

ACTON HOUSING AUTHORITY

TOWN OF ACTON
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Minutes of the Regular Meeting of November 19, 1993, 7:30 pm, 68
Windsor Avenue, Acton, Ma.

Attendance: Barbara Yates, Jean Schoch, Naomi McManus, Ann Hosmer, Linda Colby/Acton Housing Authority
Absent: Peter Berry, Tom Dill, Barbara Willson

1). Barbara Yates, Chairman, called the Regular Meeting to order at 7:30 pm.

2). Ms. Yates noted due to the lack of a quorum all Board votes would be deferred.

3). Approval of Minutes of the Regular Meeting of October 4, 1993 deferred.

4). Approval of September's financial voucher deferred.

5). Executive Director's Report

A). St Matthews Methodist Church's holiday party is scheduled November 16, 1993 in the community room at Windsor Green.

B). The E.D. updated the Board on the status of the North Acton affordable housing project. Jack McBride, the Developer, has run into a snag. The owner of the lift station is not willing to let Mr. McBride's project use the lift station unless he is well compensated financially. Mr. McBride is exploring other possibilities.

C). Linda Colby discussed Yankee Village open Trustees Meeting. She informed the Board that the Trustees are considering converting the heating system from oil to gas. This would be a significant savings as the current under ground oil tanks need to be removed and replaced.

D). Parker Village's Annual Meeting is scheduled mid November. The E.d. will attend.

E). HUD's award of twenty five Certificates/Vouchers to Acton was noted.

F). EOCD has requested that the Authority consider replacing the steel back entry doors with fiberglass doors. The E.D. has written EOCD's management staff asking permission to use the Authority's Operating Reserves to cover the \$3000.00 shortfall. The cost of fiberglass doors installed is \$9799.00 compared to \$6799.00 for steel doors.

G). Jean Schoch and the E.D. attended the Planning Game workshop which will explore housing options for elderly living in the community. A report will be given at the next Board Meeting.

H). The maintenance staff has noted wood rot around the window casings of the three condo units owned by the Authority at Rose Stone. The E.D. has notified the Trustees.

I). A thank you note has been sent to the A/B Junior Women's Club for their support over the past year.

J). MMDT interest rate for October was 2.8%.

L). Kathy Bowen will represent the Acton Housing Authority at her church's Service Fair.

M). The Boston Globe has interviewed the E.D. about the impact of the 10% non-elderly cap for elderly housing. The reporter asked about the authority efforts in assisting families to get off Welfare.

N). The Acton Elderly Providers Meeting seems to be progressing well. More people are attending and are establishing a good network.

O). The playground equipment has finally been installed at McCarthy Village. Thanks to Charles Landry and Dan McGowan the Authority's maintenance staff. A letter has been sent to the Beacon Editors thanking the donors and the maintenance staff.

6). New Business

A). The E.D. informed the Board that three tenants have expressed an interest in the vacant seat on the Board. Invitations will be sent to each scheduling a specific time to meet with the Board.

B). Board action on the FSS Escrow Account was deferred.

C). The Acton Community Housing Corporation will meet with the Selectmen, November 5, to discuss the proposed affordable housing on the Adams Street site. The Authority's Board Members were encourage to attend.

D). Action on the Concord Assabet Adolescent Service contract for the Parent Aide/Mentor program was deferred.

7). The Regular Meeting adjourned at 9:00 am.

8). The next Regular Meeting is scheduled for November 15, 1993 at 7:30 pm.

Respectfully submitted,



Naomi E. McManus
Executive Director