

**Selectmen's Minutes**  
**October 9, 2001**  
7:30 P.M.

Present: Peter Ashton, Trey Shupert, Pam Harting-Barrat, F. Dore' Hunter, Walter Foster, Town Manager and Assistant Town Manager. Meeting was televised.

**CITIZEN'S CONCERNS**

Peter noted we would be starting at 7:00 P.M. beginning with the October 23<sup>rd</sup> meeting. Peter also noted the upcoming Planning Board hearing on Thursday and the scheduled Special Town Meeting on the 29<sup>th</sup> of October.

**PUBLIC HEARINGS & APPOINTMENTS**

**COMMITTEE INTERVIEW- MICHELLE BARABASH – HISTORIC DISTRICT COMMISSION - WALTER FOSTER -** Moved to Appoint Michelle Barabash as a full member of the HDC with a term to expire 6/30/04. PAM HARTING-BARRAT. Second. UNANIMOUS VOTE.

**CHANGE OF LOCATION – COLONIAL SPIRITS – From 69 to 87 Great Road.** Peter asked about the need for applying now. Mr. Steinberg said it was a financial impact decision, they needed to know if they would be issued a license before they began the endeavor. Walter asked about the recycling portion. They now have 8 machines and they will have another 8. He asked about hours of operation, same as the current location, but less hours than the theater. Walter wanted the lighting looked at, he noted it was a very pedestrian friendly plan.  
DORE' HUNTER - Moved to approve. PAM HARTING-BARRAT – Second. UNANIMOUS VOTE.

**ASSESSORS OVERSIGHT MEETING –** Donald Rhude gave an overall presentation on the exemptions that they can make in peoples taxes. It was mentioned that they need to get the word out about some of these exemptions to the people that may qualify for them. They are seeking Alternate members and have contacted the VCC.

**PRIVATE WAY PLOWING –** Dave Abbt and David Brown gave an overview of the process of approving private ways. Several were denied because of signage that is posted. Dore' noted that you cannot have it both ways. He said that he could support the recommendations made. DORE' HUNTER - Moved to approve the recommendations as stated and denying those not recommended by staff. TREY SHUPERT – Second. UNANIMOUS VOTE. Peter suggested we write a letter to each street that was denied on basis of sign, if it is taken down, we would revisit it next year. Tom Oldham asked about plowing of Davis Road and clarification of what would be plowed. Windcliff resident asked if the repairs to the pavement could be done in Spring. The Highway Supt. said no, he was certain the plow would do more damage if left unrepaired this season.

**SITE PLAN 366 – ASSISTED LIVING, Site Plan Modification – TREY SHUPERT –**  
Moved to continue the public hearing until October 23 at 9:15 .p.m. PAM HARTING-  
BARRAT – Second. UNANIMOUS VOTE.

**ARRT –** Roland gave an overview of the project and funding that has been received for the project. He will be bringing this capital item to the Hill and asked for the Board's support. He felt it would be around \$200,000, which includes construction, screening for neighbors and does not include amenities such as maps, signage parking and perhaps bathroom facilities. The resident of 64 Main Street had several questions, he could not support with traffic issues, he was concerned with the price. A Summer Street resident urged the Board to approve this plan; he felt it would help with traffic.

Stu Gilmore of Albertine Drive said his house is 50 feet from MBTA Railroad. He was concerned about safety given the proximity to the house. TREY SHUPERT - Moved to support and sign a letter to endorse the ARRT implementation as dated June 2001 with available funding. DORE' HUNTER – Second. UNANIMOUS VOTE.

## **SELECTMEN'S BUSINESS**

**DRAFT DECISION – 6/7/01-378 – 31 Powder Mill Road –WALTER FOSTER -**  
Moved to approve the Site Plan Decision as written. DORE' HUNTER - Second  
TREY SHUPERT - Abstained. 1-4 Motion passes.

**BANNER REQUEST –** Peter thought we might put the banner up in South Acton. Trey did not want to bump an organization. TREY SHUPERT - Moved to hang the banner without displacing The Children's Museum request. PAM HARTING-BARRAT Second. UNANIMOUS VOTE.

