDSOR AVE. PARKING - Virginia a resident of 68 Windsor Green, asked if the ban on street parking could be lifted until Dec 1st. TREY SHUPERT Moved Direct the Town Manager to work with Police, Fire to resolve this issue. PETER ASHTON – Second. UNANIMOUS VOTE.

PUBLIC HEARINGS & APPOINTMENTS

MARY MICHELMAN – STREAM TEAM

Asked that the Town collaborate with them on a grant request. The team would submit the Grant written by the Stream Team and hopefully the Town could help with the installation of the signs and write a letter of support. DORE' HUNTER- MOVED to approve. PETER ASHTON, Second. UNANIMOUS VOTE.

PRIVATE WAY PLOWING

Peter asked about the total number road miles proposed since we held the budget to \$12,000.

Bob asked about the catch Basin cleaning and Street Sweeping aspects. Walter spoke about reoccurring streets on the plan each year. PETER ASHTON – Moved to approve the listed streets submitted for plowing this winter – DORE; HUNTER- Second. UNANIMOUS VOTE.

Peter suggested that we put them on notice that this program may not be available next year. Walter felt that we should draft a letter saying we would like to resolve this and we are willing working with you to have the street accepted.

BRIAR BROOK VILLAGE CONDO

Richard Bruce and Mr. Sand members of the Board of Managers were present to solicit the help of the board to resolve the street easement issue. Walter gave an overview of the issue. Mr. Bruce made a suggestion that this parcel was transferred and felt that perhaps it is not an error or done inadvertently. Walter spoke about the Town taking the land. He noted his Board will not give it away. Dore' asked how much, they replied they don't know. Dore' asked if they are holding the folks down stream hostage. Dore' asked again how much they wanted. He suggested that they owe this to the other people so that we can provide police and other services to those neighborhoods. Dore' felt that we needed to get an appraisal and move forward.

Walter asked that they make a commitment to have a meeting to discuss the transfer.

Dore' reminded them that it will cost more to involve the lawyers for non-friendly taking.

HISTORIC DISTRICT COMMITTEE OVERSIGHT MEETING

They are working on putting information on the Web Page. They will be looking towards signage from possible CPA grant. They have been working with the new Bylaw and they have found it helpful.

They asked that Brian Bendig be interviewed to full member.

Dore asked Ann about the interaction with Town Clerk.

Peter asked about the revised bylaw and the rules and regulations, and they are in tune with the bylaw.

Anne said they wanted to stay involved with the School Street parking lot as it progresses.

HISTORICAL COMMISSION OVERSIGHT MEETING

Peter Grover and Bill Klauer met with the Board. Peter Grover noted that they are completely staffed he has been the chair for two year. They want presence on the Web. He asked about getting a senior worker to scan documents.

DANIELA'S TACORITO LIQUOR LICENSE VIOLATION-

Tracy Boyd, the Manager was present to give an overview of the events of that night. Two customers came in and were loud, they asked them to leave they would not. They were served two drinks before the altercation began. She had her best bartender on and she said they did not seem intoxicated when they came in. The Police were called and the man was arrested. It continued after the police left because the woman would not leave.

Dore' asked why the people on duty that night were not here tonight. He said that it was correct to call the police and not to ever hesitate to do so.

They said if it happens again we need to see the owner and staff. If they have any other violation we will be stricter in punishment. No punitive action was taken.

SELECTMEN'S BUSINESS

DISCUSSION OF POSSIBLE CPA PROJECTS – Nov. 14th is the deadline for filing. Walter outlined the list and money to be expended on projects for CPA. Walter wanted to discuss the list and sampling of what is requested. He noted Open Space and Recreational and Historical items. Morrison Property and concept of the Master Plan and Phase I parking and fields were noted.

Dore' said the Davis Monument needs to be funded and is a relatively small amount of money. The Morrison property is attractive but noted that several people are pulling in different directions. We need to have a diversity of activities on that site.

Peter noted that he did not think all items on the list that would qualify for funding. It was agreed that the Cemetery Building would not. He said we need to get working on the Morrison Property, there are many uses that can take place on that land and go forward with more planning so we could get to work with appropriate funds. ARRT may not be able to be addressed in the budget and feels that we need it in the pipeline in the budget as well as CPA.

Trey spoke in favor of the Library submittal, Isaac Davis Monument repair that he could support. He did not want to endorse the helipad.

Bob felt that AART was very important to fund. He felt that the Morrison Property should move ahead with the plan. He supported the Monument repairs.

WALTER FOSTER - Move that we support a Master Plan for the Morrison Property as well as the building of parking and one field. Further, that we work with teams to get additional funds. DORE' HUNTER – Second. UNANIMOUS

DORE' HUNTER Moved that the Davis Monument repairs be included. PETER ASHTON – Second. UNANIMOUS VOTE.

Trey directed the Manager to work with staff and to bring these back semi annually and they could be ready to go.

TREY SHUPERT – Moved to include ARRT, in the full amount, to the CPC for consideration. DORE' HUNTER – Second UNANIMOUS VOTE.

TREY SHUPERT – Moved that we make a request for full funding of \$248,000 to be paid over a two year period. PETER ASHTON – Second. UNANIMOUS VOTE

520 MAIN STREET- Walter reviewed Peter's talking notes. Peter noted the financial model says they looked at a smaller number of units however he could not access any thing below 15. He said that it is a very sensitive model. It is noted that Peter is an economist

Walter thought we need to provide Peter's review to the ZBA.

