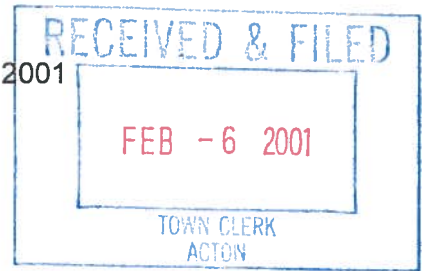


FEBRUARY 3, 2001



TO: Board of Selectmen
FROM: F. Dore' Hunter, Chairman
SUBJECT: Selectmen's Report

REVISED AGENDA – See time change on #3 to 9:30

FEBRUARY 6, 2001

**6:30 P.M. EXECUTIVE SESSION
in Room 204**

I. CITIZEN'S CONCERNS

Chairman Hunter will announce several upcoming meetings

II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:32 **CLASS II LICENSE APPLICATION – 796 Main Street** – Enclosed please find staff comment for Board review.
2. 7:35 **PROPOSED ZONING CHANGES** – The Town Planner will be in to discuss the enclosed proposed amendments to the Zoning Bylaw.

3. 9:30 SEWER PROJECT PROGRESS REPORT –
Project Manager Don Ouellette will be present to update the board in the subject regard.

III. SELECTMEN'S BUSINESS

4. **BROOK SIDE SHOPS**– Enclosed please find materials in the subject regard for Board discussion
5. **SEWER BETTERMENTS AREA** – Enclosed please find a request from an Parker Street resident who seeks to be excluded from the sewer Betterment Area, along with staff comment for Board consideration
6. **EAGLE SCOUT COURT OF HONOR** – Enclosed please find an invitation to attend Andrew Pluskal's Court of Honor on March 3, 2001 for Board assignment.
7. **QUARTERLY REPORTS** – Enclosed please find correspondence relating to reports requested by the Finance Committee for Board consideration.

8. OTHER BUSINESS

IV CONSENT AGENDA

9. **ACCEPT MINUTES** – Enclosed please find the Minutes of the December 19, 2000 and January 8, 2001 for Board action.

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V. TOWN MANAGER'S REPORT

15. **ACCOUNTS RECEIVABLE, NURSING SERVICE** – Enclosed please find materials in the subject regard.

ADDITIONAL INFORMATION

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FUTURE AGENDAS

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5. Review Board of Health duties to expand its role so it becomes a more visible department. (Pam)
6. Formulate charge and suggested membership list for a "Long Range Planning Committee" (Ashton):

FY 2000 GOALS carried forward

7. Develop a comprehensive Beaver Nuisance policy (Pam)
8. Work with the Planning Board to implement the goals, objectives and strategies of the Master Plan update (Peter/Trey)

revised 9/26/00

SELECTMEN'S MINUTES

February 6, 2001

Present: F. Dore' Hunter, Peter Ashton, Trey Shupert, Herman Kabakoff, Pamela Harting-Barrat, Town Manager and Assistant were present. The Meeting was televised.

CITIZEN'S CONCERNS

None Expressed

Chairman Hunter announced several Public Hearings that the Planning Board would be holding in February with regard to proposed zoning changes.

PUBLIC HEARINGS & APPOINTMENTS

CLASS II CAR DEALERS LICENSE - 796 MAIN STREET – JAMES REDMOND

PETER ASHTON- Moved to Approve with restrictions as noted in the Building Commissioner's memo - TREY SHUPERT - Second. UNANIMOUS VOTE

PROPOSED ZONING CHANGES

Roland Bartl spoke about the zoning articles for April 2001. Basically, they are revisiting Kelley's Corner- the substance is primarily the same. The working group has since delivered its report to the Planning Board and have made some changes and they are ready to bring back to Town meeting.

Herman noted he has received many complaints and what would make it right this time if it is basically the same as three years ago.

Trey does not think that the residents understood or knew what was in the plan. Peter thinks that education and outreach was good this time. The people who oppose will find comfort in some of the items. Some people will continue to not want it to happen.

Trey suggested we show them how it was three years ago vs. what they propose now. He did not want people to think it is the same plan.

