

## Selectmen's Minutes

**FEBRUARY 11, 2002**

7:00 P.M.

Present: Peter Ashton, Trey Shupert, Pam Harting-Barrat, F. Dore' Hunter, Walter Foster, Town Manager and Assistant Town Manager. Meeting was televised.

### **CITIZEN'S CONCERNS**

Lorraine Khor, New Area Director from Red Cross was in to update the Board about their activities. TREY SHUPERT – Moved to declare March Red Cross Month. DORE' HUNTER – Second. UNANIMOUS VOTE

### **PUBLIC HEARINGS & APPOINTMENTS**

**SCUPPERJACKS** – Jack Mendosa apologized for the incident and that happened when an employee did not follow procedure. He ultimately let the employee go five days later. He will continue to be vigilant so this does not happen again. Dore' asked about particulars of the incident. The Board warned him that future incidents would result in action taken by the Board.

**1012 MAIN STREET – SITE PLAN 12/18/01-380** - 6,000 sq. ft. long-term storage in two buildings. TREY SHUPERT - Move to close the hearing and take under advisement. PAM HARTING-BARRAT – Second. UNANIMOUS VOTE

**LIVVERNO'S** – Written policy to be provided to the Board. They said that they had relied on family that was not properly trained. Dore' understood how this could happen at a family restaurant, but urged them to not let it happen again. Trey asked about the written policy. They wanted for our records the serving policy. The Board warned him that future incidents would result in action taken by the Board.

**ACTON CONVENIENCE STORE** – Sam Hantzis owner explained the violation and submitted his policy. Peter urged that we have more establishments participate in the Tips Program. They only accept valid Mass Licenses. They were warned that they would take serious action if it happened again.

**TOWN LINE CONVENIENCE BUSCEMI'S MARKET** – Tony explained how his son was at fault for selling to minors. He brought in his equipment in and showed it to the Board. They have tapes in the store. This will serve as a warning. No action at this point.

**Makaha Liquor Serving Policy** - It was noted that we have not received the written policy from the Makaha. Peter and Dore' suggest that we invite them back for non-compliance and give cause why we should not suspend for a day. TREY SHUPERT – Move to have Makaha back before the Board. PAM HARTING-BARRAT

### **SELECTMEN'S BUSINESS**

**GOALS FY02 Take off 8**

They discussed the citizen petitions on zoning and what they wanted to accomplish with these amendments. Peter noted that he asked Mr. Eder to come back to us with how he would like to see the bylaw to read. Pam was concerned that it could force comprehensive permit. She said we need to educate the voters as we move forward.

**NESWC** - Pam will look into this as soon as she can. Dore' felt we needed to look at this in the upcoming months after town meeting and we have to push forward. Ann Chang has asked questions on behalf of the LWV. Dore' said Selectmen needed to get involved (after town meeting we need to get going and discuss this)

Pam wanted to expand the purview of the Board of Health.

**TEAMING AGREEMENT** – Revision #5 It now includes everyone's comments with the exception of Terry Lindgrin's request to remove several paragraphs that Dore' feels are important. He asked for comments

**BUDGET DISCUSSION** –Peter said that everything except M-1 has been folded into the budget. – Email from Herman and Gim Hom suggesting we could cut another \$444,000 out of our operating budget. The Board discussed their proposed cuts In Highway paving and IT Department. Dore' suggested that Peter talk to Bob Evans.

**REVISION TO RECREATION FEES** – Peter noted it seemed like the residential family was ok, but we have not decreased the senior fees. He felt we could increase the non-resident fees as shown on the latest memo. Walter asked if we could lower the single and Senior. Senior would drop to \$20 and non-resident to \$135.00.

**WARRANT DISCUSSION** – The Board voted to recommend Articles A and B as well as all those listed on the Consent Calendar. Article L Budget Transfer was voted to defer recommendation. Article N, Article EE, GG, HH (Dore' Abstained from HH) were all Recommended.

**PROCLAMATION REQUEST** –TREY SHUPERT – Moved to approve the Hadassha Proclamation – PAM HARTING-BARRAT – Second UNANIMOUS VOTE

**BANNER REQUEST** – Walter asked about Garry's memo and that they did not clearly fit the criteria and asked about whether it opened the door for other groups. They felt it was a "meet the people function" it would not be a problem. Pam questioned the wording on the banner; she felt that the first two lines were ok to her. TREY SHUPERT – Moved to Approve without third line PAM HARTING-BARRAT - Second. UNANIMOUS VOTE

**AMENDED BROOKSIDE SHOP DECISION** TREY SHUPERT - Move to find as minor change. DORE' HUNTER - SECOND. UNANIMOUS VOTE.

## **OTHER BUSINESS**

Trey noted and approved the East Acton Planning Committee letter. PAM HARTING-BARRAT – Moved to approve. WALTER FOSTER – Second. UNANIMOUS VOTE

**AWAC** – spoke about issues and opening the plant and illegal flow that came in to one of the manholes at the twin school. Don said they found more liquid in the holding tanks. The welds have been broken and someone had released materials again. He is working with the Supt. and Police Chief. The school has cleaned the holding tanks. DORE ' HUNTER - moved that as Sewer Commissioners we not provide service to twin school until we determine the amount flowing. TREY SHUPERT – Second. UNANIMOUS VOTE

Carol Holly's letter regarding Quail Ridge Golf course. Her group does not want to go on record opposing it and thanked them for their input.

