

Selectmen's Minutes
May 20, 2002
7:00 P.M.



Present: Trey Shupert , Walter Foster, Peter Ashton, Pam Harting-Barrat, F. Dore' Hunter, Town Manager and Assistant Town Manager. Meeting was televised.

CITIZEN'S CONCERNS

Sean Anestis – 3 Hillcrest Drive – Sewer Hook up - He was asked to present the BOH with estimates and has gotten three estimates which the Board of Health feel are unacceptable. The Town Manager will work with both Mr. Anestis and Doug Halley to resolve this issue.

PUBLIC HEARINGS & APPOINTMENTS

SAVORY LANE- BEER AND WINE LICENSE AS COMMON VICTULER – The Gordon's explained their reason for applying for the license. They feel it will fit in with their operation, and if they try it for a year and it doesn't work out they will discontinue the license. They noted the food is good currently, but this would serve those customers that wish to have a beer or glass of wine with their meal. The Board urged them to comply with the written policy and to seek out a TIP'S course for those serving alcohol.

Members of the West Acton Village Condo Association were present to have their concerns addressed. Their major concern was with regard to traffic. The Gordon's felt that there would be no additional traffic because they would be coming anyway to have lunch or dinner. They also said to let them know if they had any concerns with regard to additional traffic and the service of beer and wine.

DORE' HUNTER – Moved to approve. **PETER ASHTON** – Second. **UNANIMOUS VOTE.**

CABLE TV TRANSFER HEARING CONTINUED FROM APRIL 29, 2002 –Liz Grant public relations AT&T's well as Atty. Solomon were present. Atty. Solomon discussed the IT section and pass through costs. He asked for a monthly breakdown and interest rate on those pass through costs.

With regard to the I-net they have sent out a timeline to the town and amendment on May 9th. She felt that it required them to get together with IT as they have a more robust way of I-nets. They are making progress and they feel they will finish before the end of the year.

She had to check with rate people to see about the pass through questions. Senior rates they are willing to set up a meeting to discuss these issues and to get them resolved.

Trey spoke about the compliance issues and wanted to know where we were on several issues.

Pam was concerned about the trickle down effect and was concerned that nothing will change. Folks in this community are displeased with service. She wanted to know what they would do to correct these issues.

Walter asked about their over-extension of commitments. He noted that we need to look at performance and what the new entity will do. He wanted to know more about these issues.

Dore' wanted to make several points. He feels that the customers are not being well served and a lot of people wanted high speed internet and now the phone company is supplying it currently. He noted that Ms. Graham is representing AT&T

Peter was troubled about the fact that we have no answers to the questions at the last meeting. He said that we feel the past performance can be presented at a transfer hearing. He asked about the access coordinator – and under 6.4 the \$100,000 had these been purchased. He also raised the issue of community programming and school committee taping started late. He needs better answers before he could vote to approve this transfer. He needs to have the senior Rate resolved as well as increase in the basic cable.

John Covert received a complaint about a BOS meeting that had not been played and had hoped she would have attended. He feels we need to have a Performance hearing. Manager was asked to notify and have a meeting prior to the performance hearing.

John Prendiville noted we have the studio time and no one uses it while they constantly advertise. He also feels they need to have a fall back plan for when they have a problem. He also spoke about the microphones and the need to speak into them in order to provide good audio at these meetings.

WALTER FOSTER - Moved to continue the meeting until June 3 at 7:45 PAM
HARTING-BARRAT – UNANIMOUS VOTE.

Attorney Solomon asked that the Board vote to reauthorize the subpoena for David Green although he did not feel it necessary - DORE' HUNTER - Moved to approve the subpoena as submitted. PAM HARTING-BARRAT – UNANIMOUS VOTE

LEAGUE OF WOMEN VOTERS – DISCUSSION OF THE ACTON TOWN MEETING INTEREST SURVEY – Ann Chang and Laurie Kazenski – They spoke about the survey distributed at Town Meeting. They reported on several points such as the use of Technical aids. People can't see them and to provide a list of visual aid guidelines. Cable TV and cell phones ringing. People want shorter presentations. They feel we should urge this. Pam asked about Email survey to a cross section of attendees and those that don't have Email available to them.

MAKAHA RESTAURANT – The 30-day Vs 90 days issue was discussed and the Board wants to resolve that we expected a three-month trial. Peter wanted the 90-day trial to continue and to visit it again in July. This is the Boards understanding and it is a three-

month review. DORE' HUNTER - Move to affirm the Board's understanding that the trial period is 3 months and that only a US Passport or License be accepted as acceptable forms of identification. Schedule for July 15th

SELECTMEN'S BUSINESS

BOARD LIASION AND GOALS AND OBJECTIVES - The Board discussed the current items as well as new goals. Peter thought we need to put effort on Labor Negotiations as well as several other suggested goals for the upcoming year.

TOWNE SCHOOL REUSE COMMITTEE – Peter reported on the status of this issue. They need to do more work before they draft the RFP. They have been trying to determine the boundary lines. The schools have offered OMR for identifying parking areas. He feels we will be able to give more land back than originally thought.

ACTON LIONS CLUB FAIR REQUEST – Cancelled, staff will talk with Lions to get this going for next year.

WOMAN'S CLUB CONCERT ON THE COMMON – Discussion of moving to Meeting House Hill with parking hopefully at the church.

PUBLIC SAFETY BUILDING - Dore' updated the Board on the progress and they now need to look at implementation. Tuesday, October 15 for the Special town meeting. Put on State ballot for Nov 5th State election and Override on Nov 5. The Board will vote the dates at the July meeting.

