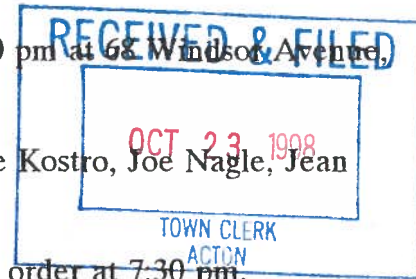


ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, September 21, 1998, 7:30 pm at 68 Windsor Avenue, Acton, MA.

Attendance: Dean Cavaretta, Diane Poulos Harpell, Claire Kostro, Joe Nagle, Jean Schoch. Naomi McManus/Acton Housing Authority



- 1). Jean Schoch, Chairman, called the Regular Meeting to order at 7:30 pm.
- 2). Joe Nagle moved to approve the Minutes of the Regular Meeting of July 6, 1998. Dean Cavaretta seconded the motion and all members voted to approve.
- 3). Diane Poulos Harpell moved to approve Voucher # 166 in the amount of \$182,357.00. Claire Kostro seconded the motion and all members voted to approve.
- 4). Executive Director's Report
 - A). SMOC is conducting energy audits of the Authority's family refrigerators and will replace the high energy consumption refrigerators with low energy consumption ones which will be funded by Boston Edison.
 - B). Board Members were asked to contact the Authority's office if they were interested in attending NAHRO's seminar for Board Members.
 - C). Acton/Boxboro's United Way has fully funded the Authority's request of \$4,340.00. The First installment check of \$ 2,170.00 has been received.
 - D). Middlesex Retirement Board's annual election ballots will be sent in the future.
 - E). MMDT's interest rate for August was 5.46%.
- 5). Old Business

Jean Schoch signed a letter to the State Auditor's office noting their annual audit review.
- 6). New Business
 - A). The Board discussed whether the Authority should apply for Modernization funding. Diane Poulos Harpell felt the Authority should submit an application as it was important that the State realize there was a need in Acton. Diane Poulos Harpell moved that the Chairman, Jean Schoch, be authorized to sign the Modernization Application for: 1). For replacement of stoves/refrigerators at Windsor Green 2). The exterior restaining of the elderly complex at McCarthy Village. Dean Cavaretta seconded the motion and all members voted to approve.

B). Dean Cavaretta moved that the Board approve the following State Income Limits effective August 9, 1998. Diane Poulos Harpell seconded the motion and all members voted to approve:

NET INCOME LIMITS FOR DETERMINING ADMISSION FOR STATE-AIDED
PROGRAMS

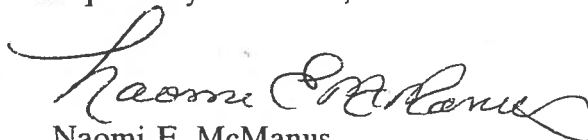
PMSA	ONE	TWO	THREE	FOUR	FIVE	SIX	SEVEN	EIGHT
BOSTON	31700	36250	40750	45300	48900	52550	56150	59800

C). Dean Cavaretta moved to authorize the Chairman to sign the MRVP Annual Contributions Contract (ACC), the AHVP ACC, and the Department of Mental Health/Rental Assistance Programs ACC. Claire Kostro seconded the motion and all members voted in favor. Jean Schoch appointed Joe Nagle as Acting Secretary for the Regular Meeting.

D). The Executive Director discussed with the Board a service contract submitted by Service Edge. The Director recommended that the Board sign the contract if DHCD authorized the Authority. Joe Nagle moved that the Executive Director be authorized to sign the contract with Service Edge once she has received approval from DHCD. Clair Kostro seconded the motion and all members voted to approve.

7). Regular Meeting adjourned at 8:45 pm. The next Regular Meeting was scheduled for October 19, 1998.

Respectfully submitted,



Naomi E. McManus
Executive Director