

ACTON HOUSING AUTHORITY
 BOARD OF COMMISSIONERS MEETING
 68 WINDSOR AVENUE, ACTON MA 01720
 MINUTES
 DECEMBER 11, 2007



Present: Bernice Baran, Ken Sghia-Hughes, and Robert Whittlesey
 Also Present: Kelley Cronin
 Absent: Dennis Sullivan, Nancy Kolb
 Attending: Howard Gordon

Mr. Whittlesey called the meeting to order at 7:00 p.m.

1. Mr. Gordon presented the proposed Budget for Fiscal Year 2008. Mr. Gordon also presented the new DHCD salary schedule for Executive Director's. The Board reviewed and discussed the budget.

Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to approve and submit the Annual Operating Budget for Fiscal Year 2008 to the Department of Housing and Community Development (DHCD) in the following amounts:

The State-Aided MRVP Housing program showing Total Revenue of \$3,600 and Total Expenses of \$130,828 there by requesting a subsidy of \$127,850, the State-Aided 689 Housing Program showing Total Revenue of \$28,612 and Total Expenses of \$26,779 there by requesting a subsidy of \$0, and the State-Aided 400-1 Housing Program showing Total Revenue of \$538,113 and Total Expenses of \$698,161 there by requesting a subsidy of \$152,808.

Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Approve the Executive Director's salary in the amount of \$62,293 as proposed by the new DHCD salary schedule.

2. Mr. Sghia-Hughes made a motion which was seconded by Ms. Baran and unanimously voted in the affirmative to:

Approve the minutes of the November 27, 2007 meeting as amended.

3. Executive Director's Report
 Ms. Cronin asked the Board to discharge the obligations of former tenants who vacated a family unit.

Ms. Baran made a motion which was seconded by Mr. Sghia-Hughes and unanimously voted in the affirmative to:

Discharge the obligations of Marc and Melissa Fleck in the amount of \$1,699.

Ms. Cronin updated the Board on Holiday donations for families and discussed problems with resident vehicles.

4. New Business

The Board reviewed and discussed the draft purchase and sale agreement between the AHA and Somerset Hills.

5. Old Business

Ms. Baran updated the Board on ACHC issues. Mr. Sghia-Hughes updated the Board on CPC issues.

Mr. Whittlesey adjourned the meeting.

Respectfully submitted,



Kelley A. Cronin
Executive Director