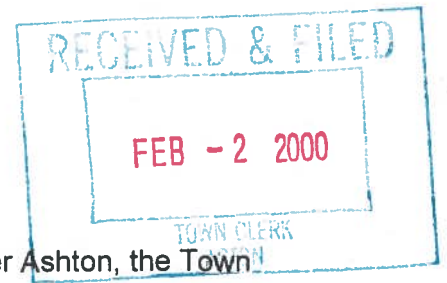


SELECTMEN'S MINUTES January 4, 2000



Present: Herman Kabakoff, F. Dore' Hunter, William Shupert, Peter Ashton, the Town Manager and Asst. Town Manager.
(The meeting was televised)

CITIZEN'S CONCERNS

None Expressed

PUBLIC HEARINGS AND APPOINTMENTS

CML - 524 MAIN STREET

DORE' HUNTER Moved to Close public hearing and take no action on the Site Plan.
TREY SHUPERT - Second. UNANIMOUS VOTE.

SELECTMEN'S BUSINESS

RE-ENGINEERING DISCUSSION:

Peter said that reallocation had two points. He felt that we could get the true cost of items we are providing, and then there is a revenue stream to provide the services. Should we subsidize from the tax base? He wanted to see full cost accounting done on other services we offer. His view is that by going to full cost and full allocation you get the true costs. Trey was concerned that people would not remember that we decided to subsidize when the fund balance was depleted and we began to ask for money. Peter said we needed to let the people know what is going on in the enterprise and revolving funds. Don said we have not been subsidizing the funds directly. There is a difference between NESWC and Nursing. He noted that most of these services are not stand-alone and citizens need them.

John asked if the board wanted full cost accounting, if so we would have to redo the budget. Also in extra info the beach fees are at full cost and he asked the Board to discuss this tonight so that Recreation could begin the beach membership sales.

Herman asked if we wanted to proceed with full cost accounting and whether or not we should be presenting it to town meeting this year. Peter said he feels we should go to full cost. Dore' felt that we wanted to see what it is costing and we not build in a profit. He didn't think we should build in a profit for capital items. Trey said that most recreation programs run at low cost and make profits. He felt we needed to go to full cost accounting because it would show value and that the citizens should know the full costs. Dore' noted we have begin this budget cycle and felt we should not ask the Town Manager to start over. He felt we should have a full budget in this form next year. Herman agreed that in future budget cycles starting with FY02 we would go to full cost accounting to make our decisions. Trey wanted to make sure that the citizens are informed about the upcoming change in the next budget cycle so that they are educated to the new format as it is a major change. TREY SHUPERT - Moved to begin to start now

to get the full cost accounting moving in the three enterprise funds that we have identified and implement them officially in the budget process this year. PETER ASHTON – Second. UNANIMOUS VOTE.

SETTING OF FEES – RECREATION BUSINESS CASE:

Nancy Tavernier noted that government is a public service and not a business. She felt the proposed recreation beach fees were astronomical. Herman said that if the service fees were too high, we would have to provide it in a subsidized way.

Herman has given this a lot of thought and he agrees with Nancy's comments they are unreasonable and astronomical. In the 2000 tax bill third quarter the incremental affects of the override debt exclusion is 13.2 cents because of votes we took NARA, School Construction as well as the Morrison Land. Next year this time the incremental affects in addition to 13 cents will be 50 cents on the tax rate over 4 times as much as this year, and another 2 ½ percent that could be raised. He feels the fee structures for use of capital facilities should be zero.

Dore' asked about the fees that Herman wanted to be zero. Herman said the beach fees and such. He said it has been the experience in the marketing world even a small co-pay sometimes induces responsibly of use. He is opposed on the zero fee. There was a presentation at town meeting that included a fee component. While it may not have been a fee amount known at that time, they did know there would be a fee stream when they voted. He was inclined toward a fee to cover administration and identification in the magnitude of what other town facilities charge.

Trey was concerned that some fee would be needed; as an example the first hot day with free membership the place is overfull. He suggested we have the Recreation Commission and Department come in to discuss this and their marketing strategy. Dore' agreed and felt we needed to talk to them and use the experience of the School pool. Peter said that they could divide the costs out from bus trips to capital programs. He did not feel we had enough information to make decision tonight. He wanted to see what the costs to the users of Nashoba, Walden and Long Lake in Littleton were.

DORE' HUNTER - Moved to put this discussion over to next meeting for staff comment. PETER ASHTON - Second. UNANIMOUS

REVENUES ENHANCEMENT BUSINESS CASE – COMMUNITY ED AND RECREATION CONSOLIDATION. Peter said that this is what they first identified in discussions about dual services. Dore' did not want to combine them this year he felt it would be a loss of the focus of the new recreation department. He said if they wanted Nancy and school to share a secretary, then they could. Trey wanted to hold on this at this time. Peter wanted the school to go to full cost accounting for Community Education. DORE' HUNTER – Move to defer action at this time. PETER ASHTON- Second. UNANIMOUS VOTE.

ACHC:

Nancy Tavernier said that while they used corporation in their name they have been a public body and they incorporated for tax purposes in the 80's. The word corporation has lead to many problems. She felt it appropriate that they pay the fee to the

commonwealth. They have no assets and no balance in their checkbook. Betty McManus and she would answer any questions. Dore' Hunter asked if they would accept a personal check for him in the amount of \$160.00 to pay the required court filing fees. PETER ASHTON – Moved to Accept Dore's donation. TREY SHUPERT – Second. UNANIMOUS VOTE. Nancy thanked Dore' for his generous act.

