

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, February 5, 1992, 7:30pm, 66 Windsor Avenue, Acton, Ma.

Attendance: Joseph Mercurio, Jean Schoch, Barbara Yates, Peter Berry, Naomi McManus, Ann Hosmer, Gail Hembrough/Acton Housing Authority

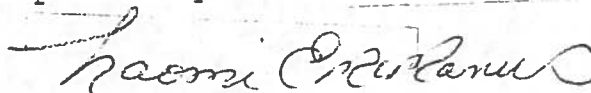
Absent: Barbara Willson

- 1). Barbara Yates, Chairman, called the Regular Meeting to order at 7:30pm.
- 2). Joseph Mercurio moved that the Minutes from 12/2/91 be approved. Peter Berry seconded the motion and all members voted to approve.
- 3). Jean Schoch moved that the Minutes from 1/6/92 be approved. Joseph Mercurio seconded the motion and all members voted to approve.
- 4). Joseph Mercurio moved that voucher # 93 in the amount of \$256,812.89 be approved. Jean Schoch seconded the motion and all members voted to approve.
- 5). Executive Director's Report
 - A). MacGray Laundry's donation of \$25.00 to the Parent Aide Program was noted.
 - B). Joint letter to Digital by the AHA and Concord Assabet Adolescent Services was noted.
 - C). Doli Atamian's letter of resignation was accepted with regret. Discussion followed regarding an appropriate gift or designation in her name. Further discussion was deferred until a later date.
 - D). The position of a part-time Single Parent coordinator will be advertized in the newspapers over the next few weeks. The position will be on a contract basis and the Authority will not be responsible for federal or state taxes. The annual salary approved by EOCD is \$6,641.00.
- 6). Old Business
 - A). The Board reviewed the Executive Director's annual contract. Jean Schoch moved that the Board approve the contract effective December 1991. Joseph Mercurio seconded the motion and all members voted to approve.
 - B). Update on the gas spillage at Pillar House was done. There will be a monitoring well installed by Mobil. The Trustees

are taking an aggressive position in having the gas cleaned up. The Town is reviewing all the compliance work.

- C). The Section 8 Family Self-Sufficiency application is almost complete and will be submitted well before the deadline.
 - D). Rosestone's final repairs for the flooding problems experienced by the renters living in the Authority's units will be completed in early spring.
 - E). Board reviewed the Final Completion papers on the drainage repair work at McCarthy Village. Barbara Yates moved that the Executive Director be authorized to sign the completion papers. Peter Berry seconded the motion and all members voted to approve. Peter Berry moved that the final payment to Gauchet Architects be paid in the amount of \$124.95. Joseph Mercurio seconded the motion and all members voted to approve.
- 7) Regular Meeting adjourned at 9:15pm. The next Regular Meeting is scheduled for February 17, 1992.

Respectfully submitted,



Naomi McManus
Executive Director