

SELECTMEN'S MEETING  
FEBRUARY 21, 1995



The Board of Selectmen held its regular meeting on Tuesday, February 21, 1995 at 7:30 P.M. Present were Norman Lake, William Mullin, Nancy Tavernier, F. Dore' Hunter, Wayne Friedrichs, Town Manager Johnson, and Assistant Town Manager John Murray.  
{Representatives from cable were present}

CITIZENS' CONCERNS

None were stated.

PUBLIC HEARINGS AND APPOINTMENTS

BOSTON EDISON  
POPE ROAD/SOUTHWEST OF SPRINGHILL ROAD

F. DORE' HUNTER - Moved to approve - NANCY TAVERNIER -  
Second. UNANIMOUS VOTE.

AMEND TRAFFIC RULES AND ORDERS/STOW STREET  
COMMUTER PARKING ISSUES

The engineering department has presented amended traffic rules and orders in regards to the commuter parking on Stow Street. Staff commented that the prohibition from parking on this street is presently working. F. DORE' HUNTER - Move to amend traffic rules and orders at Stow Street. NANCY TAVERNIER -  
Second. UNANIMOUS VOTE.

KEVIN SWEENEY  
PRESENTATION OF MILL CORNER GIFT

Don stated that Mr. Sweeney has indicated that he does not want to come before the Board until our attorney's reach an agreement. Don expressed the need to the Board to go into executive session for this purpose.

CONSENT CALENDAR

WAYNE FRIEDRICHS - Moved to accept the Consent Calendar as printed. F. DORE' HUNTER - Second. UNANIMOUS VOTE.

## TOWN MANAGERS CONCERNS

### COPS FAST GRANT

The Town applied for and has received this grant to hire an additional police officer. When the town applied for this grant it was researched thoroughly to see if we would have to accept it. The grant that was offered is for 3 years at \$25,000 a year. The actual price to hire a new officer is approximately \$55,000 a year, therefore the Town would need \$30,000 extra in the budget. Don recommended to the Board not to accept this grant. Don has heard that the federal government is researching this grant to see if the monies have to be used for hiring of a new officer. Presently, congress has been talking about a Block Grant Program which would allow the money to be used for fighting crime instead of hiring a new officer. NANCY TAVERNIER - Move to write congress and the senate in support of the Block Grant Bill so the town can use grant money as we see fit to fight crime and also write President Clinton stating our support. F. DORE' HUNTER - Second. UNANIMOUS VOTE.

### PUBLIC HEARINGS AND APPOINTMENTS CON'T

#### MAKAHA TRANSFER OF LIQUOR LICENSE 256 GREAT ROAD

The Makaha has submitted an application to the Board for a corporate transfer of stock and license to William Lee. William Lee is the son of Bob Lee, who was the long-term manager. The Board stated that they were glad to see a long-standing business in Acton. The Board questioned William Lee regarding a written alcohol policy. Mr. Lee stated that one of the partners has gone through TIP training and trains all incoming personnel. F. DORE HUNTER - Move to approve transfer and asked Makaha to re-submit written alcohol policy. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

#### ANDERSON SALES POWDERMILL ROAD CLASS II LICENSE

Don informed the Board that Mr. Chandler is ill and unable to attend tonight's meeting. The Board decided they would extend his license another two (2) weeks until March 7, 1995 and stated that no appearance at that meeting would cause the Class II license to be suspended. The Board stated that they have been more than fair trying to accommodate Anderson Sales. F. DORE' HUNTER - Move to extend Anderson Sales Class II license until March 7, 1995. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

INVESTMENT ADVISORS  
ADVISOR COMMITTEE

The investment advisory committee gave a brief summary of the investments and strategies that they do for the Town. Mr. Brewster Conant presented the Board with the Town of Acton Trusted Funds report. The Board thanked Mr. Conant for his time and years of service. Mr. Hunter asked the committee if they could formulate a written policy showing what the committee does. Don also thanked Mr. Conant for the outstanding job that they have done over the years and extended staffs thank you.

