

## ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting, December 7, 1999, 9:00 AM at 68 Windsor Avenue,  
Acton, MA

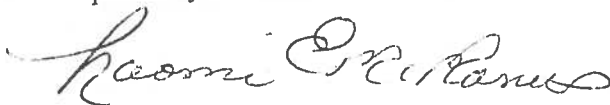
Present: Dean Cavaretta, Diane Poulos Harpell, Claire Kostro, Joseph Nagle, Jean Schoch. Naomi McManus/Acton Housing Authority

- 1). Jean Schoch, Chairman, called the Regular Meeting to order at 9:00 AM.
- 2). Diane Poulos Harpell moved that the minutes of the Regular Meeting of November 23, 1999 be approve. Joseph Nagle seconded the motion and all members voted in favor.
- 3). Diane Poulos Harpell moved that the Board approve Voucher #182 in the amount of \$238,813.08. Dean Cavaretta seconded the motion and all members voted in favor.
- 4). The Executive Director asked the Board for draft letter which would be sent to all the residents and their emergency contact person advising them of the Authority's plan for Y2K mishaps. Joseph Nagle agreed to draft a letter which will be circulated to the other members of the Board by the Executive Director.
- 5). The Board was given copies of the Authority's final Annual & Five Year Plans for the Section 8 Program. Both Plan have been reviewed and approved by the Department of Housing & Community Development and have been forwarded to Boston Area Office of Housing & Urban Development for their approval.
- 6). Diane Poulos Harpell moved that the proposed Operating Budget for State-aided Elderly Housing, of the Acton Housing Authority Chapter 400-1 for fiscal year ending 12/31/2000 showing Total Operating Receipts of: \$473,868 and Total Operating Expenditures of: \$485,917 thereby requesting a subsidy of \$12,049 be submitted to the Department of Housing and Community Development for its review and approval. Dean Cavaretta seconded the motion, which upon a roll call vote was passed by a vote of 5 to 0.
- 7). Diane Poulos Harpell moved that the proposed Operating Budget for State-aided Special needs housing, of the Acton Housing Authority Chapter 689-1 for fiscal year ending 12/31/00 showing Total Operating Receipts of: \$21,855 and Total Operating Expenditures of: \$21,855 thereby requesting a subsidy of \$0 be submitted to the Department of Housing and Community Development for its review and approval. Dean Cavaretta seconded the motion, which upon roll call vote, was passed by vote of 5 to 0.
- 8). Diane Poulos Harpell moved that the proposed Operating Budget for State-aided Rental Assistance Housing, of the Acton Housing Authority Chapter MRVP for fiscal year ending 12/31/2000 thereby requesting a subsidy of \$0 be submitted to the Department of Housing and Community Development for its review and approval. Dean Cavaretta seconded the motion, which upon a roll call vote, was passed by a vote 5 to 0.

9). The Board discussed with Dean Cavaretta his intentions as to whether he would seek election in April for his current seat on the Board. Mr. Cavaretta stated he would inform the Board of his decision at the next Regular Meeting.

10). Board meeting adjourned at 10:30 AM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Naomi E. McManus".

Naomi E. McManus  
Executive Director