

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, February 27, 1996, 7:30 pm at 68 Windsor Avenue, Acton, Ma.

Present: Tom Dill, John Noun, Barbara Yates, Wanda Sharpe. Linda Colby, Naomi McManus/Acton Housing Authority
Absent: Jean Schoch

- 1). Regular Meeting called to order by Tom Dill, Chairman, at 7:30 pm.
- 2). John Noun moved to approve the Minutes of the Regular Meeting of January 22, 1996. Barbara Yates seconded the motion and all members voted in favor.
- 3). Barbara Yates moved that Voucher #135 in the amount of \$134,814.78 be approved. John Noun seconded the motion and all members voted to approve.
- 4). Executive Director's Report
 - A). The letter sent to the families at McCarthy Village regarding Acton Carpet's property damage was noted.
 - B). Acton Housing Authority's Annual Report on the Section 8 Family Self Sufficiency Program was reviewed.
 - C). The letter sent to a 705 tenant regarding her option to move if she was still dissatisfied with her condominium was noted.
 - D). Yankee Village Trustees' memo informing unit owners to have their tenants contact them directly rather than the management firm was noted.
 - E). HUD's memo regarding the January 26, 1996 Continuing Resolution was noted.
 - F). The letter sent to the Citizen Bank informing them that the Authority's owned three condo units at Rosestone was noted.
 - G). Jane Mason, Doli Atamian's daughter, has contacted the Authority asking for the kick off date for the Campership Drive. Barbara Yates agreed to contact her and coordinate the date .
 - H). Barbara Yates moved that the Authority send \$50.00 from the Planning and Development Fund to Gloucester to help defray the cost of purchasing a computer for EOCD's Pilot Program's Legal Counsel.
 - I). The League of Women Voter's Candidate Night will be held in March.
 - J). Board deferred voting to write off the bad debt of a past

705 tenant until further attempts to contact the tenant were made. Discussion followed regarding the possibility of pursuing the tenant through Small Claims Court for the rent arrearage. The Executive Director agreed to try and contact the tenant again and make a final report to the Board at the next Regular Meeting.

K). NAHRO's Annual Sea Crest Conference to be held in May was again noted.

6). Old Business

A). The Board reviewed Concord Family Services' contract for the Parent Aide Mentor Program for 1996. The Board had previously voted to renew CFS's contract for 1996.

B). Board reviewed the LHA's Memorandum of Understanding which was proposed by several area Executive Directors. The Sense of the Board was to sign the Memorandum of Understanding.

C). Board reviewed the information the Executive Director submitted to Labor Industries regarding the change of the Custodian's position to a Labor/Mechanic I. The Board concurred with the Executive Director's submission.

D). John Noun moved that the Board authorize the submission of the Authority's application to EOCD for the new Alternative Housing Voucher Program. He further stated that EOCD be informed of the Board's willingness to amend Acton's Section 8 Administration Plan granting equal preference to AHVP Voucher Holders and Section 8 applicants who meet HUD's Federal Preferences. Barbara Yates seconded the motion and all members voted to approve.

7). New Business

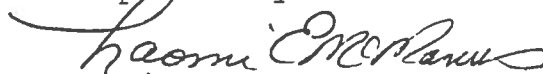
A). Barbara Yates moved to authorize the Chairman to sign the renewal Section 8 ACC. John Noun seconded the motion and all members voted to approve.

B). John Noun moved to authorize AHA's submission of a proposal to A/B United way for the budget shortfall of the Parent Aide Mentor Program, the 8 week Nutritional Wellness series for Women, the 8 week Life Skills Course, and the 6 week Depression series. Wanda Sharpe seconded the motion and all members voted to approve.

C). Board deferred approving the new Section 8 Mobility Memorandum Agreement until the next Regular Meeting. John Noun offered to review the Memorandum before the next meeting.

8). The Regular Meeting adjourned at 9:15 pm. The next Regular Meeting will be held on March 11, 1996 at 7:30 pm.

Respectfully submitted,



Naomi E. McManus
Executive Director