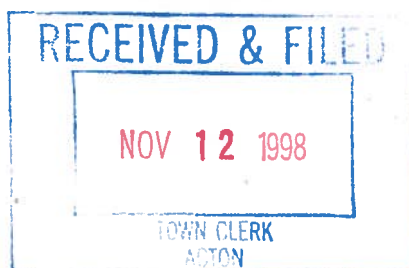


**ACTON HOUSING AUTHORITY**

Minutes of the Regular Meeting, October 19, 1998, 7:30 pm at 68 Windsor Avenue, Acton, MA

Present: Dean Cavaretta, Diane Poulos Harpell, Claire Kostro, Joe Nagle, Jean Schoch. Linda Colby/Acton Housing Authority

- 1). Jean Schoch, called the Regular Meeting to order at 7:30 pm.
- 2). Diane Poulos Harpell moved to approve the amended Minutes of the Regular Meeting of September 21, 1998. Claire Kostro seconded the motion and all members voted to approve.
- 3). Claire Kostro moved to approve Voucher # 167 in the amount of \$193,927.80. Dean Cavaretta seconded the motion and all members voted to approve.
- 4). Diane Poulos Harpell moved to approve Voucher # 168 in the amount of \$153,388.15. Dean Cavaretta seconded the motion and all members voted to approve.
- 5). Executive Director's Report
  - A). Board Members were reminded of the two Workshops being held by the Planning Board to update the Town's Master Plan.
  - B). The Assistant Executive Director, Linda Colby, discussed with the Board the Town's annual Festival of Trees. She explained that due to time constraints the staff would rather not have a tree in the festival this year. The Board felt it was important to have the Authority represented at the annual event. The Members offered to assist with decorating the tree and to represent the Authority at the December 6, 1998 event.
  - C). Claire Kostro's reappointment as the Board's State Appointee has been processed by the Department of Community and Development (DHCD) and forwarded to the Governor's office for his formal endorsement.
  - D). BFI (Browning-Ferris Industries) has purchased the residential routes for trash pick up from Mitrano Trash Removal Services. BFI will now pick up the trash at Windsor Green and McCarthy Village.
  - E). The Board was informed under a new energy efficiency program available to low-income clients residing in the Authority's properties that nineteen (19) refrigerators will be replaced due to their high energy consumption.



## 6). Old Business

The Board Members were given a copy of the AHA's FY'99 Capital Improvement Application submitted to DHCD for modernization funding. The application consisted of two (2) requests 1). Replacement of the stoves and refrigerators at Windsor Green and 2). Repainting of the exterior elderly buildings at McCarthy Village.

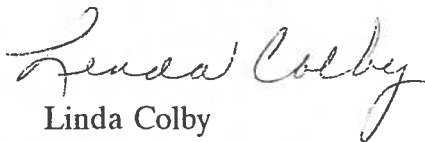
## 7). New Business

1). The Board received copies of the following DHCD's Regulations which were previously approved by the AHA's Board: Privacy and Confidentiality, effective November 15, 1996; Eligibility and Selection Criteria, effective August 9, 1996 and amended June 12, 1998; Regulations Governing the Massachusetts Rental Voucher Program, effective November 6, 1992 as amended September 1, 1998; Regulations Governing the Alternative Housing Voucher Program, effective July 12, 1996 and the Regulations Governing Modernization and Development of State Aided Public Housing, effective November 1, 1996.

2). Additionally, the Board was asked to review for adoption the following new DHCD's Regulation which became effective October 1, 1998: Regulations Governing General Administration of Local Housing Authorities and Regulations Governing Occupancy Standards and Tenant Participation for State Aided Housing. The Members deferred formal adoption of the new regulations until the next Regular Meeting.

8). The Regular Meeting adjourned at 8:15 pm. The next Regular Meeting was scheduled for November 2, 1998 at 7:30 pm.

Respectfully submitted,



Linda Colby  
Assistant Executive Director