The Board discussed the draft Town Report prepared by the Chairman – The Board said the Town report is fine as drafted.

## **CONSENT AGENDA**

TREY SHUPERT – Moved to approve Consent Agenda – PAM HARTING-BARRAT – Second. UNANIMOUS VOTE

## **TOWN MANAGER'S REPORT**

No report

## **EXECUTIVE SESSION**

PAM HARTING-BARRAT – Moved to go into Executive Session to discuss Negotiations of Real property–DORE' HUNTER - Second. The Board will only return to open session to adjourn. Roll Call taken by the Clerk, All Ayes.

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Christine Joyce  
Recording Clerk

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Clerk

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Date

February 8, 2002

TO: Board of Selectmen

FROM: Peter Ashton, Chairman

SUBJECT: Selectmen's Report

## **FEBRUARY 11, 2002**

**PLEASE NOTE THAT THE MEETING BEGINS AT 7:00 P.M.**

### **I. CITIZEN'S CONCERNS**

Red Cross Representative will be in for a brief update.

### **II. PUBLIC HEARINGS & APPOINTMENTS**

1. 7:05 **SCUPPERJACKS** – A representative of ScupperJack's will be in to meet with the Board a liquor violation.
2. 7:15 **1012 Main Street Site Plan #12/18/01-380** – Enclosed please find a site Plan Special Permit
3. 7:30 **LIVERNO'S** -A representative of Liverno's will be in to meet with the Board regarding a liquor violation.
4. 7:40 **ACTON CONVENIENCE STORE**- A representative of Acton Convenience will be in to meet with the Board regarding a liquor violation.
5. 7:50 **TOWN LINE CONVENIENCE/BUSCEMI'S MARKET** – A Representative of Town Line Convenience will be in to meet with the Board regarding a liquor violation.

### **III. SELECTMEN'S BUSINESS**

6. **FY02 GOALS DISCUSSION** – The Chairman wishes to reviewed the status of the Board's FY02 Goals.
7. **TEAMING AGREEMENT** – Enclosed please find a copy of the proposed Information Technology Teaming Agreement for board consideration.
8. **BUDGET DISCUSSION** –Enclosed please find staff memo's for Board's review.
9. **WARRANT DISCUSSION** – Enclosed please find the latest version of the warrant
10. **PROCLAMATION REQUEST** – Enclosed please find a request to recognize Hadassah on its 90<sup>th</sup> Anniversary.

11. **BANNER REQUEST** – Enclosed please find correspondence from the Building Commissioner's Office regarding the request of the Acton Republican Town Committee for Board review.

12. **AMENDMEND BROOKSIDE SHOPS SITE PLAN #** – Enclosed please find materials from the Building Commissioner for Board action.

13. **OTHER BUSINESS**

#### **IV CONSENT AGENDA**

14. **AMENDMENT/REVISION** to 180 Great Road Site Plan #02/23/01-375 for Board action.

#### **V. TOWN MANAGER'S REPORT**

#### **VI EXECUTIVE SESSION**

*There will be a need for an Executive Session to discuss the exchange of real property.*

#### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

#### **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

**Mtgs. Begin at 7:00 P.M.**

**NOTE THAT THE BOARD NOW MEETS ON MONDAY'S**

Feb 25

March 11 – Street Acceptance

March 25

#### **GOALS 2001-2002**

1. Resolution of on-going Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Peter)
3. Towne Building Reuse (Walter/Dore')
4. ALG process be used for purpose of Budget Planning for FY '02 (Peter/Trey)
5. Residential and Commercial Growth (Walter/Trey/Pam)
6. Open Space and Recreation Plan (Peter/Walter)
7. Health Insurance Trust Agreement (Peter)
8. HDC Bylaw Review (Dore'/Peter)
9. Decision on Pentamation Accounting System (Dore'/Pam)
10. Process Planning for "Life after NESWC" (Pam)

#### **FY 2000 GOALS carried forward**

11. Public Safety Facility (Dore'/Trey)
12. Determine future of Vallencourt House - 17 Woodbury Lane.
13. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter)