



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of September 19, 1994, 7:30 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Peter Berry, Tom Dill, John Noun, Jean Schoch. Linda Colby, Ann Hosmer, Naomi McManus/Acton Housing Authority

Absent: Barbara Yates

1). Tom Dill, Chairman, called the Regular Meeting to order at 7:30 pm.

2). John Noun moved that the Minutes of the Regular Meeting of August 15, 1994 be approved. Peter Berry seconded the motion and all members voted in favor.

3). Peter Berry moved that Vouchers # 19 in the amount of \$133,731.30 and Voucher # 20 in the amount of \$145,660.81 be approved. John Noun seconded the motion and all members voted in favor.

4). Executive Director's Report

A). A request from Dr. Donald to use the Community Room for the Friends of the Disabled was noted. The Board granted permission based on the fact that residents of Windsor Green could also attend, the request was for one time only and that a Community Room Release form would be completed by Dr. Donald. It was also noted that the original meetings of the Friends were held in the Windsor Green's community building in years past.

B). The Executive Director informed the Board that the family of Doli Atamian has agreed to allowing the Authority to name the Summer Campership Program after Doli. It was the sense of those present that a formal Press Release will be done In February of '95.

C). The Board was asked to provide written comments to the Town Planner regarding a draft plan of the South Acton Village.

D). A discussion followed regarding the paid administrative leave of the Executive Director at Concord Housing Authority.

E). The Board reviewed the Authority's Resident Preference for Tenant Selection in the Section 8 Program. A letter outlining the Authority's use of the Resident Preference was submitted to HUD's Fair Housing. The Board previously adopted a resident preference when they voted to approve the Section 8 Administrative Plan.

F). NAHRO's draft of a DMH/ LHA agreement was reviewed and discussed.

G). The Executive Director updated the Board on the status of Acton Woods and the Selectmen's endorsement of the project's Local Initiative Application. The Board reviewed their vote to grant Acton Woods an easement and a sewer tie-in to McCarthy Village. The Board discussed the vote had been based on the fact that the proposed ACTON Woods development would not adversely impact the Authority's ability to develop the remainder of the McCarthy Village site in the future, i.e. sewer capacity of existing lines.

H). The E.D. reviewed the proposed Section 8 Utility Schedule effective October 1994.

Jean Schoch moved that the Board approve the new Section 8 Utility Schedule effective October '94. Peter Berry seconded the motion and all members voted to approve.

5). Old Business

The Executive Director reviewed the increase in Warren Security's original contract for the installation of the Fire Panel. Ms McManus reminded the Board that the original contract was for 3850.00 but that price changed due to the need to install new strobe lights and horns. She pointed out that the increase for new strobes and horns, \$3400.00 a total of \$7000.00 was still under Day Electric's proposal.

John Noun moved that the Board's telephone authorization to allow the Executive Director to sign a new contract with Warren Security for the amount of \$7000.00 be formally adopted into the Minutes of this Regular Meeting. Jean Schoch seconded the motion and all members voted in favor.

B). Board reviewed the State Auditor's draft Report. The E.D. informed the Board that she had sent a copy to the Authority's Fee Accountant and that the Fee Accountant was satisfied with the report.

6). New Business

The Executive Director recommended that the Authority submit a letter to HUD requesting funds to pay FSS Coordinator for 35 hours a week. The position would be funded by HUD for one year at \$12.00 an hour with benefits. The Board agreed with the E.D.'s recommendation.

7). Adjournment at 9:30 pm.

8). Next Regular Meeting was scheduled for October 3, 1994 at 7:30 pm.

Respectfully submitted,



Naomi E. McManus
Executive Director