

**Selectmen's Minutes**  
**June 17, 2002**  
**7:00 P.M.**

Present: Trey Shupert , Walter Foster, Peter Ashton, Pam Harting-Barrat, F. Dore' Hunter, Town Manager and Assistant Town Manager. Meeting was televised.

**CITIZEN'S CONCERNS**

**WINDSOR AVE PARKING EXPANSION**

Chris Schaffner – Parking proposal at Windsor Greene – He did not like the process that was being used. He commented that he was here to ask for Board help with this.

Annette Lochrie spoke about community forums that had taken place and they, the residents comments, have been taken into account and they now will have 28 spaces and most of trees will be saved.

Trey noted that we have competing problems.

Ann Sussman was very concerned with the project and felt she was not receiving cooperation from the Housing Authority.

Resident of 110 Windsor Ave. He was not in agreement with the process. He was concerned with the loss of trees and impact on the neighborhood.

**STAFF RECOGNITION**

Anne Chang spoke about Jones Field and NARA and what Tom Tidman and other staff members have done a wonderful job.

**PUBLIC HEARINGS & APPOINTMENTS**

**GEORGE LUSSIER** – Played the tape of the Arboretum. It was noted that we should get this out to the public. Trey suggested putting one in the Library.

**ROXANNE HUNT** – She out lined her background and desire to work with the Board of Health. **PETER ASHTON** - Moved to appoint Roxanne Hunt to as Associate member of the Board of Health for a term to expire June 30, 2003. **DORE' HUNTER**. Second. **UNANIMOUS VOTE**.

**JOANNE GREGA** – Miss Grega was not present for her timed appointment. Staff will attempt to contact her.

**TRANSPORTATION ADVISORY COMMITTEE** – They discussed several of the items that they have been working on such as EAVPC, proposed Cisco impacts on traffic, rail trail, site plans. It was noted that Peter is their liaison . TAC members asked that they

be notified when something is put in their box as they don't come in until the monthly meeting. Staff will develop a notification plan.

**RECREATION OVERVIEW MEETING** – Greg Catalano spoke about the fact that presently Nara memberships are down from last year end. But they are hoping for increased numbers as the warmer weather and school ends. They want to make all programs self funding and lauded the Summer Camp program. They have only one week with a slot available. They would like to expand that even further. They are in a field space crunch. They need to have access to space inside and are looking at any indoor space. They would like to have Towne School space if affordable housing is not an option.

Pam asked about a senior camp at NARA or an over 55 program. Greg noted that Nancy does have activities such as their Senior Walk program that is very successful.

**ACHC – HARRIS VILLAGE RESALE** – They will need to change the process and to pre-qualify the top three candidates for future lottery's. They are looking for monies for a bridge loan.

Trey suggested we use the New View Funds for a Potential Bridge loan. It was requested that Don Johnson should call the potential lender to see what could be done to move this onto the fast track.

#### **CABLE TV LICENSE TRANSFER HEARING CONTINUED FROM JUNE 3, 2002**

Senior Discount – June 7, 2002 letter from Rob Travers. They will honor the Senior Citizen Discount.

Inet – Greg Hall said he reviewed the changes since the last meeting. There were areas in conflict, and a majority of those have been resolved. They may do some redirections. He has worked with Engineering people at AT&T. He spoke about data fibers and the finish date of 12/30/2002.

Bill Solomon felt the Town should finalize 3.4.2 with AT&T. In the June 13<sup>th</sup> letter they have agreed to the payments be made by them, At &T Broadband. Bill spoke about pass through costs to subscribers and wants the resolution of that in the letter.

Peter was concerned about the delay of the senior discount. Role of the Access Coordinator and training course as well as the filing of all reports. He wanted to know if Elizabeth Graham had filed the reports and had obtained the information she was asked to produce. He doesn't think he has seen them. It was noted what happens after the merger and who gets what and it is feared who would benefit from this.

Walter asked about the Damages section in the June 13 letter.

Pam said she wanted the answers and could not understand why AT&T could not provide them.

- I. Section 6.2.e roll of access coordinator and the duties of outreach teaching'

2. 6.7 community programming requirements, Board of Selectmen, School Committee and Town Meeting
3. Section 11.4 – filing annual and quarterly reports
4. Labor Union letters and what the advantage is of bringing Comcast on. Most of the material in the packet they submitted is from mayors, etc. Don't recognize anything he has background on.
5. Walter was looking for the ability of the new company to fulfill the promises and requirements and he wants a legitimate inquiry about ability of new management to perform under the contract.