SEWER PROJECT PROGRESS REPORT

Don Ouelette gave a status report to the Board. He outlined the areas that they have completed so far. The project is in good shape and is moving along.

SELECTMEN'S BUSINESS

BROOK SIDE SHOPS

Herman asked about the entrance to the recreation area and back lot. He asked how one would get into or out of that recreation area, the Building Commissioner responded that his concerns were addressed in the Decision. Dore' said he is inclined

to include the reduction in square footage as a condition of the Site Plan decision after hearing Trey and Peter's comments.

TREY SHUPERT – Moved to approve the Site Plan Version VI that specifically as a condition of approval of the Site Plan the total net floor area of the development shall be reduced to 60,000 sq. ft. The reduction in net floor area may be made in such areas as the APPLICANT determines, provided that the basic circulation pattern on the site is maintained. The Board, however, suggests that a reduction in the SW corner of Building B and a change in the location of the easterly portion of Building B to make it parallel to Building A would be satisfactory. Further reductions in the number of parking spaces are also authorized as set forth in the decision. PETER ASHTON – Second. UNANIMOUS VOTE of the Four Selectmen able to Vote. Pam Harting-Barrat was excluded from the vote because of a missed meeting.

TREY SHUPERT – Move that the Board votes to grant the request for both the 140 seat and the 10 seat restaurant subject to the reduction in overall net floor area to 60,000 square feet. PETER ASHTON – Second. UNANIMOUS VOTE of the Four Selectmen able to Vote. Pam Harting-Barrat was excluded from the vote because of a missed meeting.

TREY SHUPERT – Moved to grant the requested Special Permit for a reduction in the required number of parking spaces to 355, subject to the further condition in finding (7). PETER ASHTON – Second. UNANIMOUS VOTE of the Four Selectmen able to Vote. Pam Harting-Barrat was excluded from the vote because of a missed meeting.

SEWER BETTERMENT'S AREA - The resident has now decided that he would like to remain in the district and asked that we take no action on his request. Peter announced that there was money available to senior residents through the Senior Tax Relief Program and to contact the committee with questions and requests for funding.

EAGLE SCOUT COURT OF HONOR –Trey will attend on behalf of the Board.

QUARTERLY REPORTS Don outlined the issues that had held the reports up. The Board urged them to bring back an opinion of whether we should stay with Pentamation in late May.

OTHER BUSINESS - Dore' spoke about several large issues of funding such as the Police station and later adding Fire. The budget estimate of phase one is 8.3 million. Dore' asked if we should go forward with getting only the architectural fees at Town Meeting.

Herman urged us not to go in piece meal. He felt we should tell the citizens what we need and we need the 2 million.

Dore' felt that there were perceived problems and felt we should go forward with the police piece only.

Trey said we should go forward if we feel confident that we have a saleable project. He said we go ahead and ask for the entire amount and have a debt exclusion. He feels that time is right.

Dore' said he could not see any reason not to, but wanted to have the Board's opinion. Pam agreed with Herman and Trey's suggestion that we go forward with the 8.2 million.

Peter threw out what he had for discussion. Skate Park - and wanted to know the level of funding. Fire apparatus and Tax subsidy for NESWC as potential cuts. He wanted to see the town set up a fund to buy land in lieu of the community preservation act.

HDC Advisory Group – They feel that a Selectman should chair it. DORE' HUNTER – Moved that Peter will Chair, Dore' and Herman as well as Lauren Rozenwieg, Wayne Friedrichs, Dr. Jerry Berk and Ann Fanton shall be included, and additionally, hold three slots open for HDC to nominate to this Ad hoc Advisory Group to report something early December this year. TREY SHUPERT – Second. UNANIMOUS VOTE

CONSENT AGENDA

TREY SHUPERT - Moved to approve. PAMELA HARTING-BARRET-Second. UNANIMOUS VOTE.

TOWN MANAGER'S REPORT

Accounts Receivable, Nursing Service- HERMAN KABAKOFF - Moved we write off the receivables as listed on memo Feb 2nd memo in the amount of \$27,519. PAM HARTING-BARRAT – Second. UNANIMOUS VOTE.

EMERSON ALS – They have been operating at a significant deficit. They will reduce this with changes to Medicare billing. Trey asked for a summary and outline of the risks etc.

