



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of May 23, 1994, 7:30 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Peter Berry, Tom Dill, John Noun, Jean Schoch, Barbara Yates. Linda Colby, Ann Hosmer, Naomi McManus/ Acton Housing Authority

Guest: Ann Hancock, The Acton Citizen

1). Barbara Yates, Chairman, called the Regular Meeting to order at 7:30 pm.

2). Executive Director's Report

A). AHA's Executive Director and Parent Advocate have been asked to serve on Acton Superintendent's Health Education Advisory Council (SAC).

B). June 7, 1994 representatives of the AHA's staff along with Board Member, John Noun, will meet the Trustees of Parker Village Condominiums to discuss issues of concern regarding a AHA's tenant who lives in a unit at Parker Village. The tenant and two community advocates will be present as well.

C). May 25, 1994 the movie "Defending Our Lives" will be shown at the Acton Town Hall. The Executive Director has asked the Board to consider purchasing the movie for the Authority.

D). The Acton Community Housing Corporation (ACHC) will pursue Town Meeting and State Legislators' approval for a Home Rule Petition. The Home Rule Petition would authorize the Acton Selectmen to appoint ACHC members to serve as a Special Town Board, supervised and authorized by the Selectmen to receive funds and land donations for the development of affordable housing.

E). The Board reviewed CHAPA's position papers for State and Federal Housing Programs.

F). The Authority's Executive Director and Parent Advocate, the coordinator of the Parent Aide/Mentor Program and the coordinator of the Life Skills course will meet with the United Way's Board on May 26th to discuss United Way's funding of three programs for next year.

3). New Business

John Noun moved that the Authority's legal service contract for Henry Dane renewed. Jean Schoch second the motion and all members voted in favor.

4). Old Business

A). Tom Dill moved that the Board award the septic service contract for Windsor Green to A.C. Septic Company. Peter Berry seconded the motion and all members voted in favor with John Noun being the one dissenting vote recorded.

B). Jean Schoch moved that the Acton Housing Authority's revised Section 8 Administrative Plan with Local Preference be approved as presented. John Noun seconded the motion and all members voted in favor of the motion.

C). John Noun moved that the 1994 Section 8 Utility schedule be approved. Peter Berry seconded the motion and all members voted in favor of the motion.

5). Jean Schoch moved that the Regular Meeting adjourn at 7:50 pm and that the Regular Meeting would not reconvene after the Annual Meeting.

Respectfully submitted,



Naomi E. McManus
Executive Director



ACTON HOUSING AUTHORITY

Minutes of the Annual Meeting of May 23, 1994, 7:51 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Peter Berry, Tom Dill, John Noun, Jean Schoch, Barbara Yates. Linda Colby, Ann Hosmer, Naomi McManus/Acton Housing Authority

Guest: Ann Hancock, Acton Citizen newspaper

- 1). Barbara Yates, Chairman, called the Annual Meeting to order at 7:55 pm.
- 2). The Executive Director's Annual Report was presented.

ANNUAL REPORT 1993

The Board Members and staff of the Acton Housing Authority have strived to insure an adequate supply of safe, decent affordable housing for low income elderly, handicapped and families living in the Acton area. We continue to serve as a source of information to the Community, an advocate and a conscience for the town in housing and housing needs.

1993 has seen: the loss of our friend and mentor Doli Atamian and the renaming of our parenting newsletter, the Advocate, in memory of Doli; the Authority's Five Year Housing Plan finalized and adopted; the awarding of an additional twenty-five Certificates/Vouchers by the Department of Housing and Development (a Federal Housing Program) bringing the total households subsidized by the Authority to 281 units; the continued dedicated commitment of our Program Coordinating Committee for the Family Self Sufficiency Program; the resurgence of Acton's Elderly Providers Committee; the contract renewal with Concord Assabet Adolescent Services for our Parent Aid/Mentor Program for families at risk; the continued consultation services provided to us by Eliot Community Human Services, the Massachusetts Department of Mental Health and the Acton Public Health Nurses; the Authority as a participant in the Acton/Boxboro United Way's Day of Caring; the growth of our Adopt a Family Program in which South Acton Congregational Church and St. Matthew's United Methodist Church participate; scholarships provided to thirty-three children for summer camp and four teens to summer school; community groups and individual families provide fifty holiday gift boxes to needy families; the purchase of playground equipment for our family housing complex through donations from area businesses and merchants; an increase use of our Career Counseling Program; the appointment by the Acton Selectmen of three Board Members Barbara Yates, Tom Dill and Jean Schoch to the Metropolitan Area Planning Council's ten town area Housing Task Force; the continuation of Acton/Boxboro Community Education classes for subsidized families; a one day workshop on Breaking the Cycle of Poverty; the Authority host of a workshop on budgeting; English as a Second Language classes being held at Windsor Green and lastly the coordination of a job placement program.

The Board and staff thank all of you in the community for your financial assistance, your volunteer efforts, your commitment and your dedication in sustaining us in assisting those we subsidize. With your support we are able to continue our proactive programs to encourage our families to take charge of their lives and ultimately become self sufficient. Our successes are based on your support.

Jean Schoch moved that the Annual Report be accepted as presented. John Noun seconded the motion and all members voted in favor.

3). Jean Schoch and Peter Berry presented the 1994 Nominating Committee's report. The following slate of officers were presented:

Tom Dill- Chairman
Jean Schoch- Vice Chairman
John Noun- Secretary
Peter Berry- Treasurer
Barbara Yates- Member

John Noun moved that the slate of officers as presented be approved. Barbara Yates seconded the motion and all members vote to approve.

4). John Noun moved that the Annual Meeting adjourn at 8:00 pm. Barbara Yates seconded the motion and all members voted to approve.

Respectfully submitted,



Naomi E. McManus
Executive Director