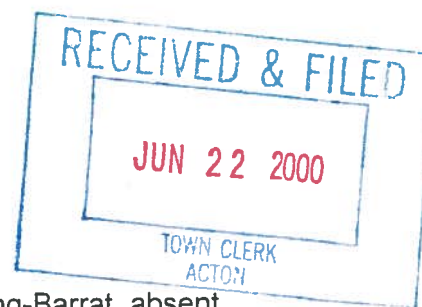


**SELECTMEN'S MINUTES  
MAY 23, 2000**



**Present:** F. Dore' Hunter, Peter Ashton, Herman Kabakoff, Pam Harting-Barrat, absent William Shupert and the Town Manager and Asst. Town Manager.  
(The meeting was televised)

**CITIZEN'S CONCERNS**

**Dore' noted the passing of former Selectman Stephen Lewis.**

Dore' noted that we received a very nice thank you from Concord Fire Department. He noted that we all depend on Mutual Aid in times of emergency.

Evelyn Olschefski – 77 Nagog Hill Road – She wanted to express her displeasure and concern about the No vote on the Robbins Mills Property. She asked if we could buy the property in any other way. Dore' said he was going to discuss this at a latter time in the meeting.

**SITE PLAN #3/22/00/371 – CENTRAL STREET**

Peter discussed the plan before the Board. Mr. Sundberg explained what his plans are for 317 Central Street. The parcel with the House on it will have a 4 family constructed on it. Peter asked about lot 2. He asked about the location of the septic system being on another lot. He questioned the outcome if the lot 2 was sold. Mr. Sundberg said that they are not planning on selling this parcel at this, however, if they did, they would have deed restrictions that will address this such as the property be only sold to one owner. Peter feels strongly that we need to deal with the issue of vehicles parking on lot 2. Ken said he would take action to see that this would be taken care of. Dore' noted that a condition on the number of cars on the lot under 22 be a condition of the decision. Herman asked about the third lot and wanted to be sure all cars would be removed. Pam asked about the landscaping and possible addition of a fence. Dore' wanted to be sure that cars did not park on top of the leaching field.

Robert Niland – He feels that Mr. Sundberg is not a good neighbor and he mentioned the Barn and its condition is an indication of things to come. He noted that junk cars were leaking all over the area. He feels that promises are made and they won't pan out. He asked that the board deny this plan.

Dore' asked that the injunction submitted to counsel by the Building Commissioner be followed through with to safe guard the area.

Anita Dodson said that she is concerned that this was wetland and was concerned about the filling. She asked if the icehouse could be repaired. They have no current plans for renovation. They moved the septic system to avoid any wetland contamination.

PETER ASHTON - Moved to close the hearing and take under advisement. Pam Harting-Barrat – Second. UNANIMOUS VOTE.

## BOARD OF HEALTH OVERSIGHT MEETING

Lisa Wolf, chairman introduced the Board of Health. The primary issues they have are more involvement with who is appointed as BOH Members and to be able to make recommendations on appointments to the BOH. They were concerned about sunseting members. She further wanted to discuss committees that are Ad Hoc and that the Professional Advisory Committee for nursing would then have the Board of Selectmen as the appointing authority. She feels that the BOH should maintain control. Dore' said that they would have input on advisory boards and they would be then receive Special Employee status. Dore'; asked for a list of the current PAC members so that the BOS could approve them. Bill McInnis suggested a compromise with PAC and BOH appointments. Dore' said the Town Manager would follow up on this.

PAM spoke about expanding issues for the BOH with regard to Emerson and people returning to the country from third world countries.

PETER ASHTON - Moved to approve the fee schedule as submitted. PAM HARTING-BARRAT – Second. UNANIMOUS VOTE.

Dore' noted that if we have already voted this that this vote is moot.

## TRANSPORTATION ADVISORY COMMITTEE OVERSIGHT MEETING

Sam Lawton and Rene Robbins were present to discuss their role. They recently put together a description of their committee for VCC. He said it is comprehensive. They are most recently reviewing the Master Plan. They have met with Recreation, Planning. They feel they need to re-establish contact with the Board of Selectmen. They prepared comments for DiDuca property. They are anxious to get into a dialogue to provide assistance to the Board. Dore' wanted to discuss traffic and that we have existing problems that have upset citizens. Dore' suggested a list be developed. He personally has issue with the Piper/Taylor Road intersection. He wanted them to look into preparing a "gripe" list and to review this list and maybe offer some solution. Dore' felt that maybe some of their members would like to attend CAC meetings.

Peter spoke about bypass or cut through traffic and complaints from citizens. Peter suggested a traffic forum in the near future could be held to invite people in to talk about issues. Peter asked them to keep involved in the DiDuca development.

Traffic Safety Indian Village area – complaint about speeds in the neighborhoods and asked them to review this area, as it is a concern. Sam suggested traffic calming tools.

Dore' wanted to have the Police Chief prepare a report about the traffic issues in Acton.