ALG - Trey discussed last week's meeting. He suggested a sub-group formation and that the Sub-group who made financial model that they come prepared to talk about the plan.

SEWER COMMISSIONERS REPORT

258 PARKER STREET – Walter questioned the process and asked about betterments. DORE' HUNTER- Moved approve tie in with the Middle Fort Pond Brook District. PETER ASHTON – Second. UNANIMOUS VOTE

SETTING MAY'S O&M SEWER RATE- John Murray said that we need to set the rate at 2.8 cents/gallon for May. We needed to use more of the gift money to defray residential user costs. PETER ASHTON - Moved to set rate at 2.8 cent per gallon and to use gift money to reduce residential rate to 1 cent. PAM HARTING-BARRAT – Second. UNANIMOUS VOTE.

OTHER BUSINESS

MEMORIAL DAY OBSERVANCE – All but Dore' will attend.

CONSENT AGENDA

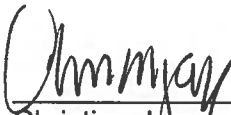
DORE' HUNTER – Moved to approve. PAMELA HARTING-BARRAT – Second.
UNANIMOUS VOTE.

TOWN MANAGER'S REPORT

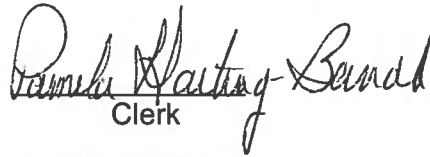
State Election – Regarding CPA and does committee want to work on summary for the ballot. Walter will review and consult with our counsel.

EXECUTIVE SESSION

PAM HARTING-BARRAT – Moved to go into Executive Session to discuss Labor Negotiations -PETER ASHTON - SECOND. The Board will only return to open session to adjourn. Roll Call taken by the Clerk, All Ayes.



Christine Joyce
Recording Clerk



Clerk

Date

May 18, 2002

TO: The Board of Selectmen & The Sewer Commissioners

FROM: Trey Shupert, Chairman

SUBJECT: Selectmen and Sewer Commissioner's Report

MAY 20, 2002

PLEASE NOTE THAT THE MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:10 **SAVORY LANE – BEER AND WINE LICENSE AS COMMON VICTULLER 251 ARLINGTON STREET** - Enclosed please find an application and staff comment for Board consideration.
2. 7:15 **CABLE TELEVISION TRANSFER HEARING CONTINUED FROM APRIL 29, 2002.**
3. 7:45 **League of Women Voters – Discussion of The Acton Town Meeting Interest Survey** – Members of the League will be in to discuss survey results.
4. 8:00 **Makaha Restaurant** - Enclosed please find correspondence regarding settlement of the disciplinary hearing.

III. SELECTMEN'S BUSINESS

5. **Board of Selectmen Liaison Assignments and Selectmen's Goals and Objectives for 2002-2003** – Chairman Shupert will discuss these assignments with the Board of Selectmen
6. **Towne School Reuse Committee** - Selectman Ashton will provide a status report to the Board of Selectmen
7. **Acton Lions Club Towne Fair** – Enclosed please find a request from the Lions Club to hold their annual fair at the rear of the Conant School.
8. **Women's Club Concert on the Common and Ice Cream Social** – Enclosed please find a request from the Acton Women's Club to hold a concert on the Town Common followed by an Ice Cream Social at the Women's Club.
9. **Public Safety Building** - Chairman Shupert and Selectmen Hunter will provide a status report to the Board of Selectmen.
10. **ALG** – Chairman Shupert and Vice-Chairman Foster will provide a status report to the Board of Selectmen

OTHER BUSINESS

IV SEWER COMMISSIONER'S REPORT

11. **258 Parker Street** – Enclosed please find a report from staff, which recommends that 258 Parker Street be added to the Middle Fort Pond Brook Sewer Area
12. **Sewer O&M Rate for May 2002** – Enclosed please find a report from staff, which recommends an O&M rate for May 2002.

V CONSENT AGENDA

13. **Accept Two Gifts for Citizen's Library** – Attached please find correspondence documenting the gifts to the Citizen's Library of West Acton
14. **Grant the Acton Garden Club's Request for a Sandwich Board Sign on the Town Common from May 24 to June 4, 2002** – Attached please find correspondence from the Garden Club and staff comment.
15. **Grant the Iron Work Farm's Request for a Landmark Sign for Jones Tavern** – Attached please find correspondence from Iron Work Farm and staff comment.

VI. TOWN MANAGER'S REPORT

- 16 **Community Preservation Act** – The Town Manager will review the timetable for submitting the necessary ballot question to the State and seek direction from the Board as to the text for the ballot question summary.

VII EXECUTIVE SESSION

17. **There is a need for an Executive Session**

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

June 3 – EDC Overview Meeting
June 17
July 15
August 19
Sept. 9

GOALS 2001-2002

1. Resolution of on-going Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Peter)
3. Towne Building Reuse (Walter/Dore')
4. ALG process be used for purpose of Budget Planning for FY '02 (Peter/Trey)

- 5 Residential and Commercial Growth (Walter/Trey/Pam)
6. Open Space and Recreation Plan (Peter/Walter)
7. Health Insurance Trust Agreement (Peter)
8. HDC Bylaw Review (Dore'/Peter)
9. Decision on Pentamation Accounting System (Dore'/Pam)
10. Process Planning for "Life after NESWC" (Pam)

FY 2000 GOALS carried forward

11. Public Safety Facility (Dore'/Trey)
12. Determine future of Vallencourt House - 17 Woodbury Lane.
13. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter)