

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, November 21, 1994, 6:00 pm, 68 Windsor Avenue, Ma.

Attendance: Peter Berry, Tom Dill, John Noun, Jean Schoch, Barbara Yates. Linda Colby, Ann Hosmer, Naomi McManus/Acton Housing Authority

- 1). Regular Meeting called to order by Chairman, Tom Dill at 6:00 pm.
- 2). The Executive Director reviewed the budget revision 4001 year ending December 31, 1994.

MOTION: Peter Berry moved that the proposed Operating Budget for State-aided Elderly/Family Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Program No 4001 for FY ending 12/31/94, showing Total Operating Receipts of \$354,340 and Total Operating Expenditures of \$423,723, thereby requesting a subsidy of \$ 69,383 be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 5 to -0-.

- 3). Naomi reviewed the Authority's Management Checklist. John Noun moved that the Board accept and sign EOCD's Management Checklist as prepared by the Executive Director. Barbara Yates seconded the motion and all members voted to approve.

4). The Executive Director reviewed the Authority's Fee Accountant's two (2) year contract. The monthly fee is increased from \$767.00 to \$865.00. John Noun moved that the Executive Director be authorized to sign the Fee Accountant's contract. Barbara Yates seconded the motion and all members voted to approve.

- 5). The Executive Director reviewed the Annual Operating Budgets for the Authority's State Housing Programs for 1995.

MOTION: Peter Berry moved that the proposed Operating Budget for State-aided Rental Assist. Housing, of the Acton Housing Authority, (Chapter 200/667/705/689/707), Prog Numb MRVP for fiscal year ending December 31, 1995, showing Total Operating Receipts of \$ 4,365 and Total Operating Expenditures of \$ 5,088, thereby requesting a subsidy of \$ -0- be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 5 to 0.

MOTION: Peter Berry moved that the proposed Operating Budget for State-aided Handicap Housing, of the Acton Housing Authority. (Chapter 200/667/705/689/707), Program Number 689-1 for fiscal year ending 12/31/95, showing Total Operating Receipts of \$ 19,008 and Total Operating Expenditures of \$ 19,008, thereby requesting a subsidy of \$ -0- be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 5 to 0.

MOTION: Peter Berry moved that the proposed Operating Budget for State-aided Elderly/Family Housing, of the Acton Housing Authority. (Chapter 200/667/705/689/707), Program No 4001 for FY ending 12/31/94, showing Total Operating Receipts of \$347,550 and Total Operating Expenditures of \$ 436,589, thereby requesting a subsidy of \$ 89,039 be submitted to the Executive Office of Communities and Development for its review and approval. Jean Schoch seconded the motion which, upon roll-call vote, was passed by a vote of 5 to 0.

6). Executive Director's Report

A). The Executive Director of the Mental Health Association offered to assist Fran Souza, the Authority's Parent Coordinator, in planning the six week workshop on Depression.

B). Discussion followed regarding the problems the Authority's staff is having with a tenant living in one of the Authority's condo unit. The Executive Director is currently working with several of the tenant's community support people.

C). The Board discussed the possibilities of asking the Boston Gas Company to work with the Authority in converting Windsor Green from all electric to gas. It was the sense of the Board that after the first of the year the Authority would explore the possibility with the Boston Gas.

D). Acton Woods

The developer of Acton Woods is having difficulty finalizing any agreements with Bob Peters and North Acton Treatment Plant.

7). The Regular Meeting adjourned at 8:00 pm. The next Regular Meeting was scheduled for December 5, 1994.

Respectfully submitted,

Naomi E. McManus
Executive Director