## **SELECTMEN'S BUSINESS**

### **EDC MEMBERSHIP AND APPOINTMENTS**

PETER ASHTON Moved to appoint the 10 regular members and 3 Associate Members – Second - HERMAN KABAKOFF - UNANIMOUS VOTE. Slips need to be prepared by staff

### **LONG RANGE PLANNING COMMITTEE**

Dore' has had some thoughts on this. He thinks it is a good idea but feels our focus is too narrow at this point. He feels the Schools should be involved.

Herman said that 2020 former 2001 is a visioning group and did not want to subsume the EDC.

Pam felt that a scaled down 2020 could address this.

Dore' felt we could have a group twice the size of 2020 with a facilitator. He felt a wide group would be welcome to participate and establish a minimum core group.

Peter said he had received a call from Chris Tolley of the Planning Board. They are concerned with this proposal and feels the Master Plan is the guiding document. Peter offered to sit with Bart Wendell and find out what his thoughts are. Staff was asked to this back on the agenda for the June 6th meeting. Don will try and contact Harvard to see if they might be interested in this as a pilot project.

### **REGULATORY AGREEMENTS FOR BELLOWS FARMS - CONANT STREET HANDICAPPED ACCESSIBLE UNIT AND HARRIS STREET UNITS**

PAM HARTING-BARRAT – Moved to approve regulatory agreement for Bellows Farm handicapped unit on Conant Street –HERMAN KABAKOFF – Second. UNANIMOUS VOTE

PAM HARTING –BARRAT Moved to approve Harris Village Regulatory and LIP for the four units in the development – PETER ASHTON – Second. UNANIMOUS VOTE

Nancy Tavernier wanted to discuss an issue about what they are to doing to provide housing to the community. They have a documented need and we need affordable housing. Planning Board inserted handicapped housing with no input from them. They have chosen not to have a separate handicapped pool at Harris Village. There is no formal handicapped housing program at present. The housing authority does have some clients that require accommodations, which the Housing Authority provides such units.

Nancy felt that the Planning Board or Disability Committee take on the review.

Peter asked about the process – Planning Board alerts them when a plan is filed. They are the first stop before they proceed. They take the lead on developing

recommendations. He asked if it was feasible to keep Handicapped units separate. Nancy said the units have to appear the same from the outside. Planning should require handicapped adaptable restrictions. Peter said he would contact the Planning Board to see why they believe they have a directive they are operating under, Dore' asked if they have a concept in mind they should present it. Nancy reminded them that the housing is affordable not low income and cost 94,000. They currently had a pool of over one hundred qualified applicants for the 8 units.

## **RECREATION FEES**

### **Next meeting agenda**

## **OTHER BUSINESS**

**Fall Special Town Meeting** – Dore' said that it now appears Dec. 5<sup>th</sup> will not work. They would like to have a meeting in November and compressed override election. The Public Safety Facility will not be ready for consideration in November.

Dore' felt we needed to rescind the vote of December 5, 2000 regarding the Special Town Meeting, Dore' asked that the rules on what you can and can't do pertaining to an override be provided by the Town Manager.

HERMAN KABAKOFF - Rescind the prospective Dec.5 date and wait to hear from the School Committee. PETER ASHTON -Second. UNANIMOUS

Herman spoke about Adams Street complaints. Dore' said that the town is responding as best they can given the situation. Efforts to minimize the impact on the neighborhood have been on going.

## **CONSENT**

PETER ASHTON - Moved to approve – PAM HARTING-BARRAT - Second.  
UNANIMOUS VOTE.

Dore' asked that the condition of not being on the grass for the friends of the Libraries.

## **TOWN MANAGER'S REPORT**

**YEAR END FUNDS** – Walter Foster, Planning Board member asked that Board of Selectmen use year end fund to hire a consultant to help them review plans and the fiscal impacts of those plans. They want to tie the amount of building lots compared to Cluster building against a regular development. They would like to bring this before Town Meeting. Dore' asked about cost, It will depend on the scope or \$25-30 thousand.

Dore' noted that a scope will need to be defined. Dore' would like to speak with the Fin Com. Dore' asked how much money we would have, Don said that a conservative \$350,000 principally in insurance's.

Dore' asked that a BOS member, Fin com and Planning member get together and craft a document of what we really want the consultant to do. Herman will be the BOS Member to represent them. They should also have the APS involved in this process. Herman will speak to the APS Chairman. Dore' asked Don and John get this core of people together and up and running.

Don made a brief statement about the status of Year-end. Don said that they want to talk about Internet access for the entire staff. John said that a web page needs staff to happen – the proposed plan does not address this.

John said that they propose to use year-end money for Internet access for all town employees.

Dore' said he felt this is a tremendous proposal, and feels it is appropriate for year-end spending.

John wanted to reiterate that every thing that comes in or goes out it is public record.

