

TOWN OF ACTON  
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ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of August 24, 1992, 7:30pm. 68 Windsor Avenue, Acton, Ma.

Attendance: Joseph Mercurio, Peter Berry, Barbara Yates, Barbara Willson. Naomi McManus, Ann Hosmer and Gail Hembrough/Acton Housing Authority.

- 1). Barbara Yates called the Regular Meeting to order at 7:30pm.
- 2). Joseph Mercurio moved to approve the Minutes of the Regular Meeting of 7/20/92 with corrections as noted. Barbara Willson seconded the motion and all members voted to approve.

3). Executive Director's Report

A). The Board was updated on the staff's visit to HUD Area office regarding HUD's denial of the Authority's Family Self Sufficiency application. The staff was informed by HUD's staff that HUD had erred in evaluating the application. It was further noted that the Authority's request should have been funded.

HUD's staff stated that a memo would be placed in Acton's file stating the error.

B). A discussion followed regarding the unpaid tenant damages owed by a Chapter 707 DMH tenant. Based on the recommendations of the Executive Director Joseph Mercurio moved that the Board vote to accept the tenants damage payment of \$160.00 as the complete damage obligation. Peter Berry seconded the motion and all members voted to approve.

C). MMDT's 3.54% interest for July was noted.

D). Yankee Village's request to have a staff or a Board Member become a Trustee was noted. After the discussion Joseph Mercurio moved that the Chairman be authorized to notify the Trustees of the Authority's decision to decline. The decision to decline was based on the limited time of both the Board and staff to do additional volunteering as well as the Board not wanting to establish a precedent in representing one condominium over the other eight condo association in which the Authority owns units. Peter Berry seconded the motion and all Members voted to approve.

E). Executive Director informed the Board Members of the current status regarding the policy changes for the new 504 Federal Regulations. Further update information will be available at future Board Meetings.

F). Current status of the septic repairs of Eliot House was noted. Within the next few weeks the engineer will be submitting

final plan to EOCD and the Authority for their review and approval.

G). The application to FEMA is still viable and being considered.

H). The Assistant Executive Director discussed the proposed Mass Voucher Program which had been discussed recently at a meeting held by EOCD staff.

I). Newsletter from the Single Parent Program was noted.

6). Old Business

Review and discussion of the Authority's 5 Year Plan was deferred until all five members are present. The Executive Director and the Chairman will have a final draft for Members to review at the first Meeting in September.

7). New Business

A). Barbara Willson moved that the Chairman be authorized to sign HUD's Certificate/Voucher application for 25 Certificates and that the application be submitted. Joseph Mercurio seconded the motion and all members voted to approve.

B). Peter Berry moved that the Utility Allowance as presented be approved. Barbara Willson seconded the motion and all members voted to approve.

C). The State Auditor's letter regarding their upcoming Audit was noted.

D). Board reviewed the Master Plan Committee's request for their input to the Action Items being considered. The Executive Director took the Board's comments and will forward them to the Town Planner by the deadline date of September 15th.

7). Board Meeting adjourned at 9:30 pm

8). The next Regular Meeting is scheduled for September 14, 1992.

Respectfully submitted,