Bill Solomon outlined what agreements are outstanding and then make a decision on whether you want to transfer.

The Board suggested a special meeting to consider the license transfer. Dore' noted Mr. Pick's declaration.

Mark Reily – AT&T Broadband again stated the position of those items being separate and not included in the transfer.

Bill felt that outstanding issues needed to be addressed.

Pam asked about possibility of non-compliance being a legal remedy and did not like that approach.

Walter wanted to take the advice of counsel before we vote.

Peter felt it is a bad process and a bad deal.

Pam asked why the Board of Selectmen should approve the transfer when things have not gotten better. Public Hearing and Public Records Issues were noted.

DORE' HUNTER – Moved to continue the Hearing until Thursday morning June 27 at 7:30 – PETER ASHTON - Second UNANIMOUS VOTE

**PUBLIC HEARING** – Trey outlined the opinion of town counsel regarding the rights of review and public records. Mike Eder said the page costs should be 20 cents per copy.

## **SELECTMEN'S BUSINESS**

**GOALS** – To be discussed at the next meeting.

**2003 COMMITTEE REAPPOINTMENTS** - Prepare for Thursday 27<sup>th</sup> Meeting.

**AGREEMENT ON DEFINING PROPERTY BOUNDS FOR TOWNE SCHOOL** –Peter spoke about the boundary area and the summary of the different plans. Mike Scanlon spoke as a citizen stating he felt that this was going to be worked out in public between

the two boards. He supports the use for both parties. He is concerned that if we give away campus land that we cannot get back. He wanted parking on the West Side.

PETER ASHTON - Moved we would agree to conceptual design in the meeting among members of the school committee and representatives of the Board of Selectmen who accepted the 70 foot boundary. DORE' HUNTER - second. WALTER FOSTER No, 4-1. Motion passes

Walter said he would choose Concept D and A.

**EAST ACTON VILLAGE PLANNING COMMITTEE – PAM HARTING-BARRAT –**  
Moved to appoint Susan Kennedy as a Member of the EACPC. DORE' HUNTER - Second, UNANIMOUS VOTE.

## **OTHER BUSINESS**

### **SEWER COMMISSIONERS REPORT**

**June O&M Charges** –John wanted to know if the Board would accept dry hookups and if so what the limit would be. Problem is control against billing documents. They are not doing inspections and don't know if homeowners are using the hookup. From an Accounting view, it would be better not to have dry hook-ups but if so to limit the duration. Dore' felt that we should allow dry hookups and after a reasonable time bill them for a wet system. They would have to prove it was dry. John was asked to develop a procedure with the onus on the owner.

**RATE:** Is presently 2.7 per gallon but feel it will drop to 2.6 in July. Dore' felt we should be working toward \$650. DORE' HUNTER – Moved to subsidize the sewer to the \$650 average estimate temporarily. PAM HARTING-BARRAT – Second. UNANIMOUS

**Modification of the Rate** – John explained the usage of the winter reading which gives the Water District time to review their numbers.

Peter asked him when he felt we would be close to no longer using the subsidy.

Trey wanted to get a list of those on waiver who have made a hookup.

Dore' said we need to take action on the Adams Street power issue.

It was asked how those without Town Water get the average bill.

Use meter reading as vetted buy the Water District – DORE' HUNTER- Moved the June rate at 2.7 per gallon. PAM HARTING-BARRAT Second. UNANIMOUS VOTE.

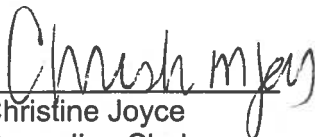
## **CONSENT AGENDA**


PETER ASHTON – Moved to approve. WALTER FOSTER – Second. UNANIMOUS  
VOTE

## TOWN MANAGER'S REPORT

### EXECUTIVE SESSION

PAM HARTING-BARRAT – Moved to go into Executive Session to discuss Labor  
Negotiations –PETER ASHTON – SECOND. The Board will only return to open session  
to adjourn. Roll Call taken by the Clerk, All Ayes.