EAST ACTON PLANNING COMMITTEE – Walter noted this is a follow up to the disclosures and completes the cycle. We appreciate the volunteers who serve on advisory or non advisory positions and will send the letter upon recommendation of this Board. Bob was concerned about the first paragraph. Peter felt it needed to stay the way it was. It was noted that we draft a letter to the Committee and Walter will work with Don to craft that letter. Dore' felt it was a problem and suggested we send a letter from the Chairman and he might want to pick up the phone to discuss this. **DORE' HUNTER** – Moved to adopt the draft letter and have the Chairman sign. **PETER ASHTON**-Second. **UNANIMOUS VOTE**

EAGLE SCOUT JAMES KINICKI – Trey Shupert was assigned

EAGLE SCOUT FINLEY - Peter Ashton was assigned

OTHER BUSINESS

Peter spoke about a letter from IGR regarding Bonding.

Peter noted the Northwest weekly article regarding the crime stats going down 90%

Dore' reported on the MBTA fair increase meeting.

Walter discussed the request to increase parking for Acton Residents

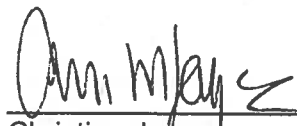
Walter reported on the Minuteman funding formula.

CONSENT AGENDA

PETER ASHTON – Moved to Approve. **DORE' HUNTER** – Second. **UNANIMOUS VOTE.**

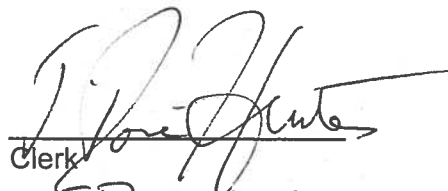
TOWN MANAGER'S REPORT

EXECUTIVE SESSION



Christine Joyce

Recording Clerk



Clerk
15 December 2003
Date

October 31, 2003

TO: Board of Selectmen, Sewer Commissioners

FROM: Walter Foster, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

November 3, 2003
MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

7:00 Acton Memorial Library Foundation Presentation

II SEWER COMMISSIONERS' BUSINESS

III. PUBLIC HEARINGS & APPOINTMENTS

1. 7:05 MARY MICHAELMAN – Stream Team Proposal
2. 7:10 PRIVATE WAY PLOWING
3. 7:25 BRIARBROOK VILLAGE CONDO RE: DAVIS ROAD
4. 7:45 HISTORIC DISTRICT COMMISSION OVERSIGHT MEETING
5. 8:00 HISTORICAL COMMISSION OVERSIGHT MEETING
6. 8:15 SITE PLAN SPECIAL PERMIT, 107-115 GREAT ROAD, 09/03/03/-393,
WETHERBEE PLAZA EXTENSION
7. 8:45 DANIELAS TACORITO, LIQUOR LICENSE VIOLATION – Enclosed please find
materials from Chief Widmayer in the subject regard for Board consideration.

IV. SELECTMEN'S BUSINESS

8. EAGLE SCOUT COURT OF HONOR, JAMES KINICKI for Board assignment
9. EAGLE SCOUT COURT OF HONOR, ANDREW C. FINLEY for Board assignment.
10. OTHER BUSINESS

V CONSENT AGENDA

11. ACCEPT MINUTES – Enclosed please find Selectmen's Minutes of September 2, 2003,
September 8, 2003, September 16, 2003 and September 22, 2003 for Board acceptance.
12. ACCEPT GIFT – Enclosed please find a request for acceptance of Greens from Dean
Charter for use by the Acton Garden Club to decorate flower boxes located on public property
around Town.

- 13. **REVISED LIQUOR SERVING POLICY, O'NATURALS** – Enclosed please find the revised Serving policy requested by the Board.
- 14. **GIFT ACCPETANCE** – Enclosed please find a request for acceptance of \$,000 from the Draupner Ring Fund at Tufts University and \$300 from David and Pamela Cochrane to be used to construct the Kiosk with the Land Stewardship committee.
- 15. **SURPLUS RIDING MOWER** – Enclosed please find a request from Tom Tidman to have the mower declared surplus and used as a trade in.
- 16. **ONE DAY LIQUOR LICENSE** – Enclosed please find a request for a One Day Liquor License from the Friends of the Acton Arboretum for Board consideration.

VI. TOWN MANAGER'S REPORT

VII EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

- Nov. 17, Site Plan 65 Powder Mill Road, BOH Oversight meeting, TAC Oversight meeting
- Dec. 1, Site Plan 1 &19 Maple Street Mantuori Realty Trust
- Dec. 15

GOALS 2003-2004

- 1. Labor Negotiations (Peter/Trey)
- 2. Improve Communication with Town Boards (Walter/Peter)
- 3. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision (Trey/Peter)
- 4. Towne Building Reuse (Bob)
- 5. ALG process be used for purpose of Budget Planning for FY04 Walter/Trey)
- 6. Process Planning for "Life after NESWC" (Peter) Implement Chairman Round Table – (Peter)
- 7. Joint IT process-organizational change (Walter/Dore/)
- 8. Middlesex Pension Alternatives (Walter)

GOALS carried forward

- 9. Public Safety Facility (Dore'/Trey)