EXECUTIVE SESSION

HEMAN KABAKOFF – Moved to go into Executive Session for the purpose of Collective Bargaining and potential litigation. PETER ASHTON – Second - Roll Call taken by Clerk Shupert, all yeas.

Christine Joyce
Recording Clerk

Clerk

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SELECTMEN'S MINUTES

February 13, 2001

Present: F. Dore' Hunter, Peter Ashton, Trey Shupert, Herman Kabakoff, Pamela Harting-Barrat, Town Manager and Assistant were present. The Meeting was televised.

CITIZEN'S CONCERNS

None Expressed

PUBLIC HEARINGS & APPOINTMENTS

SELECTMEN'S BUSINESS

Capital Requests Discussions/Actions

SKATE PARK -Peter wanted to wait on the skate-park. Herman said that the park committee has been very involved and wanted to have the town expend \$80,000. He feels at this point time is of the essence. As time passes the emotional connection weakens. He feels this is something we need to provide to the Town. He thinks we should leave it as a capital item to be spent and tell the advocates they have until April town meeting to get their presentation together for location, or locations to sell it to the voters.

Peter wanted to get some further info before the warrant goes to press. They will have them come in when it is convenient for the skaters. Trey wanted to honor the \$80,000 but they need to get a firm location.

FIRE PUMPER -Dore' spoke about the fire pumper and need. We need to keep a cycle in place and Don wanted to keep it in. Dore' was satisfied to keep it in.

SECURITY SERVER – Dore' asked if cable could provide funding. John said no. But it was agreed to contact attorney Solomon for his advice.

MICRO SOFT – Do this year and the second one next year, if needed.

2 POLICE OFFICERS– Dore' said he could go for one. Peter agreed we could cut one. Trey and Herman felt we need to fund both. He wanted to have the Town Manger contact the Police Chief and get some more data. Try the chief on one this year, one next

DESKTOP BASE STATION – Dore' wondered if we were building a new police station and could it be reused. Chief said it is fully portable but will be a cut off point. Ask him for more information.

FIELD MAINTENANCE – Dore' felt we should not spend the \$14,000 this year. Don noted that it looks to be very cost effective and good for doing the in fields, and felt it would pay for itself in the one year. Herman noted that we probably need this piece or

could we get the little league to maintain the fields they created. He asked if any one else had similar thought. Peter felt it would be a reach to ask for more money from the leagues. He supports this. The Board felt we could discuss later.

FIRE CHIEF'S CAR – Dore' felt we could best save the money this year. HERMAN KABAKOFF - Moved to remove the request for replacement car. PETER ASHTON - Second. Unanimous Vote

PLANNING FOR EAVP – How is the \$25,000 arrived at and how firm. Don said that he thinks it started when Walter Foster came in. Dore' asked if \$15,000 would do it. Peter feels we should keep the \$25,000 in place for the study.

PORTABLE RADIO DETECTIVES – Dore' noted this is for standardization. For the Detectives he is not convinced we should spend the \$4,000 more justification required.

8-FOOT WIDE CONCRETE SIDEWALK AT NARA – He felt we could push this off to next year. Peter asked if we had any sidewalk funds to construct. They felt when a site plan came in perhaps we could use those funds. Don wanted to get more detail on this. He felt it was a piece on the backside of the beach and not the water access portion.

ACTON DAY – Dore' felt that the \$20,000 for a party in this tight time was not possible. Peter asked it be cut in half and raise some funds. They spent over \$25,000 for the opening. Herman wanted a detail and estimate. Trey wanted to have more information and either go full amount or not at all. He wanted the Recreation Commission come in to present this further.

ROUTE 2 CORRIDOR STUDY – Dore' asked about the \$150,000 for the study. It would contain three lights, flashing light for control at public safety and intersection modification. The lights alone would be \$300,000. Dore' asked that staff follow-up and come back on the 20th.

