



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of May 8, 1995, 7:30 pm at 68 Windsor Avenue, Acton, Ma.

Attendance: John Noun, Wanda Sharpe, Jean Schoch, Barbara Yates.
Linda Colby, Ann Hosmer, Naomi McManus/ Acton Housing Authority
Absent: Tom Dill

1). Jean Schoch, Vice Chairman, called the Regular Meeting to order at 7:30 pm.

2). Barbara Yates moved that the Minutes of the Regular Meeting of April 24, 1995 be approved. John Noun seconded the motion and all members voted to approve.

3). Barbara Yates moved Voucher # 128 in the amount of \$134,823.06 be approved. Wanda Sharpe seconded the motion and all members voted in favor.

4). Executive Director's Report

A). NARHO's legislative alert regarding the possible cuts in the State's housing budget was discussed. Because the Acton Housing Authority is an authority that receives operating subsidy these cuts could effect the services provided clients. Currently the AHA receives \$89,039.00 in subsidy.

B). An incident regarding the Executive Director's decision to put a door closure on the entry door of the community room at McCarthy Village was discussed. Four of the elderly tenants living at McCarthy Village have complained that the door is harder to push open. The E.D. has personally tried the door and found the door to be working properly.

C). NARHO's Annual Conference at Sea Crest will be held beginning May 22, 1995.

D). A workshop for new Board Members will be held in Woburn June 3, 1995. Wanda Sharpe expressed an interest in attending.

E). The Executive Director recommended to the Board that the AHA join the State's OBRA program for part time temporary employees.

John Noun moved that the Executive Director be authorized to sign the contract for the State's OBRA program for all future part time and temporary employees. Barbara Yates seconded the motion and all members voted in favor.

F). The State Auditors will begin the Authority's Single Audit review May 9, 1995.

G). Fran Souza will be conducting a Career Day, May 18, 1995, for interested clients of the Authority.

H). Discussion followed regarding the possibility of purchasing a T.V./VCR combination for the use by staff and clients.


I). EOCOD's letter regarding the Authority's past difficulty in collecting rent arrearage and the Executive Director's response letter was discussed.

5). Old Business

The Board Members agreed that during the summer they would be reviewing and updating the Authority's Administrative Plan and Policies.

6). The Regular Meeting adjourned at 10:00 am. The next Regular Meeting was scheduled for May 22, 1995.

Respectfully submitted,



Naomi E. McManus
Executive Director