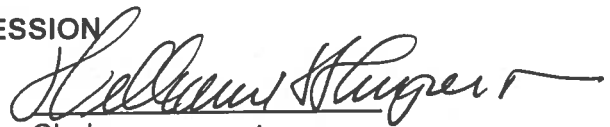
Herman wanted to have town meeting approve this continuing expenditure at Spring Town Meeting next year. He wanted the action of the Board widely broadcast because of the lateness of the hour the this vote was taken

He asked if the rest of these monies could move into free cash.

HERMAN KABAKOFF – Authorize the Town Manager to spend \$20,000 from year-end funds for E-mail and Internet services for the town. PETER ASHTON - Second. UNANIMOUS VOTE.

**EXECUTIVE SESSION**

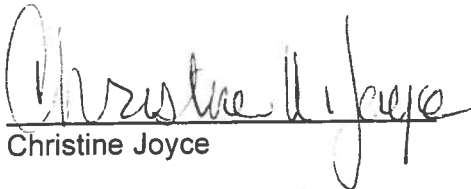
None Required



Clerk

Date

6/20/00



Christine Joyce

May 19, 2000

TO: Board of Selectmen

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen's Report

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**AGENDA**  
**MAY 23, 2000**  
**7:30 P.M. - Room 204**

**I. CITIZEN'S CONCERNS**

**II. PUBLIC HEARINGS & APPOINTMENTS**

1. 7:33 **SITE PLAN # 3/22/00/371 – CENTRAL STREET** – Enclosed please find materials in the subject regard for Board review.
2. 7:45 **BOARD OF HEALTH OVERSIGHT MEETING**
3. 8:15 **TRANSPORTATION ADVISORY COMMITTEE OVERSIGHT MEETING**

**III. SELECTMEN'S BUSINESS**

4. **EDC MEMBERSHIP AND APPOINTMENTS** – Enclosed please find a memorandum from the Town Planner for Board action.
5. **LONG RANGE PLANNING COMMITTEE** – Enclosed please find correspondence from Wayne Friedrichs in the subject regard.
6. **REGULATORY AGREEMENTS FOR BELLOWS FARMS, CONANT STREET HANDICAPPED ACCESSIBLE UNIT AND HARRIS STREET UNITS** –ACHC Representatives will be at the meeting to address any issues
7. **RECREATION FEES**
8. **OTHER BUSINESS**

**IV CONSENT AGENDA**

9. **SITE PLAN SPECIAL PERMIT – 11/13/97-360, NAGOG DEVELOPMENT 80-82 NAGOG PARK** – Enclosed please find a draft decision prepared by the Building Commissioner for Board action.
10. **FRIENDS OF THE ACTON LIBRARIES** - Enclosed please find a request for approval of the Friends' Annual Book Sale for June 10, 2000, for Board action.

11. **ONE ACTON PLACE SITE PLAN AMENDMENT** – Enclosed please find a draft Decision prepared by the Building Commissioner for Board action.

## V. TOWN MANAGER'S REPORT

12. **YEAR-END PROGRAM** –The Town Manager will present draft materials to the Board Tuesday.

13. **MUNICIPAL INTERNET AND E-MAIL ACCESS** – The Town Manager will present a proposed program for Board consideration.

## VI. EXECUTIVE SESSION

### ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

### FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

**June 6** – Traffic Rules Orders, Cons Com. Oversight Mtg., Cablevision

**June 20**- Personal Bd. Oversight Mtg., Bd. Of Assessor's Oversight, Cable Television Oversight Mtg.

**July 18** - VCC Oversight Meeting

**August 15**

**Sept 12** – HDC /HC – Possible Merge

### GOALS 2000-2001

1. HDC Bylaw review. (Dore'/Herman)
2. To obtain facilities plan and bring to Fall Town Meeting. (Dore')
3. Develop a policy regarding appointments. Get the non-groups organized and regularization of non-charter committees. (Dore').
4. Determine future of Vaillancourt House - 17 Woodbury Lane. (Herman)
5. Expect Board to follow school construction. Dore' will continue the oversight of the building (Dore')
6. Robbins Mills - Contingent on override is affirmation that the Manager will have review. (Trey)
7. Implementation of the Bennett report, that it should be reviewed and implemented. (Dore')
8. Revisit the 2020 process and review make-up and consider expand or reduce the membership. (Peter)
9. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter)
10. Review Board of Health duties to expand its role h so it becomes a more visible department. (Pam)
11. Formulate charge and suggested membership list for a "Long Range Planning Committee" (Ashton):

### FY 2000 GOALS carried forward

12. Resolve the Audubon Hill problem/issues (Trey)
13. Establish or reconstitute a Computer Advisory Committee for Municipal issues (Dore')
14. Develop a comprehensive Beaver Nuisance policy (Pam)
15. Continue the forum, review, and implement greater coordination, efficiency and utilization of resources between the schools and the town (Peter)

16. Continue the work of the Senior Tax Relief task force and also investigate ways of assisting others that may need tax relief (Peter/Dore')
17. Work with the Planning Board to implement the goals, objectives and strategies of the Master Plan update (Peter/Trey)