TOWN MANAGER'S CONCERNS (CON'T)

BANNER REQUEST FROM ACTON GARDEN CLUB

A request to place a banner across the road has been received from the Acton Garden Club. The Board stated that in previous discussion the Board had decided to create a policy regarding the placement of banners in Acton. Many items have to be discussed prior to completion of a policy. The Board stated that they could not complete a policy in time for this request (May). The Board questioned whether they wanted to be a banner town. The Board stated that maybe the decision should be made by the townspeople. Mr. Hunter suggested that the Planning Board hold a public hearing regarding placement of banners. Ms. Tavernier suggested that the Board check with surrounding towns to see what their policies are regarding placing a banner across the road.

PUBLIC HEARINGS AND APPOINTMENTS  
(CON'T)

MUNICIPAL POWER COMMITTEE  
STATUS REPORT

Members of the Municipal Power Committee were present before the Board to present an update of their five (5) meetings. A two page report summary was presented. Mr. Schwab stated that they have scratched the surface, however, more time is needed to get a more detailed report. Mr. Schwab also stated that the committee needs professional studies. If professional studies are done monies from the town budget would have to be appropriated. However, town meeting approved the development of this committee with the condition that the study not cost the townspeople money. Don stated that if legal advice is needed then they should advertise that an attorney is needed on the committee.

Mr. Mullin questioned the committee as to whether or not any other towns have successfully opted out from Boston Edison. The committee stated no. The Board asked if the committee had contacted Boston Edison. The committee stated that they had placed numerous phone calls to Boston Edison and has not received a call back. Mr. Hunter suggested that a formal letter be written to Boston Edison inviting them to meet with the committee. The Board questioned whether the Town should extend the committee's appointment past June 30, 1995 so a more detailed report can be submitted. This extension would have to be requested prior to the deadline of the warrant. F. DORE' HUNTER - Move to see if the Town will accept an interim report from the Acton Municipal Power Study Committee, and, if the Town having received the interim report from the committee, wishes to extend the Acton Municipal Power Study Committee's term through June 30, 1996, so it may present a more detailed final report. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

#### TOWN MANAGER'S CONCERNS (CON'T)

TOWN HALL COMPUTER - Don updated the Board regarding the computers for the Town Hall. The Town has developed a program with DEC which provides maintenance agreements and factors in approximately 20 personal computers all of which can be done with current appropriation. The proposed system would allow Town Hall to fully decentralize accounting which would enable them to do purchase orders, payroll, and personnel. Don stated that alot of staff time has been spent on this and he would like direction from the Board as to whether staff should continue to pursue this. BILL MULLIN - Move to allocate up to \$25,000 for a full local area network with bottom line budget monies to allow process to start going and for subsequent years discuss where allocations of monies should go. F. DORE' HUNTER - Second. UNANIMOUS VOTE.

Don stated that Mr. Kadlec's group has notified him that enough signatures have been obtained for three citizens petitions. Don will keep the Board updated on this.

#### SELECTMEN'S BUSINESS

CONTINUED BUDGET AND WARRANT DISCUSSION - The Board was presented copies of updated budget documents. The Board reviewed the budget and asked staff to cut \$150,000 out of the budget. The Board discussed budgeting priority items number 1 - 12, and possibly going down to 17. The Board questioned the amount of money that the town had to spend. The Board stated that from the look of the budget, free cash will surely have to be tapped into.

Bonding was discussed and not recommended due to the small purchase amount of items. The Board stated that more budget discussion should be done on February 28, 1995 at an extra Board meeting. DORE HUNTER - Move to take item number 4 off the priority list. (Senior Center Air Conditioner-Funds to be taken from Aububon Gift Account) NANCY TAVERNIER - Second. UNANIMOUS VOTE. WILLIAM MULLIN - Move to recommend to the schools that any bonding be debt exclusions. NANCY TAVERNIER - Second. UNANIMOUS VOTE.

MINUTEMAN TECH - Minuteman Tech is seeking a representative to join a 16-town Action Committee to discuss educational reform issues. This will be scheduled for the March 7, 1995 meeting.

ACTON LEADERSHIP GROUP - Mr. Hunter submitted a letter to the Board questioning the private meetings that the Leadership group has been conducting. The leadership group stated that if no decisions were made it did not constitute an open meeting law and therefore they could meet privately.

### EXECUTIVE SESSION

F. DORE' HUNTER - Moved to go into Executive Session for the purpose of discussing real estate negotiations. NANCY TAVERNIER - Second. Roll Call was taken, All Ayes, UNANIMOUS VOTE. The Board adjourned into Executive Session.

