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## ACTON HOUSING AUTHORITY

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Minutes of the Regular Meeting, March 1, 1999, 7:00 pm at 68 Windsor Avenue, Acton, MA

TOWN CLERK

Present: Diane Poulos Harpell, Joseph Nagle, Jean Schoch. Naomi E. McManus/Acton Housing Authority

Absent: Dean Cavaretta, Claire Kostro

- 1). Jean Schoch, Chairman, called the Regular Meeting to order at 7:00 pm.
- 2). Diane Poulos Harpell moved to approve the amended minutes of the Regular Meetings of 1/25/99 and 2/1/99. Joseph Nagle seconded the motion and all members voted in favor.
- 3). Joseph Nagle moved to approve Voucher #172 in the amount of \$192,365.42. Diane Poulos Harpell seconded the motion all members voted in favor.
- 4). Executive Director's Report
  - A). Board was informed of the concerns that HUD may discontinue funding the Section 8 Family Self Sufficiency Program. Several local Housing Authorities have compiled statistics showing the benefits of the program which will be presented to area Congressional legislators.
  - B). Board updated on the progress of the Authority's investigation of a tenant's discrimination complaint regarding a policy adopted by the Trustees of a condominium association.
  - C). Joseph Nagle moved to adopt a formal policy that all AHA tenants living in the Authority's condo units report maintenance problems directly to the Authority instead of the individual condo's management firm. Diane Poulos Harpell seconded the motion and all members voted in favor. The Director was asked to send a written notice of the policy to every tenant living in one of the Authority's condo units.
  - D). The Authority's Fee Accountant's letter informing the Board of the purpose of his monthly statements was reviewed by the Board.
  - E). The Authority will be submitting funding requests to the United Way and the Jenks Fund again this year.
- 5). Old Business
 

The Dept. of Housing & Community Development (DHCD) informed the Authority's that their application requesting modernization funds was denied.

6). New Business

A). The Board reviewed the Fee Accountant's letter recommending the establishment of an Enterprise Fund for the Section 8 Federal Housing Programs. Diane Poulos Harpell moved to established a Enterprise Fund. Joseph Nagle seconded the motion and all members voted in favor.

B). Board reviewed a draft of a Rent Reasonable policy for the Section 8 Certificate/Voucher Programs. Diane Poulos Harpell moved to approve the Rent Reasonable policy. Joseph Nagle seconded the motion and all members voted to approve.

6). The Regular Meeting adjourned at 8:30 pm. Next Regular Meeting scheduled for March 15, 1999 at 7:30 pm.

Respectfully submitted,