COMPUTER VIDEO PROJECTORS. Dore' asked if we really needed it. Peter felt we didn't need this. Dore' agreed. PETER ASHTON - Moved to strike TREY SHUPERT – Second. UNANIMOUS VOTE

ROADSIDE MOWER – Herman felt it was a wish and Herman noted it could be looked at again next year. Dore' felt we needed the new one since our current one is not working properly. He felt we should not postpone. Item stays on for funding

IT CONSULTANT – Herman wanted to see what we can do in house and recommends we put it off until next year. Dore felt that there is enough citizen interest to support a better Web site.

LIBRARY – REQUEST FOR ADMINISTRATIVE HELP TO DO PAYROLL. Herman felt that we could pass over to a better time. Pam disagreed. Herman moved it not be funded – no second.

29-WEEK MAINTENANCE – Herman asked if we could use college students and or prisoners. The sense was to leave it in.

ONE TON TRUCK –Peter moved to fund the \$19,284 from taxation

COA - Two positions - Could the Audubon Hill gift fund to be used. PETER ASHTON _
Moved to use Audubon Hill funds to fund the two positions – TREY SHUPERT –
Second. UNANIMOUS VOTE (This is a One Year Action Only)

TWO SANDERS – Peter comes up with a lower number reduce for \$40,000 to \$36,000

BLEACHER FOR JONES FIELD – Trey asked if we could get one more year.

ELM STREET ACCESSIBILITY – Trey said we have made a lot of improvements and
would like to make the area more accessible but delay to next year. Take off list

The Board spoke about the Capital items. Herman's list was reviewed and discussed

Fire Equipment level fund.

Fire uniforms – way over budgeted according to Herman.

Sidewalk Repair – Herman asked if any one was bothered by the 300%. Herman
wanted to see an explanation of how/why we need more.

Highway – Herman took it down 25%. He needs more detailed analysis.

Manager Legal Services – Herman wanted to know why we have not spent over
180,000. He was convinced with the higher number, as we will be in a great deal of
litigation shortly.

NARA - Herman said put over into the revolving funds. Look at later

Natural Resources – Herman said cut back to 7,600. John said that is for the additional
fields and the land stewardship. Get more information.

Veteran's Services – Herman was convinced with the explanation given by Don and
John.

Human Services – Herman feels we need to take this number down by 5,000. Don
cautioned against this.

Fire Budget OT gone up \$65,000 Peter is not justified wants more back up. Cut at least
\$15,000 out of it. Fire alarm revolving to fund overtime. They will look at this later.

Health budget to fund hazardous waste out of revolving fund. John said the felt there is
justification.

POLICE STATION –

Melissa Bennett gave an overview of the different phases and answered questions about
the different phases and presented the conceptual drawings.

NESWC – John explained where we are today and how be got there.

PETER ASHTON - Moved to Cut the NESWC \$567,667- TREY SHUPERT - Second.
UNANIMOUS VOTE

TOWN CLERK POSITION– Does the Board wish to make a residency requirement, if we do are we confined to Acton residents only. Trey would suggest we be more restrictive first round. But limit the posting and do wider search if we don't get the town clerk from local we go out. Preference to Town residents on the notice. Want a wide field but have local preference.

NARA FEES – Don explained the process and that they want to get it into the flyer. Dore' felt we should go ahead and monitor it. TREY SHUPERT - Moved to vote the fee and non-residents subject to available memberships after June 1st. PETER ASHTON second. They will put this over to next week for more discussion. Don was asked to have Nancy or Rec Commission explain fees.

ASSIGNMENTS TO ARTICLES – Chairman will assign per sense of the Board. Herman will not support the Smoking bylaw.

CONSENT AGENDA

None

TOWN MANAGER'S REPORT

None

Christine Joyce
Christine Joyce, Recording Clerk

Acting Clerk

Date

FEBRUARY 9, 2001

TO: Board of Selectmen

FROM: F. Dore' Hunter, Chairman

SUBJECT: Selectmen's Report

Note the location of this meeting

FEBRUARY 13, 2001
7:30
COA Building – Audubon Drive

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:30 DISCUSSION OF THE BUDGET.
2. 9:15 FIN COM - DISCUSSION OF NESWC AND THE PUBLIC SAFETY BUILDING.

III. SELECTMEN'S BUSINESS

OTHER BUSINESS

IV. CONSENT AGENDA

No materials

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