



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of October 16, 1995, 7:30 p.m. at Windsor Avenue, Acton, MA.

Attendance: Tom Dill, John Noun, Jean Schoch, Wanda Sharpe, Barbara Yates. Naomi McManus/Acton Housing Authority.

- 1). Tom Dill, Chairman, called the Regular Meeting to order at 7:30 p.m.
- 2). Barbara Yates moved that the Minutes of the Regular Meeting of September 25, 1995, as amended be approved. John Noun seconded the motion and all members voted to approve.
- 3). John Noun moved that the Minutes of the Regular Meeting of October 6, 1995, as amended be approved. Wanda Sharpe seconded the motion and all members voted to approve.
- 4). Barbara Yates moved that Voucher #133 in the amount of \$200,955.28 be approved. Wanda Sharpe seconded the motion and all members voted to approve.
- 5). Executive Director's Report
 - A. Discussion followed regarding the problem of Radiant Ceiling Panels in the bathrooms at Windsor Green. The Authority's maintenance staff have inspected all 68 panels and 2 were found to be faulty. Those panels were disconnected and the other 66 were re-attached.
 - B. Board informed of AHA's second Career Counseling Workshop series which has recently begun.
 - C. Discussion followed regarding United Way's Community Program held on October 1, 1995.
 - D. The Authority has been approached by a representative of Intelligen Energy Systems regarding the possibility of providing an alternative heating system to Windsor Green. The Executive Director has forwarded information to Intelligen Energy Systems for their review.
 - E. MMDT's interest rate for September was 5.62%.
 - F. Board reviewed a letter sent to the Acton School's Transportation Department regarding the safety concerns for the children of the families living at McCarthy Village.
- 6). Old Business
 - A. Board reviewed Department of Mental Health's draft of

a proposed agreement between the Authority and DMH. The Board added additional language to DMH's draft and instructed the Executive Director to forward to DMH for their review.

- B. Barbara Yates moved that the Board adopt the Investment Policy as proposed by the Executive Director. Wanda Sharpe seconded the motion and all members voted to approve.
- C. Barbara Yates moved that the Board adopt the Disposition Policy as proposed by the Executive Director. Wanda Sharpe seconded the motion and all members voted to approve.

7). New Business

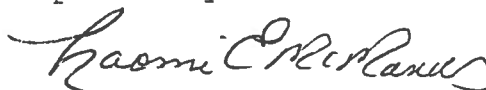
- A. The Executive Director discussed with the Board Members the Authority's current financial problems which are due to the loss of Administrative Fees when a Certificate Holder locates outside the Acton area. The Director is attempting to work with local housing authorities regarding a more balanced split of Admin Fees, (50/50 instead of a 80/20).

The Authority's counsel has given the Director his legal opinion that there is no State Law that prohibits a LHA to administer the Section 8 Program outside their town limits. Counsel's opinion will be helpful when a Section 8 Certificate Holder wants to relocate outside of Acton, as the Authority can then administer the Certificate directly.

- B. The Executive Director reviewed with the Board EOCD's Inspection of the Authority's properties done on September 27, 1995.

- 8). The Regular Meeting adjourned at 9:15 p.m. The next Regular Meeting was scheduled for November 6, 1995.

Respectfully submitted,



Naomi E. McManus
Executive Director