



ACTON HOUSING AUTHORITY

Minutes of the Regular Meeting of March 5, 2002, 4:30 PM at 68 Windsor Avenue,
Acton, MA.

Present: Jamie Eldridge, Claire Kostro, Joseph Nagle, Jean Schoch, Dennis Sullivan,
Naomi McManus/Acton Housing Authority

- 1). Approval of the minutes of the Regular Meeting of February 5, 2002 was deferred until the next Regular Meeting.
- 2). Dennis Sullivan moved to approve Voucher # 209 in the amount of \$222,375.22. Jamie Eldridge seconded the motion and all members voted to approve.
- 3). Executive Director's Report
 - A). Board informed of an incident that occurred in which a tenant of the AHA was injured in a condo owned by the Authority.
 - B). It is anticipated that N-Star will install the new time clocks within the next two months.
 - C). The Authority was reimbursed \$462.72 by Keyspan to cover the expense incurred for having the Authority's electrician replace a zone valve on a boiler at McCarthy Village.
 - D). A/B United Way's second installment of \$1750 for the Authority's Nine Month Women's Group has been received.
 - E). Board informed that the Authority has submitted the Painting Initiative Closeout form to the Department of Housing and Community Development (DHCD). Under a separate cover letter the Authority will forward a check to DHCD in the amount of \$34,850, the remaining balance of used funds.
 - F). Board informed that the police will enforce the No Parking Policy in the circular drive at Windsor Green.
 - G). The Authority has been advised that funding for elderly services through Minuteman Senior Services will be cut due to the State's budgetary problems.
 - H). Board Members were reminded of an Affordable Housing forum to be held on March 7, 2002 in which AHA's Executive Director will be a panelist.
 - I). The Board Members approved sending Mass NAHRO a check in the amount of \$100.00 for its legal fund. The monies will be taken from the Authority's Planning and Development account.

J). A brief discussion followed regarding the reuse of the Towne School for affordable housing.

K). An elderly resident currently under the court eviction process by the Authority has had another incident.

4). Old Business

A). The State Auditors' Entrance Conference for the Authority's Annual Audit is scheduled for 3/8/02.

B). Executive Director has been in contact with the engineer who is doing the design for the enlargement of the parking lot and the septic system repairs at Windsor Green. It is anticipated that the design plans will be presented to the Board within the month.

5). New Business

A). The Authority will submit a proposal to A/B United Way requesting funding for a Nine Month Women's Support Group and a Parent Aide/Mentor Program.

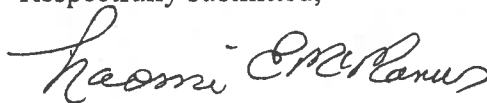
B). Board informed of the Special Assessment of \$1000.00 for the three units the Authority owns at Rosestone Condominiums. The Special Assessment is to cover the sewer tie-in of Rosestone to the Town sewer plant.

C). Discussion followed regarding whether the Authority would submit a proposal to Housing and Urban Development for additional Vouchers. The Executive Director will make a recommendation at the next Regular Board Meeting.

6). The Executive Director's Annual Report was given to the Board Members. It was decided that the Annual Election of Officers would be held at the next Regular Meeting.

7). The Regular Meeting adjourned at 5:30 PM.

Respectfully submitted,



Naomi E. McManus
Executive Director