  
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Christine Joyce  
Recording Clerk

  
\_\_\_\_\_  
Clerk  
6/17/02  
\_\_\_\_\_  
Date

June 14, 2002

**TO:** Board of Selectmen, Sewer Commissioners

**FROM:** Trey Shupert, Chairman

**SUBJECT:** Selectmen and Sewer Commissioners Report

## **JUNE 17, 2002**

**PLEASE NOTE THAT THE MEETING BEGINS AT 7:00 P.M.**

### **I. CITIZEN'S CONCERNS**

### **II. PUBLIC HEARINGS & APPOINTMENTS**

1. **7:05 GEORGE LUSSIER, Disabilities Commission** – Mr. Lussier will make a brief presentation of the Accessibility improvements made to the Arboretum.
2. **7:15 ROXANNE HUNT – ASSOCIATE APPOINTMENT TO THE BOARD OF HEALTH** – Enclosed please find Ms. Hunt's Application and VCC's Recommendation for appointment as an Associate Member of the Board of Health for Board action.
3. **7:25 JOANNE GREGA – ASSOCIATE APPOINTMENT TO THE BOARD OF HEALTH** – Enclosed please find Ms. Grega's Application and VCC's recommendation for appointment as an Associate Member of the Board of Health for Board action
4. **7:30 TRANSPORTATION ADVISORY COMMITTEE OVERSIGHT MEETING**
5. **7:45 RECREATION COMMISSION OVERSIGHT MEETING**
6. **8:15 ACHC'S REQUEST FOR ASSISTANCE WITH HARRIS VILLAGE RESALE -**  
Enclosed please find correspondence in the subject regard from ACHC for Board direction.
7. **8:30 CABLE TRANSFER HEARING CONTINUED FROM JUNE 3, 2002**
8. **9:00 PUBLIC HEARING AND PUBLIC RECORDS ISSUES** – Enclosed please find materials related to questions that have arisen with respect to public hearing process and public records for Board consideration.

### **III. SELECTMEN'S BUSINESS**

#### **9. GOALS DISCUSSION**

10. **2003 COMMITTEE REAPPOINTMENT** – Enclosed please find correspondence from the Volunteer Coordinating Committee regarding the appointments to Town Boards and Committees for Board action.

**11. AGREEMENT ON DEFINING PROPERTY BOUNDS FOR TOWNE SCHOOL –**

Enclosed please find materials in the subject regard for Board action.

**12. EAST VILLAGE PLANNING COMMITTEE APPOINTMENT –** Enclosed please find a request for appointment to one of the vacant positions recently available on the EAVPC from Susan Kennedy for Board review

**13. OTHER BUSINESS**

**IV SEWER COMMISSIONER'S REPORT**

**14. JUNE O&M CHARGES –** Enclosed please find materials related to the proposed June 1 rate and the rate setting process.

**V CONSENT AGENDA**

**15. ACCEPT MINUTES –** Enclosed please find April 29, 2002 minutes for approval.

**16. DARE GIFT DONATIONS –** Enclosed please find a request for acceptance of donations to the DARE gift Fund for Board action.

**17. REQUEST FOR CAMP SCHOLARSHIP –** Enclosed please find confidential requests for Camp Scholarships for Board action.

**18. BOARD OF REGISTRARS OF VOTERS –** Enclosed please find a request to reappoint Kay Arnold to a term to expire 6/30/2005 for Board action.

**VI. TOWN MANAGER'S REPORT**

**19. NESWC –** Staff will brief the Board regarding the termination process of the existing contract.

**VII EXECUTIVE SESSION**

**20. An Executive Session will be required for Legal and Negotiation reasons.**

**ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

**FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

July 15, Site Plan Collage Mall, Oversight Meetings with VCC, Appeals and Cable TV, Village Subaru Class I application

August 19, Conservation and Board of Health Oversight Meetings

Sept. 9, Planning and Historical Oversight Meetings

Sept. 23, HDC and Board of Assessors Oversight Meetings

Oct. 7, Plowing of Private Ways discussion/review.

**GOALS 2001-2002**

1. Resolution of on-going Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Peter)
3. Towne Building Reuse (Walter/Dore')
4. ALG process be used for purpose of Budget Planning for FY '02 (Peter/Trey)
5. Residential and Commercial Growth (Walter/Trey/Pam)
6. Open Space and Recreation Plan (Peter/Walter)
7. Health Insurance Trust Agreement (Peter)
8. HDC Bylaw Review (Dore'/Peter)
9. Decision on Pentamation Accounting System (Dore'/Pam)
10. Process Planning for "Life after NESWC" (Pam)

**FY 2000 GOALS carried forward**

11. Public Safety Facility (Dore'/Trey)
12. Determine future of Vallencourt House - 17 Woodbury Lane.
13. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter)