

## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, September 9, 1996, 7:30 pm at 68 Windsor Avenue,  
Acton, MA:

Attendance: Tom Dill, Wanda Sharpe, Naomi McManus/Acton Housing Authority

Guest: Douglas Okum of Douglas Okum & Associates

Absent: Diane Poulos Harpell, John Noun, Jean Schoch



- 1). Approval of Minutes of the Regular Meeting August 19, 1996 was deferred.
  - 2). Approval of Voucher # 143 was deferred.
  - 3). Executive Director's Report deferred.
  - 4). Douglas Okum met with the Executive Director and Tom Dill, Chairman. Doug discussed his firm's experiences and current projects. Tom interviewed Doug and asked him to explain how he would proceed with the Windsor Green repair work. Doug stated he would investigate the current condition of the exterior siding as well as the window and deck conditions. Doug felt in a month he would be able to present several options to the Board for their review along with a cost estimates.
- Tom Dill asked the Executive Director to conduct a telephone poll of the Board Members asking for their authorization for him to sign the Architectural Contract.
- 5). Wanda Sharpe came at 8:30 pm. Tom Dill reviewed with Wanda the interview process he had done with Doug Okum. Wanda concurred with the action taken.
  - 6). The Regular Meeting adjourned at 9:00 pm. The next Regular Meeting scheduled for September 16, 1996 was rescheduled for September 23, 1996.

Respectfully submitted,

*Naomi E. McManus*

Naomi E. McManus  
Executive Director