EARTH DAY REQUEST:

The Board received a request for support for Earth Day, April 29, 2000. PETER ASHTON – Moved that we support and furthermore that the Board write a letter of support for purposes of fund raising. DORE' HUNTER. – Second. UNANIMOUS VOTE.

DiDUCa PROPERTY:

Graham Knowland, Esterbrook Road – Request BOS keep the 61A option for the full 120 days. They want to keep the door open. They are unaware of any benefit of giving up this option earlier than the 120 days. The Board agreed to hold it open for the full 120 days. The discussion was tabled until a later date. The option expires February 1, 2000.

FY01 BUDGET-

Herman wanted the Saturday session to move along. Herman and Dore; wanted side arm replacement information and wanted to see why weapons needed replacement after 10 years. Dore' needed to be convinced.

BANNER REQUEST GATES SCHOOL:

DORE' Hunter – Move we approve. PETER ASHTON – Second. UNANIMOUS VOTE.

OTHER BUSINESS:

Peter asked about the meeting with Planning and the Economic Development

The Board will discuss at their next meeting a way to handle the 93 page zoning articles submitted by Planning.

Dore' was peeved about notice sent from DOR about extended times to get bills out to Jan 15th. It was received the last week in December.

Dore' was pleased with activities at the School by Chief Widmayer and his employees with regard to the simulated evacuation.

Meeting to approve sewer contractor the check list is going to take a while to complete they are moving forward."

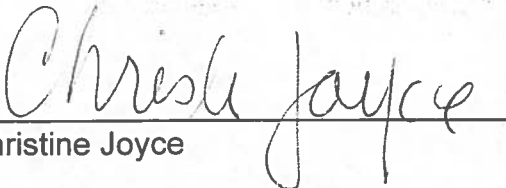
CONSENT AGENDA


Dore' asked that the minutes be amended/corrected in the third paragraph to add "not in favor of a combined police and fire station at that site".

PETER ASHTON - Moved to approve with Dore's correction. TREY SHUPERT - Second
-UNANIMOUS VOTE.

TOWN MANAGER'S REPORT

NONE


Christine Joyce


Clerk
2/1/00
Date

December 31, 1999

TO: Board of Selectmen

FROM: Herman Kabakoff, Chairman

SUBJECT: Selectmen's Report

AGENDA
JANUARY 4, 2000
7:30 P.M. - Room 204

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:40 CML BUILDING SITE PLAN AMENDMENT (CONTINUED FROM 12/21/99)

III. SELECTMEN'S BUSINESS

2. RE-ENGINEERING – Per the Board's request, staff has prepared the enclosed comments for your consideration.

3. ACHC – Enclosed please find follow-up materials from Nancy Tavernier regarding the request for funding from the ACHC, for Board consideration.

4. EARTH DAY REQUEST – Enclosed please find a letter from the Acton Area Earth Day 2000 sponsors requesting a letter of support from the Board.

5. DIDUCA PROPERTY – Continued discussion from the December 7th meeting.

6. FY00 BUDGET – Discussion of Budget Materials in preparation for January 8 Budget Workshop.

7. BANNER REQUEST – Enclosed please find correspondence from the Bldg. Commissioner regarding a banner request, for Board consideration.

8. OTHER BUSINESS

IV. CONSENT AGENDA

9. ACCEPT MINUTES – Enclosed please find the Minutes of December 7, 1999 for Board acceptance.

10. MMA – Enclosed please find the Annual Designation of "Credential Vote Form" and the Massachusetts Interlocal Insurance Association "Voting Delegate designation form for the MMA Conference Annual Business Meeting to be held on Saturday, January 29, 2000 for Board action.

11. **ACCEPT GIFT** – Enclosed please find a request from the West Acton Library to accept a gift of money for Board action.
12. **BOND RELEASE, KNOX TRAIL** – Enclosed please find staff recommendation to release security being held for Site Plan #4/22/98-364, 55 Knox Trail.

V. TOWN MANAGER'S REPORT

VI. EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

January 18, 2000

February 1, 2000 – Acton Garage Site Plan @ Eastern Road

February 15, 2000

February 29, 2000

March 14, 2000

March 28, 2000

(8:00 Start time)

FY 2000 GOALS

1. Resolve the Audubon Hill problem/issues (Shupert)
2. Establish or reconstitute a Computer Advisory Committee for Municipal issues (Hunter)
3. Review the structure and organization of the ALG and establish a definite, periodic meeting schedule (Kabakoff)
4. Develop a comprehensive Beaver Nuisance policy (Friedrichs)
5. Improve communication among the various boards, particularly Fincom, SC and BOS. This seems to have been lacking to some extent during the last year (especially ALG process) (Kabakoff)
6. Continue to search all alternatives for a viable sewer solution that is timely and fiscally workable (Hunter/Shupert)
7. Form a task force to investigate ways of achieving greater coordination, efficiency and utilization of resources between the schools and the town (Ashton)
8. Continue the work of the Senior Tax Relief task force and also investigate ways of assisting others who may need tax relief (Ashton/Hunter)
9. Develop early on an ALG plan and budget; i.e. have general agreement on budgetary parameters by October/November before formal budgets are developed. Continue to update, refine and modify as needed the five year budgetary plans which we initiated this year (Kabakoff)
10. Work with the Planning Board to implement the goals, objectives and strategies of the Master Plan update (Ashton/Shupert)
11. Conclude the work of the Kelley's Corner working group and bring to the Planning Board a final set of recommendations (Ashton)