## **OTHER BUSINESS**

CNN Material with Concord. Dore' noted that Pam had offered to attend.

## **CONSENT AGENDA**

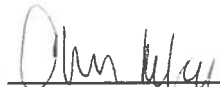
DORE' HUNTER– Moved to approve with the minutes of September 11<sup>th</sup> corrected.  
WALTER FOSTER - Second. UNANIMOUS VOTE.


## **TOWN MANAGER'S REPORT**

Don spoke about the technology issues outlined in his memo. DORE' HUNTER -  
Moved to approve as statement of policy TREY SHUPERT –Second. UNANIMOUS  
VOTE.

## EXECUTIVE SESSION

PAM HARTING-BARRAT – Moved to go into Executive Session to discuss active litigation PETER ASHTON - SECOND. The Board will only return to open session to adjourn. Roll Call taken by the Clerk, All Ayes.

  
\_\_\_\_\_  
Christine Joyce  
Recording Clerk

  
\_\_\_\_\_  
Clerk  
  
\_\_\_\_\_  
Date

October 5, 2001

TO: Board of Selectmen

FROM: Peter Ashton, Chairman

SUBJECT: Selectmen's Report

## October 9, 2001

### I. CITIZEN'S CONCERNS

### II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:33 **COMMITTEE INTERVIEW – HISTORIC DISTRICT COMMISSION** – Michelle Barabash – Enclosed please find Ms. Barabash's VCC Application and recommendation from the VCC for appointment to HDC as a full member with a term ending 6/30/04 for Board action.
2. 7:35 **COLONIAL SPIRITS – CHANGE OF LOCATION** – Enclosed please find the application and comment from staff regarding the proposed change of location from 69 to 87 Great Road.
3. 7:45 **ASSESSORS OVERSIGHT MEETING**
4. 8:00 **PRIVATE WAY PLOWING** – Enclosed please find materials for the vote of the final list for Board action.
5. 8:15 **SITE PLAN #366 – ASSISTED LIVING CONTINUATION OF A SITE PLAN MODIFICATION.** – See enclosed materials, the Building Commissioner is recommending an extension.
6. 8:45 **ARRT** – The Town Planner will be in with representatives of the Assabet River Rail Trail to discuss the next phase of this project.

### III. SELECTMEN'S BUSINESS

7. **DRAFT DECISION OF SITE PLAN #6/7/01-378 –31 POWDER MILL ROAD-** Enclosed please find a draft decision for Board consideration.
8. **BANNER REQUEST** – Enclosed please find correspondence from staff seeking Board direction regarding the placement of Banners.

### 9. OTHER BUSINESS

### IV CONSENT AGENDA

10. **APPROVE MINUTES** – Enclosed please find minutes of the September 11 for your approval.

11. **COMMITTEE APPOINTMENT** – Enclosed please find materials from VCC for the appointment of Robert E. Cadogan as an Associate Member of the Recreation Commission with a term ending 6/30/02 for Board consideration.

## **V. TOWN MANAGER'S REPORT**

### **VI EXECUTIVE SESSION**

12. **An Executive Session will be required**

#### **ADDITIONAL INFORMATION**

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

#### **FUTURE AGENDAS**

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Oct. 23 – Oversight Meeting with Planning  
Nov. 6 @ 8:00  
Nov. 20  
Dec. 4  
Dec 18

#### **GOALS 2001-2002**

1. Resolution of on-going Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Peter)
3. Towne Building Reuse (Walter/Dore')
4. ALG process be used for purpose of Budget Planning for FY '02 (Peter/Trey)
5. Residential and Commercial Growth (Walter/Trey/Pam)
6. Open Space and Recreation Plan (Peter/Walter)
7. Health Insurance Trust Agreement (Peter)
8. HDC Bylaw Review (Dore'/Peter)
9. Decision on Pentamation Accounting System (Dore'/Pam)
10. Process Planning for "Life after NESWC" (Pam)

#### **FY 2000 GOALS carried forward**

11. Public Safety Facility (Dore'/Trey)
12. Determine future of Vallencourt House - 17 Woodbury Lane.
13. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter)