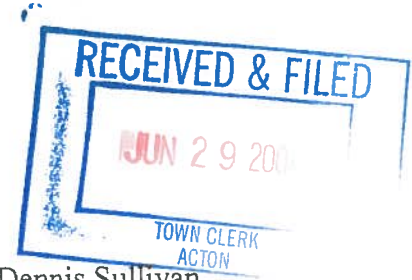


ACTON HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
68 WINDSOR AVENUE, ACTON MA 01720
MINUTES
NOVEMBER 28, 2006



Present: Bernice Baran, Ken Sghia-Hughes, Jean Schoch and Dennis Sullivan
Absent: Robert Whittlesey
Also Present: Kelley Cronin

Ms. Schoch called the meeting to order at 7:37 p.m.

1. Mr. Sghia-Hughes made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Approve the minutes, as amended, of the November 14, 2006 meeting.

2. Executive Director's Report

Ms. Cronin reported on holiday planning and operational issues. There was a discussion of the Board's role in employment issues. Mr. Sghia-Hughes made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Go into executive session to discuss possible personnel issues.

Mr. Sghia-Hughes made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Approve the budget revision for fiscal year 2006 as proposed by the Authority's accountant, Howard Gordon.

3. Old Business

The Board reviewed the proposals and the scores given to each applicant for the Housing Consultant RFP. Two applicants were eliminated, Peter Smith and MacDonald Associates. The Board decided to interview the remaining four applicants to determine which one should be awarded the contract.

Mr. Sghia-Hughes updated the Board on the schedule for the Community Preservation Committee to review the applications. The AHA will be presenting on December 14, 2006.

Ms. Baran reported that the Willow/Central project will receive the final decision from the Zoning Board of Appeals next week.

4. New Business

Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Approve the proposal submitted by Eric Johnson to repair the fire escapes and handicapped ramps at 27 Concord Road in the amount of \$5,800.

Mr. Sghia-Hughes made a motion which was seconded by Mr. Sullivan and unanimously voted in the affirmative to:

Approve the October Voucher.

5. Ms. Schoch adjourned the meeting.

Respectfully submitted,



Kelley A. Cronin,
Executive Director