

ACTON HOUSING AUTHORITY

Minutes of the Annual Meeting of December 18, 1995, 7:30 p.m. at 68 Windsor Avenue, Acton, MA.

Attendance: Tom Dill, Jean Schoch, Wanda Sharpe, Barbara Yates. Naomi McManus/Acton Housing Authority.

Absent: John Noun.

- 1). Tom Dill, Chairman, called the Annual Meeting to order at 7:30 p.m.
- 2). Members of the Nominating Committee, Barbara Yates and Jean Schoch, presented the State of Officers for 1996 as follows:

Chairman:	Tom Dill
Vice Chairman:	Jean Schoch
Secretary:	Wanda Sharpe
Treasurer:	John Noun
Member at large:	Barbara Yates
- 3). Barbara Yates moved that the Board vote in accumulative for the state as presented. Jean Schoch seconded the motion and all Members voted to approve.
- 4). Executive Director's and Chairman's Annual Report was read as followed:

1995 has proven financially challenging once again for the Acton Housing Authority's Board and staff as we strived to break the cycle of poverty in an environment that saw several Federal and State cutbacks in housing and social service programs.

This year we formally dedicated our Campership Program after its founder and former AHA employee, Doli Atamian. Doli was well known throughout the Acton community as an advocate for children and single parents. The Doli Atamian Campership Program successfully raised over \$4700 in 1995 which enabled 39 children to attend summer camp and three to attend summer school.

The Acton Boxboro United Way's award of \$3500 funded an 8 week Workshop on Life Skills, a 12 month Parent Aide Mentor Program for eight at risk families, and a six week workshop on Parenting Skills.

It should be noted the Acton Housing Authority manages its housing units through Federal and State Contracts and, while the Town benefits from the many proactive programs run for our clients, none of the Town's Property Tax revenues are used. All the programs are offered through the efforts of volunteers and by donations received from

local patrons, community organizations and State Grants.


During the holiday season 77 families/elderly/handicapped were adopted by several area Girl Scouts and Boy Scouts Troops, the maternity floor at Emerson Hospital, the Mullbury Child Day Care, by members of the Acton Congregational Church, the Theratix Company, by members of the congregational Beth Elohim, by employees of the Acton Boxboro Regional Transportation Department as well as many individual families. The Lions Club and Agile Networks donated monies to purchase 60 turkeys; Agile Networks donated 14 holiday food baskets; the Children's World Learning Center provided 29 individual children's holiday gifts; the Fleet Bank collected holiday gift stockings for our children, elderly and handicapped clients as well as donating 30 tickets to the Children's Museum; K-Mart provided holiday gifts to 75 of our children through its Giving Tree as well as a Visit with Santa and a gift Certificate to do their holiday gift shopping; the Acton Junior Women's club provided free passes to a Visit with Santa for 33 Children and their Moms and A/B Regional High School Students under the direction of Kay Steeves collected holiday gifts for several of our teenagers. This year we were contacted by several of our former clients requesting to adopt a family or an elderly person for the holiday.

Our successes this year are due to the wide support we have received from individual residents and the community at large by giving of their time and monies locally. A special thanks to all of you, we appreciate your support of our efforts.

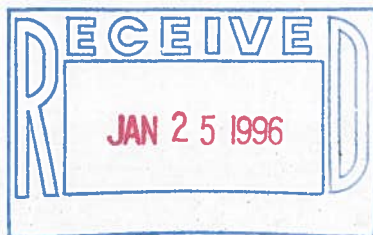
Tom Dill, Chair
Betty McManus, Executive Director

5). The Annual Meeting Adjourned at 8:00 p.m.

Respectfully submitted by



Naomi E. McManus
Executive Director



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting December 18, 1995, 8:00 p.m. at
68 Windsor Avenue, Acton, Ma.

Attendance: Tom Dill, Jean Schoch, Wanda Sharpe, Barbara Yates.
Naomi McManus

Absent: John Noun

1). Tom Dill, Chairman, called the Regular Meeting to order at
8:05 p.m.

2). Barbara Yates moved that the Minutes of the Regular Meeting
November 20, 1995 be approved as amended. Jean Schoch seconded
the motion and all members voted in favor of the motion.

3). Barbara Yates moved to accept Voucher #134 in the amount of
\$256,582.47. Jean Schoch seconded the motion and all Members
voted to approve.

4). Executive Director's Report

A). The Board Members reviewed the following information:

1. CHAPA's Housing Briefs
2. EOCD's Affirmative Action Placement Rate for Acton
Housing Authority
3. The Authority's Tenant Selection Data from January 1,
1995 to November 30, 1995
4. Agile Network's contribution of \$250.00 and the
Lions Club's contribution of \$500.00 for purchasing 60
holiday turkey for AHA families

B). Wanda Sharpe moved that the Board authorize the
expenditure of \$34.44 from the Planning and Development
Fund for the holiday parties at McCarthy Village and
Windsor Green. Jean Schoch seconded the motion and all
members.

5). New Business

A). The Board reviewed the proposed Grievance Procedure as
recommended by the Executive Director.

Jean Schoch moved that the Board vote to approve the
proposed Grievance Procedure on condition that John
Noun's concurrence was obtained by the Executive
Director. Wanda Sharpe seconded the motion and all
Members voted to approve.

6). The Regular Meeting adjourned at 9:30 p.m.. The Next Regular
Meeting was scheduled for January 22, 1996 at 7:30 p.m.

Respectfully submitted,

Naomi E. McManus

Naomi E. McManus, Executive Director