The Board adjourned 11:35 P.M.

Nancy E. Tavernier  
Clerk  
4/20/95  
Date

Sheryl A. Ball  
Sheryl A. Ball  
Recording Secty.  
cmjW11-596

FEBRUARY 17, 1995

TO: Board of Selectmen  
FROM: NORMAN D. LAKE, Chairman  
SUBJECT: SELECTMEN'S REPORT

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AGENDA  
ROOM 204  
FEBRUARY 21, 1995

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:31 BOSTON EDISON - POPE ROAD/SOUTHWEST OF SPRINGHILL - Enclosed please find a request and staff comment regarding Conduit location on Pope Road for Board action.
2. 7:32 KEVIN SWEENEY - Presentation of Mill Corner Gift
3. 7:35 AMEND TRAFFIC RULES AND ORDERS /STOW STREET - COMMUTER PARKING ISSUES - Enclosed please find information relative to this required Public Hearing to amend the existing Traffic Rules and Orders to prohibit parking on Stow Street.
4. 7:45 MAKAHA RESTAURANT - ALCOHOLIC BEVERAGE LICENSE - Enclosed please find materials and staff comment regarding the Corporate Transfer of Stock and License for Board review and action.
5. 8:00 ANDERSON SALES - Enclosed please find staff follow up on this continuing Class II license review for Board action. Previous Board vote extended this license to February 21, 1995.
6. 8:15 INVESTMENT ADVISORS - The Investment Advisory Committee will discuss the enclosed correspondence and the Town's investment strategies.

- 7.. 8:30 MUNICIPAL POWER COMMITTEE - Enclosed please find information submitted by the Municipal Power Committee for Board review. Members will be updating the Board on their progress.

### III. SELECTMEN'S BUSINESS

8. CONTINUED BUDGET and WARRANT DISCUSSION - Enclosed please find updated budget documents reflecting changes the Board has requested to date. Board Members please bring your Blue Budget notebook that contains the budget as transmitted by the Town Manager in December and the Revised Draft Warrant Articles dated 2/10/95 that were forwarded to you in last week's packet. (If you need another copy please let staff know.)
9. ACTON LEADERSHIP GROUP - Enclosed please find a memo from Selectman Hunter for discussion.
10. MINUTEMAN TECH - Enclosed please find correspondence from Acton's Rep. to Minuteman urging participation in a 16 town Action Committee for Board discussion.

### IV. CONSENT AGENDA

11. BETSY BALL GIFT - Enclosed please find a memo from John Murray regarding the repayment of funds to the Betsy Ball Fund for Board acceptance.
12. HOYTS CINEMA - VIDEO GAME APPLICATION - Enclosed please find an application from Hoyt's for two additional Video games in their lobby and plan of proposed machine location. The Board previously approved the existing two approximately 5 years ago, the locations of these previously approved games were approved by staff. Proposed location of additional games mirror the existing location within the lobby area.
13. RED CROSS PROCLAMATION - Enclosed please find a Proclamation from Red Cross for Board action.
14. BETSY BALL - Enclosed please find a confidential request for funds from the Betsy Ball Fund for Board action.
15. ONE DAY LIQUOR LICENSE - St. Elizabeth's - Enclosed please find a request for a One Day Liquor License in conjunction with the St. Patrick's Day Party for Board action.
16. ONE DAY LIQUOR LICENSE - Colonial Precision Team - Enclosed please find a request for a One Day Liquor License in conjunction with the Fund Raising event for Board action.

V. TOWN MANAGER'S REPORT

17. BANNER REQUEST - ACTON GARDEN CLUB - The Town Manager will discuss the enclosed request and staff materials Tuesday evening.
18. COPS FAST GRANT - Enclosed please find information regarding the Cops Fast Grant which the Town Manager will discuss Tuesday evening.
19. TOWN HALL COMPUTER - The Town Manager will update the Board and will discuss moving this program forward Tuesday evening.

VI. EXECUTIVE SESSION

MEETINGS

ADDITIONAL INFORMATION

Enclosed please find additional correspondence which is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete agenda.

March 7	Street Acceptance Hearing Suburban Manor Above Ground Storage Brook Street/Boston Gas
March 21	