

RECEIVED & FILED

DATE *February 18, 1994*

Barbara Brown
for TOWN CLERK, ACTON

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of November 15, 1993 at 7:30 pm,
68 Windsor Avenue, Acton, MA

ATTENDANCE: Peter Berry, Tom Dill, Jean Schoch, Barbara Yates,
Barbara Willson. Linda Colby, Naomi McManus/Acton
Housing Authority.

- 1.) Barbara Yates, Chairman, called the Regular Meeting to order at 7:30 pm.
- 2.) Peter Berry moved that the minutes of the Regular Meeting of October 14, 1993 be approved. Jean Schoch seconded the motion and all members voted to approve.
- 3.) Tom Dill moved that the minutes of the Regular Meeting of November 1, 1993 be approved with noted corrections. Barbara Willson seconded the motion and all members voted to approve.
- 4.) Barbara Willson moved the September's Voucher in the amount of \$124,055.95 be approved. Tom Dill seconded the motion and all members voted to approve.
- 5.) Barbara Willson informed the Board she has written her letter of resignation as the State Appointee effective at the close of the Regular Meeting. Barbara Yates accepted her resignation with regret.
- 6.) The Board met and interviewed Paula Huber a candidate for the State Appointee position.
- 7.) The Board then met and interviewed Joanne McCrea another candidate for State Appointee's position.
- 8.) The Board agreed to call a Special Meeting of the Authority for November 29, 1993 to sign the new Section 8 Voucher contract.
- 9.) Tom Dill moved to establish a Escrow Account for the Family Self Sufficiency Program's recipients. Peter Berry seconded the motion and all members voted to approve.
- 10.) Tom Dill moved to authorize the Executive Director to sign the contract with R.K. Carriage House, Inc. for \$9703.80 to install seventeen (17) exterior fiberglass entry doors at Windsor Green. Jean Schoch seconded the motion and all the members voted to approve.
- 11.) Tom Dill moved to authorize the Chairman to sign the HUD ACC for the ten (10) new Section 8 Certificates project no. MA06-E057-021 and the Cost Amendment Contract project no. MA06-E057-905. Peter Berry seconded the motion and all members voted in favor.

12.) Peter Berry moved to authorize the Executive Director to sign the Parent Aide/Mentor Contract with Concord Assabet Adolescent Service. Jean Schoch seconded the motion with all members voting in favor.

13.)

MOTION: Peter Berry moved that the proposed Operating Budget for State-aided Rental Assist. Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Prog Numb MRVP for fiscal year ending December 31, 1994, showing Total Operating Receipts of \$ 6,180 and Total Operating Expenditures of \$ 4,565, thereby requesting a subsidy of \$ -0- be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 5 to 0.

14).

MOTION: Peter Berry moved that the proposed Operating Budget for State-aided Elderly/Family Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program No 4001 for FY ending 12/31/94, showing Total Operating Receipts of \$347,900 and Total Operating Expenditures of \$ 423,723, thereby requesting a subsidy of \$ 75,283 be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 5 to 0.

15).

MOTION: Peter Berry moved that the proposed Operating Budget for State-aided Handicap Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program Number 689-1 for fiscal year ending 12/31/94, showing Total Operating Receipts of \$ 18,910 and Total Operating Expenditures of \$ 18,910, thereby requesting a subsidy of \$ -0- be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 5 to 0.

16.) The Regular Meeting adjourned at 11:00 pm.

17.) The next Regular Meeting was scheduled for December 6, 1993
at 7:30 pm

Respectfully submitted,



Naomi E. McManus
Executive Director