



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of July 24, 1995, 7:30 p.m.  
at 68 Windsor Avenue, Acton, MA.

Attendance: John Noun, Jean Schoch, Barbara Yates.  
Naomi E. McManus/Acton Housing Authority.

Absent: Tom Dill, Wanda Sharpe.

- 1.) Jean Schoch, Vice Chairman called the Regular Meeting to order at 7:30 p.m.
- 2.) John Noun moved to approve the minutes of the Regular Meeting of July 10, 1995. Barbara Yates seconded the motion and all members voted in favor.
- 3.) John Noun moved to approve Voucher #130 in the amount of \$124,716.01. Barbara Yates seconded the motion and all members voted in favor.
- 4.) Executive Director's Report
  - A.) Board informed of an incident in which the Fire Department was called because a client living at Eliot House burned eggs at 1 a.m. on 7/22/95.
  - B.) Acton Housing Authority's draft letter for the Selectmen in response to HUD's inquiring letter to the town regarding EOCD's application for 150 Certificates was discussed.
  - C.) Bob Durand's letter to the Acton Housing Authority regarding the status of the proposed Elderly/Handicapped bill was noted.
  - D.) MMDT's June interest was noted at 5.84%.
  - E.) The Board noted Acton Congregational Church's donation of \$750 to the Doli Atamian Campership Program. The Town Hall Employees also donated \$150 in memory of Norm Lake and John Hawkes.
  - F.) The Boston Computer Society's donation of a fax machine was noted.
  - G.) United Way's award of \$3,600 to the Acton Housing Authority was discussed.
  - H.) Hall's Pump has submitted a Service contract for \$180. The Board agreed to authorize the Executive Director to sign the contract to have the pumps serviced once a year.

- I.) First Connections has designated \$260 for transportation use by the Acton Housing Authority's Clients.
  - J.) Currently, in the Acton area, the Acton Housing Authority services 95 families and 158 children.
- 5.) Old Business
- John Noun moved that the Board adopt the amended Personnel and Procedures Policy.  
Barbara Yates seconded the motion and all members voted to approve.
- 6.) Regular Meeting adjourned at 9:00 p.m. Next Regular Meeting was scheduled for August 14, 1995.

Respectfully submitted,



Naomi E. McManus  
Executive Director