

ACTON HOUSING AUTHORITY

Minutes of the regular meeting, February 4, 2003, 4:30 PM at 68 Windsor Avenue, Acton, MA

Attendance: James Eldridge, Joseph Nagle, Jean Schoch, Dennis Sullivan. Naomi McManus/Acton Housing Authority (AHA)

Guest: Brian Lanagan

- 1). James Eldridge, Chairman, called the Regular Meeting to order at 4:30 PM.
- 2). Joseph Nagle moved to approve Voucher #220 in the amount of \$282,682.23. Dennis Sullivan seconded the motion and all members voted in favor.
- 3). Executive Director's Report
 - A). Board informed that the Authority would be submitting a request to the A/B United Way for the funding of the Parent Aide Mentor Program. In the past the Department of Housing & Community Development (DHCH) and the Section 8 Program provided the funding for the program. DHCD has notified the Authority that due to State budgetary problems the funding will not be available. A final report will be given to the Board before the request is submitted.
 - B). Board Members were reminded of the Magic Legislative Breakfast on February 13, 2003.
 - C). The Russian Media Cable Company has paid their annual rental fee of \$99.96 for Windsor Green and \$33.64 for McCarthy Village.
 - D). Board Members were informed that NAHRO's college scholarship applications are available for the Authority's tenants, employees and Board Members. Last year one of the college students living at McCarthy Village received a scholarship.
 - E). Colonial Pines Condominium's annual meeting will be held February 13, 2003. Yankee Village's annual meeting will be held February 24, 2003. The Executive Director will be attending both annual meetings.
 - F). The Authority received a Legislative Alert from NAHRO stating that Governor Romney would recapture \$4.9 million from local housing authority's reserves this year. Approximately half the funds will come from LHA capital reserves and the other half from operating reserves. The Governor intends to use LHA capital reserves and operating reserves to offset a \$5 million reduction in so called cuts to state budget line item 7004-9005.
 - G). The Board was provided the annual financial reports for the State and Federal Housing Programs.

H). The Council on Aging has asked the Authority to conduct a survey to determine if there is interest in classes for English as a Second Language.

4). Old Business

A). The Executive Director anticipates that the Windsor Green Parking lot agreement for settlement and dismissal will be signed February 10, 2003.

B). Automatic Laundry has been notified that the Authority will be purchasing their washers and dryers. The change over will occur the end of February.

C). The developer for Colonial Acres has signed an agreement to gift \$300,000 to the Authority for the purchase of two (2) condominiums. DHCD has authorized the Authority to administer the additional condominiums under the 705 family housing program,

D). The Board was given the new 40B Regulations that have be promulgated by DHCD.

5). New Business

A). Dennis Sullivan moved to authorize the Chairman to sign the Executive Director's Contract for 2003. Jean Schoch seconded the motion and all members voted in favor.

B). The Annual Legislative Luncheon at the State House will be held February 25, 2003. Jean Schoch, Joseph Nagle and Dennis Sullivan stated they would attend with the Executive Director.

C). NAHRO's Annual Sea Crest Conference will be held May 18, 2003 through May 20, 2003. Joseph Nagle and Dennis Sullivan requested that a registration form be submitted for each of them.

D). Joseph Nagle updated the members on the first Community Preservation Committee's meeting held January 23, 2003. Roland Bartl will be the staff person provided from the Town. The first meeting was an introductory meeting in which members introduced themselves and agreed to develop a multi-year plan for going forward, which will involve prioritizing projects. Acton's Master Plan will be used as an operative document.

7). The Board Members discussed with Brian Lanagan his interest in becoming a Commissioner. The duties of the Board and responsibilities were discussed. Mr. Lanagan will review the material and information he received and then will decide whether he will pursue the position.

8). The Regular Meeting adjourned at 6:15 PM.

Respectfully submitted,

