

ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, January 27, 1997, 7:30 pm at 68 Windsor Avenue, Acton, MA.

Attendance: Tom Dill, Diane Poulos Harpell, Jean Schoch. Naomi McManus/Acton Housing Authority.

Guests: Claire Kostro, Dean Cavaretta, Bob Caldwell from Caldwell Environmental

1). Tom Dill, Chairman, called the Regular Meeting to order at 7:30 pm.

2). Diane Poulos Harpell moved to approve the Minutes of the Regular Meeting of January 13, 1997. Jean Schoch seconded the motion and all Members voted to approve.

3). Old Business

Tom Dill informed the Board he and the Executive Director had meet with Wanda Sharpe and Bob McGowan at 6:30 pm, January 27, 1997 to discuss Ms. Sharpe's decision to resign. Tom explained Wanda informed them she was resigning and her original resignation letter dated November 18, 1996 was being resubmitted effective January 27, 1997. Tom Dill stated he would notify the Selectmen and send a formal letter to Wanda acknowledging her resignation.

4). New Business

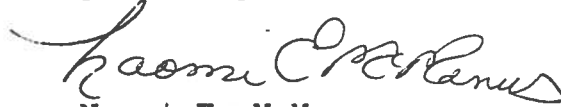
A). The Executive Director reviewed with the Board a draft of a Section 8 Administrative Plan for Acton. The Director recommended the Board adopt the Administrative Plan as written. She informed the Board the Plan has been adopted by several Massachusetts Housing Authorities administering the Section 8 Program. The Director informed the Board the Administrative Plan granted local preference to applicants who lived and worked in the Boxboro/Acton area. Diane Poulos Harpell moved to adopt the Section 8 Administrative Plan as written. Jean Schoch seconded the motion and all members voted to approve.

B). Diane Poulos Harpell introduced Dean Cavaretta to the Board and informed them of Dean's interest in becoming a candidate for Ms. Sharpe's unexpired term. The Board discussed with Mr. Cavaretta the responsibilities they had to the Authority's tenants as well as to the community. Mr. Carvaretta expressed his sincere interest in becoming a Board Member. After meeting with Mr. Cavaretta the Board Members voted to submit Mr. Cavaretta as a candidate to the Selectmen.

C). Bob Caldwell of Caldwell Environmental met with the Board and discussed how Bio-Remediation prevented future septic systems problems. Mr. Caldwell pointed out the Bio-Remediation treatments would improve the future operation of Windsor Green's septic system. After Mr. Caldwell's presentation the Board agreed to authorize him to conduct an investigational study. Mr. Caldwell assured the Board the investigational study would be free of charge except for the fee the State Laboratory would charge for analyzing the fluid samples. Bob Caldwell agreed to meet with the Board again once he received the results from the State Laboratory.

5). The Regular Meeting adjourned at 9:30 pm and the next Regular Meeting was scheduled for February 17, 1997.

Respectfully submitted,



Naomi E. McManus  
Executive Director