



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of June 19, 1995, 7:30 pm, 68 Windsor Avenue, Acton, Ma.

Attendance: Tom Dill, John Noun, Jean Schoch, Wanda Sharpe. Linda Colby, Ann Hosmer, Naomi McManus/Acton Housing Authority

Absent: Barbara Yates

1). Board approval of the Minutes of June 5, 1995 was deferred until the next Regular Meeting.

2). Executive Director's Report

A). MMDT interest rate for June was 5.88%.

B). Suburban Manor has scheduled a small Open House June 27, 1995 for community agencies that work with the elderly in Acton. The Authority's Board and staff have been invited.

C). The Board was informed of a rodent problem on the grounds at Windsor Green. The Executive Director has asked the residents to stop feeding the birds for the summer as the bird food draws rodents into the complex.

D). EOCD has informed the Authority that they must inform families living in State Housing to only use small wading pools. The wading pools are to be emptied each day. Notices have been sent to the families at McCarthy Village.

E). Discussion followed regarding the rodent problem at Yankee Village. The management firm hired a private contractor to get rid of the rodents. The contractor has placed rat traps around the buildings. Several of the residents at Yankee Village are very disturbed with the use of rat traps.

3). Old Business

A). The Board reviewed a draft of a proposed Capitalization Policy.

Jean Schoch moved that the Capitalization Policy be approved with the Board's comments incorporated in the policy. John Noun seconded the motion and all members voted to approve.

B). The Board reviewed a draft of the new Personnel Policies and Procedures. After reviewing the policy the Board asked the Executive Director to incorporate their comments and prepare a final draft for the Board's review and adoption at the next Regular Meeting.

4). The Regular Meeting adjourned at 9:30 pm. The next Regular Meeting for July 3, 1995 was rescheduled July 10, 1995.

Naomi McManus
Respectfully submitted,
Naomi E. McManus, Executive Director