

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of September 11, 1995, 7:30 pm at 68 Windsor Avenue, Acton, Ma.

Attendance: Tom Dill, John Noun, Jean Schoch, Wanda Sharpe. Naomi McManus/Acton Housing Authority.

Absent: Barbara Yates

1). Tom Dill, Chairman, called the Regular Meeting to order at 7:30 pm.

2). Jean Schoch moved that the Minutes of the Regular Meeting of July 24, 1995 as amended and the Minutes of the Special Meeting of August 23, 1995 be approved. John Noun seconded the motions and all members voted in favor.

3). John Noun moved to approve June's Voucher #131 in the amount of \$164,555.15. Jean Schoch seconded the motion and all members voted in favor.

4). John Noun moved to approve July's Voucher #132 in the amount of \$142,468.21. Wanda Sharpe seconded the motion and all members voted in favor.

5). Executive Director's Report

A. Discussion followed regarding a faulty heat detector in one of the hallways at Windsor Green. It was noted that one of the elderly had difficulty in hearing the fire alarm when it sounded. The Fire Department and Day Electric tested and determined that the audibles met State Code. The faulty heat detector was replaced.

B. A request to purchase the video "First Impressions" for \$149.00 to be used in the Authority's career counseling program. The money will be taken from the Authority's Planning and Development fund.

John Noun moved to authorize the purchase of the video. Wanda Sharpe seconded the motion and all members voted in favor.

C. A request to pay \$48.00 to cover the cost of one A/B Community Ed course for a client who is currently working for the Authority was made. The client is on the Authority's FSS Program and the course would help her to become self sufficient.

John Noun moved to authorize the payment of the course fee from the Planning and Development fund. Jean Schoch seconded the motion and all members voted in favor.

D. The State's new "Tenant Lead Law Notification" was noted.

E. The State Auditor's Single Audit draft report for the Authority's fiscal year 1994 was noted. The Executive Director

informed the Board that there were no findings. She will send the draft to the Authority's Fee Accountant for his review. If the Fee Accountant has no comments the Executive Director will request a final report from the State Auditor's Office.

F. MMDT's interest for the month of August was 5.77%.

G. The Boston Housing Authority (BHA) has asked area Housing Authorities to join them in requesting HUD's Washington office to reconsider their proposed FMRs for the Boston PMSA. Acton has informed the BHA of its support.

H. The tenant's car which had been allowed to park in McCarthy Village's elderly parking area until Labor Day has been removed.

I. Tammy Terespolsky will attend a workshop on HUD's new Income & Eligibility Regulations.

J. The Independent Auditor's report on Colonial Pines Condo Association was made available to the Board. It was noted that the new management firm for Colonial Pines has made considerable strides in completing repair work at the complex.

K. Rose Stone Condo Association's Annual Audit Report was made available to the Board.

L. United Way's Day of Caring will be held September 21, 1995. Volunteers will plant bulbs at Windsor Green and McCarthy Village.

M. United Way will hold a community information night, October 1, 1995 at the Children's Museum for the agencies they fund during the year. The Authority's staff will have a table at the Children's Museum. Board Members who are interested in attending please contact the staff as soon as possible.

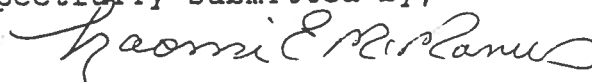
N. Available funds for The Neighborhood Restoration Initiative Program was discussed. It was felt that Acton did not meet the economic criteria of the program.

O. Board reviewed a letter from an Independent Auditor's firm which audited the Authority's Fee Accountant.

P. The Annual Meeting of the Yankee Village Condo Association will be held September 19, 1995. Chairman, Tom Dill has agreed to attend the annual meeting with the Executive Director.

6. The Regular Meeting adjourned at 9:00 pm and the next Regular Meeting was scheduled for September 25, 1995.

Respectfully submitted by,



Naomi E. McManus
Executive Director